

Lansing Community College

Academic Senate

MINUTES

4/3/2015

Senator Attendees: Allen James, Marvin Argersinger, Azima Alex, Bryant Ed, Bubbs Kevin, Conner Christine, Davis Willie, Deketelaere Vicki, Dunham Matthew, Edwards Rob, Eure-Harris Curlada, Fall Matthew, French Ann, Goth-Owens Judy, Griffin Catherine, Grossbauer Tammy, Holt Dan, Janowick Jeff, Johnson Leslie, Kamai-Arambula Melissa, King Terrence, Leventhal Judy, Luke Jim, MacFadden Peter, Pogoncheff Elaine, Prystowsky Richard, Putman Terrill, Sakkinen Kelly, Sawyer Suzanne, Storie Cindy, Swain James, Taylor Khallai, Thomas Ed, Werner Joe

Senators Absent: Bauman Marcy, Boeve Matt, DeMartino Darrell, Dietrich Nancy, Erramuzpe Pamela, Garayta Cheryl, Hammond Greg, Periard Tim, Reyes Anita, Shaffer Kathy, Wilkerson-Johnson Veronica, Zolnierik Nicole

Call to Order: Academic Senate was called to order by President Azima at 10:03 am.

Roll Call: Clerk Brittney Villarreal called roll a quorum was present.

Public Comments: There was no public comment.

President's Report

- There was discussion from President Azima and Senator Fall on the IDEA online evaluation updates. Talking points included timelines to move forward, how the new format would change the way surveys are completed, and the plan to make new system successful. There will be a short 30 minute presentation during Professional Activity Days on the new IDEA format, and short training videos will be made to help with the transition.
- A small group from the Senate is working on improving the Program Quality Improvement Process (PQIP).
- One major part of the Online Learning Report is forming an online curriculum committee. President Azima has been working with Senator Holt to decide who would serve best on the committee.
- The Senate will be presenting to the Board, progress on the Open Educational Resources Resolution (OER).

- The college is required by law to maintain accurate records of student grades and progress. There was discussion about D2L and whether it is the best program to use. There is a small committee working on evaluating current procedures and ways to improve. Student records need to be usable for financial aid audits and for communicating with students. A recommendation report will be presented to the Senate at a later date.
- Approval has been given to move forward with creating space in A&S for Adjunct faculty to store coats, books, and other personal items. Work will begin commencing this semester. It was clarified that added storage space for Adjunct faculty is only being created in A&S.
- During Professional Activity Days there will be time for programs to discuss OERs. A committee is working on 3 or 4 discussion questions. The implementation of writing in all disciplines will be readdressed during Professional Activity Days as well. The Senate agreed that it was something that needed to be followed up on.

Provost's Report

- There will be a site visit from Higher Learning Commission (HLC) next year, the date has not been determined. There was public and Senate discussion about HLC, accreditation criteria including criteria pertaining to the credit hour, program review and assessment. The Provost requested that the Academic Senate form a faculty-chaired assessment steering committee.

Other Reports & Updates

- Signage/Wayfinding: Senator Edwards announced, the college has hired Corban Design to redo the signage on campus. Comments and concerns should be addressed to Senator Edwards. More updates will be given at a later date.
- Purchasing Process and Star Talk reports were emailed to Senators. Please contact Senator Periard, if you have questions.
- The election process and timeline for open Academic Senate positions was announced. There was Senate discussion about it. A correction to the announcement was made, there are no Member at Large seats available. It was made clear that May 15th will be a voluntary attendance day to welcome new members and say goodbye to Senators leaving.

- Marketing – Professor and Committee Chair David Shane had a report emailed to Senators with highlights from the committee. Two major accomplishments reported were: selecting a company to redo the entire LCC website (a recommendation will go to the Board in April for approval), and progress on the Program Marketing Resolution.

Action Items

There were no action items, but the Senate supported the proposal to go online with IDEA.

Discussion Items

None at this time

Possible Future Agenda Items:

President Azima asked that any future agenda items be emailed to him.

Adjournment:

Academic Senate was adjourned at 11:31am.