

Lansing Community College

Academic Senate

MINUTES

5/1/2015

Senator Attendees: : Allen James, Marvin Argersinger, Azima Alex, Bauman Marcy, Boeve Matt, Bryant Ed, Conner Christine, Davis Willie, Deketelaere Vicki, Dietrich Nancy, Edwards Rob, Eure-Harris Curlada, Fall Matthew, French Ann, Garayta Cheryl, Goth-Owens Judy, Griffin Catherine, Grossbauer Tammy, Hammond Greg, Holt Dan, Janowick Jeff, Johnson Leslie, , King Terrence, Leventhal Judy, Luke Jim, MacFadden Peter, Periard Tim, Pogoncheff Elaine, Prystowsky Richard, Storie Cindy, Sakkinen Kelly, Sawyer Suzanne, Swain James, Taylor Khallai, Werner Joe, Wilhm Catharine, Wilkerson-Johnson Veronica

Senators Absent: Birman Anita, Bubb Kevin, DeMartino Darrell, Erramuzpe Pamela, Kamai-Arambula Melissa, Shaffer Kathy, Putman Terrill, Thomas Ed, , Zolnierik Nicole

Call to Order: Academic Senate was called to order by President Azima at 10:06am.

Roll Call: Clerk Brittney Villarreal called roll a quorum was present.

The Academic Senate Minutes: Clarifications were made to the Academic Senate minutes from the 4/17/2015 meeting. The revised minutes were approved.

Public Comments: Senator Johnson brought up that faculty have not been receiving checkup reports on student athletes. Senator Conner said that it is a requirement for athletes to have documentation of their grades to participate in sports. President Azima clarified that it was the system of reporting that was more of concern.

President's Report: A Year-End Report will be emailed to the Senators. President Azima thanked the Senate, AQIP Co-Chairs, and committee members for their service.

Provost's Report: Q&A

Professor Paul Jurczak asked if there was a list of ongoing projects, and their current status. There were specific questions about Achieving the Dream. Dr. Prystowsky said that we are no longer officially participating in Achieving the Dream but that some of the work that was being done in relation to that project is ongoing. He encouraged members of Senate to look at the Strategic Directions tab in MyLCC and read about some of the current projects and if they are not yet involved in projects, they were encouraged to become involved.

Senator Leventhal asked about advising and the lack of staff, and what the timeline is for posting and hiring new staff. Dr. Prystowsky addressed her many concerns and comments. He said that one of things they are waiting for is what the Board will approve at its May meeting, and part of it depends on the reorganization of Student Affairs. He also discussed the need for additional training for advisors in light of Operation 100%.

Senator Allen asked what the measure of “student success” is. The concern is being raised that the concept entails “giving” students A’s. Dr. Prystowsky said that, “the goal of Operation 100%, is one hundred percent completion for students in degree, certificate, and transfer pathways.” A successful student is one who has completed a degree, a certificate, or has successfully transferred. Dr. Prystowsky clarified that it is also the quality of the completion and not just the student’s passing a course or completing a program. It was made clear that we are not giving away grades or lowering standards.

Elections

Secretary Conner announced who the newly elected senators were. There was consensus from the Senate to accept two members that asked to join the Senate after elections had ended. Senator Conner said that a list of the newly elected Senators will be emailed out. There was also discussion on adding an appointed spot for Lisa Ferris McKean of Health and Human Services who is not a faculty member but would like to join the Academic Senate in the fall. Please contact Secretary Conner if you have any questions or concerns.

Other Reports & Updates

Employee Appreciation and Engagement Work Team: Daniel Thurman – There is a Community Health group on campus that is looking at ways to increase engagement in healthy practices. The group is looking at doing a year-long campaign to attract multiple groups. They would like more people to join the group on a voluntary basis. A follow-up email will be sent to Senate members and other campus staff at a later date.

Higher Learning Commission (HLC) Visit- Senator Deketelaere is the liaison for HLC. She asked that any questions on accreditation or the accreditation process be sent to Mary Ellen Laatsch. Currently LCC is scheduled for a site visit (comprehensive quality review) in 2015/2016. The HLC visit is currently scheduled to be at the end of March or April, 2016. Senator Deketelaere stated that we are going to be pushing forward to be ready for the visit. The critical areas that will be addressed will include but not be limited to: college wide assessment, federal credit hour review, program review and faculty qualifications review.

Last year the AQIP Planning committee gave a lot of attention to the Strategic Forums, information on the Strategic Forums/accreditation primer will be getting out quickly with approval from the Provost. Senator Deketelaere said that the hope is to have more communication out before faculty leave for the summer.

Senator Jim Luke continued discussion on the HLC visit. He said that there are three pieces to a site visit. About six weeks before site visit LCC will have to give a written Federal Compliance Report. The second piece, the visitors will come for two days for scheduled meetings, with students, faculty, and administration. He said that HLC will try to evaluate the validity of the report that we will have sent them. It is essential that the processes that are outlined in the report are reflective of LCC practices. The third piece, HLC has the right and the ability to sample whatever they want, whether it be asking for copies of syllabi or asking questions of students and faculty. Faculty and Programs need to be reviewing syllabi both official and section syllabi, to make sure: we have outcomes, we assess the outcomes, and we are adjusting classes/programs based on the assessment of outcomes. HLC will also ask about the Federal Credit Hour definition requirement.

Wayfinding/Signage Senator Edwards presented the Wayfinding Analysis and Recommendations Report, a copy of this report was emailed to Senators. Any questions or comments on this report should be emailed to Senator Edwards. There was Senate discussion about the report.

Update on IDEA PILOT: Senator Fall announced that for the summer and fall, IDEA will be online only. During Professional Development Days, May 14th and May 15th, the President of IDEA will be on campus and will conduct sessions to review and answer questions. He will also work with Senator Johnson's CTE group to create quick 5 to 10 min instructional videos. Staff will be stationed around the campus to assist students as they take the online survey. In October, we will have to start talking about evaluating the new system and decide which company we want to move forward with.

Announcement: The Provost and President Azima affirmed they are forming a College Wide Assessment Steering Committee. President Azima asked if any Senators or anyone they know are interested in being involved to please email him.

Action Items – Recommendations Regarding D2L vs Other Grade Record Keeping Systems:

There were some in session revisions made to the document that had been sent to Senators. The revised recommendations were approved.

Adjournment: The meeting Senate adjourned at 11:36 am.