

Lansing Community College

Academic Senate

MINUTES

2/6/2015

Senator Attendees: Allen James, Argersinger Marvin, Azima Alex, Boeve Matt, Bauman Marcy, Bryant Ed, Bubbs Kevin, Conner Christine, Davis Willie, Edwards Rob, Eure-Harris Curlada, Fall Matthew, French Ann, Griffin Catherine, Grossbauer Tammy, Hammond Greg, Holt Dan, Janowick Jeff, Johnson Leslie, Kamai-Arambula Melissa, King Terrence, Leventhal Judy, Liebold Jon, Luke Jim, MacFadden Peter, Periard Tim, Pogoncheff Elaine, Prystowsky Richard, Putman Terrill, Sakkinen Kelly, Sawyer Suzanne, Storie Cindy, Swain James, Werner Joe, Wilkerson-Johnson Veronica

Senators Absent: Deketelaere Vicki, DeMartino Darrell, Dietrich Nancy, Dunham Matthew, Erramuzpe Pamela, Garayta Cheryl, Goth-Owens Judy, Reyes Anita, Shaffer Kathy, Thomas Ed,

Call to Order: The meeting was called to order at 9:36 am.

Roll Call: Brittney Villarreal called the roll. A quorum was present.

Approval of Minutes: President Azima asked if there were any additions/corrections/deletions to the minutes of the January 23, 2015 meeting. The minutes were approved with no additions, corrections or deletions.

Public Comments (also permitted during the meeting with the approval of the Senators)

President Azima asked all Public comment be limited to 3 minutes. There were no public comments.

President's Report: President Azima reported on the issue of the College's concern regarding the documentation of grading and communication of progress to students. A small committee has been talking with several stakeholders and making recommendations to the Provost Prystowsky on whether to require all faculty to use D2L or not. President Azima would like to possibly put this on the agenda at a future meeting. The point was brought up that, there are teachers who use other more sophisticated methods to grade and communicate with students and to force those individuals to use D2L would be a step backward for them. President Azima would like to get everyone's opinion. He asked the Senate to think it over and to ask the departments what they think as well.

The next item on the President's report was the progress regarding adjunct faculty workspace in A&S. Currently, adjunct faculty in A&S do not have a place to hang their hats or store their boots and have limited space for locking their valuables. The Senate Adjunct Space Committee, chaired by Senators Ed Bryant and Heather McAlpin, and President Azima worked closely with Dr. Knight to find possible solutions. Dr. Knight has been very supportive. Several options were considered and the final recommendations were sent to all adjunct faculty in A&S for their input. Senator Terrence King also has had a chance to discuss the proposed options with the adjunct faculty in the English, Humanities & Social Science departments and has helped to more clearly identify their needs. One of the solutions moving forward is to put file holders into the lockers. Another is to add file cabinets in the workrooms and a few other areas and to provide places for hanging coats. It was asked whether the solutions for adjunct faculty problem in A&S will extend to Gannon. President Azima said no-that has not been looked into.

President Azima indicated he wanted to get the Senate's input regarding what support structure at the College would best meet the needs of faculty, staff, and administrators, which would lead to better student learning and student success. He asked that the Senate keep in mind that this is an academic senate not a faculty senate. Senators Jim Luke and Cathy Griffin along with colleague Jack Rotman have been asked to form a small planning committee to strategize how to get input from the College community. Please let President Azima know if you are interested in assisting. Senator Marcy Bauman commented that some of the problems with communication, is that there are no protocols in place. She asked what happened with the global studies committee, and some of the other subcommittees. President Azima said that he believe the issues with communication and subcommittees have been addressed, and many of the updates about subcommittees, including the Global Learning Subcommittee, have been previously announced in Senate. Secretary Christine Conner is putting out a list of all the committees, subcommittees and who is a member of each group. That spreadsheet was previously sent out but will be sent again.

Provost's Report:

Provost Prystowsky has talked with liaison from HLC, Dr. Linnea Stenson, regarding our possibly integrating General Education at the college. HLC is open to the idea; willing to come to campus to work with us.

Provost Prystowsky is working with MAHE and HR regarding faculty qualifications. LCC does not have a process for equivalency. Provost Prystowsky suggests that an equivalency committee be established, using guidelines to make determinations.

LCC sent some staff to Arizona State and Georgia State to see what these schools have been able to do with automated registration. Senators Kevin Bubb and Matt Fall presented updates on the visits.

Arizona State Visit, presentation by Senators Kevin Bubb, Matt Fall and Provost Dr. Prystowsky:

Some key takeaways were: The schools do not wait until a student is failing before intervening. Both schools have intervention programs for students. These interventions occur as soon as red flags appear.

Five people went from LCC to the Association of American Colleges and Universities (AAC&U) annual meetings. Among the takeaways from the meeting: we need to rethink what it means for a student to be well prepared for the workforce. In particular employers continue to find that new employees struggle with problem solving, working in teams, and communicating well. Senator Dan Holt who attended the meetings, also noted that we need to consider the importance of "Signature Work," which consists of doing more work that matters to students.

Guided Pathways presented by Secretary Conner and Kathy Shell:

LCC has applied to be the first cohort state in the state of Michigan, we are supposed to hear about approval status soon. We are going forth with the Guided Pathway goals regardless if we get accepted or not. Secretary Christine Conner and Senator Vicky Deketelaere are leading this effort.

Secretary Christine Conner reported on how Guided Pathways goes in hand with Operation 100%. Guided Pathways is an initiative to help more students graduate and to graduate on time. Provost Prystowsky has been talking with students about structured pathways and the students are overwhelmingly in favor of it.

Khallai Taylor brought up that one of the ideas that came out of the AAC&U meetings was ways to help the adult learner. She stated that even if we only got a fraction of the 45,000 adult learners it would increase enrollment. Programs such as PACE along with other means could be used to bring in more adult learners (adult learners ages 25-44) to the college. She asked if anyone would be interested in further talking about this topic, and President Azima asked Senators to bring it back to their colleagues.

Committee Reports – Secretary Conner and Senators Janowick, Pogoncheff, King:

President Azima said that there was one change on the committee report, Senator Terrence King and Bo Garcia will report next time. Added to the report Senator Kevin Bubb and Bruce Farris will talk on the Instructional Technology Across the Curriculum Committee.

The Instructional Technology Across the Curriculum Committee: Senator Kevin Bubb spoke about the committee's goal to improve technology in the classroom and around campus. The committee gathers information and had presentations by the Senate on student access. Most of the committee's discussions revolve around ways to improve technology in the classroom and ways to make sure that special needs students have the technology that they need in the classroom. There was an initiative put out for the upcoming fiscal year to create a sandbox in the TLC basement which can be used to test new technology, which could help to resolve some of the current issues. Senator Kevin Bubb also said that five licenses were acquired by the CTE (John Thommen) for an online classes at Lynda.com. Some committee accomplishments include a

completed review on the Acceptable Use Policy that was accepted by the Board and some of the issues with online class times were resolved. Currently the committee is discussing the issue concerning laptops for adjunct faculty. They are also considering relocating writing students to better address their needs. President Alex Azima asked the Senators to consult with their constituents about classroom technology issues and send any issues to Senator Kevin Bubb and Bruce Farris. Any issues can then be compiled and then brought to the Senate.

The Innovation & Competitiveness Committee: Senator Jeff Janowick asked the Senate to consider more open educational resources. An informal survey that the library took resulted in 80% of students said that they did not buy books for classes and 20% of students said they took fewer classes than they would have liked because they could not afford the book. Senator Jeff Janowick asked President Alex Azima for more time to discuss more open education resource options and the possibility to commit the institution to open educational resources at the next meeting. Senator Jeff Janowick also brought to the Senate's attention the Student Innovation Celebration Showcase which will take place in the Gannon Commons on April 22nd and 23rd. Senator Jim Luke made a motion to move discussions about Great Colleges to Work For until the next meeting. He also brought up that there was an employment environmental survey completed last year that we have not seen the results from yet. Paul Jurczak was asked to join the Leadership, Culture, & Communication Committee.

The Student Success Committee: Secretary Christine Conner said that she was concerned that overlapping goals between committees could result in multiple people doing the same work. She wants to make sure that the committees working on Operation 100% and Guided Pathways are working together.

Leadership Culture and Communication:

StarLights is an initiative that will be presented to the Board, which would be short videos introducing them to innovative or cool things that are going on campus. The subcommittee chair that was heading up that project left, but they are figuring out a way to use what has already been made and funnel it through the committee. The committee has been evaluating all employee orientation after the initial HR and CTE presentation (when required) are completed. StartTalks has the approval from Provost Prystowsky to be on the PD days agenda in May. The Leadership Committee is on hold.

The Communication and Marketing Committee: the resolution concerning marketing on the program levels is still in draft form. The Chatter expansion is on hold and is being limited to the areas which it is currently contracted for. There is also work being done between the Provost and some Senate members on community health, based on the book, "The Advantage" with the main focus on how are we impacting our culture in a healthy way.

Discussion Items

Senator Jim Luke said there was concern over the article that the Lansing State Journal posted about LCC and Financial Aid. There are some people that would like a stronger article published in rebuttal, listing what we are doing to resolve past problems. Senator Ed Bryant said the data cited in the article was incorrect and out-of-date.

Possible Future Agenda Items: Continue discussions on Great Colleges to Work For, further discuss whether or not to require all teachers to use D2L, consider more open educational resources for students so that we can reduce the cost of textbooks and materials for classes, and discuss the possibility of purchasing laptops for adjunct faculty.

Adjournment: The Senate adjourned at 10:47am.