

Lansing Community College

Academic Senate

MINUTES

12/13/13

Senator Attendees: James Allen, Alex Azima, Ed Bryant, Christine Conner, Willie Davis, Curlada Eure-Harris, Dale Franks, Richard Freedberg, Ann French, Catherine Griffin, Jeff Haynes, Dan Holt, Dedria Humphries, Jeff Janowick, Terrence King, Jon Liebold, Peter MacFadden, Rafeeq McGiveron, Jerry Onofryton, George Pena, Elaine Pogoncheff, Tracy Price, Richard Prystowsky, Terrill Putman, Kelly Sakkinen, Suzanne Sawyer, Hananiel Setiawan, Kathy Shaffer, James Swain, Ed Thomas, Marc Thomas, Joe Werner, Cathy Wilhm

Senators Absent: Kaila Arnett, Marcy Bauman, Matt Boeve, Kevin Bubb, Darrell DeMartino, Pamela Erramuzpe, Judy Goth-Owens, Tammy Grossbauer, Melissa Kamai-Arambula, Heather McAlpin, Eric Snider

Call to Order

President Azima called the meeting to order at 9:18 a.m.

Roll Call

Clerk Blundy called the roll. A quorum was present.

Approval of Minutes

President Azima asked if there were any additions/corrections/deletions to the minutes of the November 15, 2013 meeting. The minutes were approved as distributed.

Public Comments (also permitted during the meeting with the approval of the Senate)

Molly Cryderman announced LCC Rock Band in Dart Auditorium at 7:30 p.m. this evening. Paul Jurczak spoke regarding concerns about a lack of policy for human resources hiring in regard to potential faculty candidates in a PhD program who may not have their Masters degree. Dr. Prystowsky indicated this would be a good item for the senate to address – create what an equivalency would look like.

President's Report

a. Academic Senate Operations Improvement Questionnaire

President Azima talked about the need for continuous improvement, please let him know what is working and what is not working – he does this in the classroom and explains his reasoning of why things are run the way they are. He would like to do this with the Senate. To help accomplish this, he sent an email with a questionnaire to senators and would appreciate any feedback. Please turn the questionnaire in to Clerk Blundy, it can be anonymous.

b. How to Best Communicate with Our Constituents

President Azima asked the senators how they communicate information from the senate back to constituents. Many senators indicated that an Academic Senate Update is a standing item on their department meeting agendas. Senate minutes are posted to public workspace and can be printed to give updates/highlights at these meetings.

Provost's Report

Provost Prystowsky added two items to his report. The first is clarification regarding an email sent out from Provost's office this morning regarding Date of Last Attendance reporting. He explained that this issue had simply come to his attention, there is no intent other than a head's up because it could impact financial aid. Please help share this message with colleagues. There is no conspiracy. A pilot will take place on a test database. Provost Prystowsky will follow up with Tammy Grossbauer regarding technology issues and online student withdraw issues that were brought up by senators.

Class cancellations issue – President Azima and Cindy Storie, MAHE President, talked with Provost's Cabinet about this issue. Because the college is closed over the holidays, by the time employees are back on campus, there is not much time for students to adjust their

schedules. This conversation needs to happen before break, we need to analyze class cancellations to see trends. President Azima encouraged Senators to have the conversation with their colleagues and administrators about what are we going to do with certain sections, sooner than later. There are lots of factors to take into consideration – we want to be more systematic. Questions or comments should be forwarded to President Azima regarding this issue to get on appropriate agendas.

- a. PQIP – Jim Luke will give an update at the faculty professional activity days in January.
- b. Consultants- issue of fear. The Provost uses 3 considerations to determine if a consultant should be brought in: expertise, dog in the fight, value added. Two areas we are considering bringing in a consultant for: 1) Online/eLearning, and 2) Honors. This is not meant to disrespect anyone here, but to be helpful. These consultants will be able to give a fair, objective perspective. There is no conspiracy.

Presentations

- a. Gannon Building Update – Dean Montague
Student Services is transitioning out of Gannon Building and will be out by end of semester. Effective January 2, 2014, they will be in 3 different locations. This information will be communicated via Facebook, podcasts, fliers, signage, etc. The TLC Building, room 127 will be the enrollment hub. TLC 117 will be check-in for Advising and advisors are in TLC 116. TLC 120 will be faculty service center for testing services. The Continental Building will house CES, Support Services, Veterans and Student Life. The rest of staff will be in Washington Court Place. Admissions/records/registration will stay in WCP on 2nd floor as their permanent location. Course testing and placement will be moving to TLC later in January. Please watch for communications. Senator Setiawan indicated there were student concerns regarding noise issues during heavy class time hours.

Discussion Items

- a. Global Competency Task Force Report (GCTF) – A New Senate Standing Committee?
Marc Thomas updated the Senate. The college drastically reduced its commitment to global activities about 5 years ago. Gradually, global learning activities have come back, but it is fragmented. The GCTF consists of 15 faculty and administrators (including Senators Christine Conner, Willie Davis and Marc Thomas) who have been working diligently on how to put a good program into place—see information that was sent to you previously. The Provost is committed to helping achieve this. Should this task force become a committee of the senate? Senator Thomas moved that the GCTF become a committee of the Senate. Senator Liebold seconded this motion. Senator Werner indicated discussion needs to take place before it can be voted on. Senator Werner clarified that the motion should be voted on at next meeting and a charter be developed in the meantime. Senators Conner and Thomas will form a small group to help develop a charter to present to the Senate before voting on at next meeting. The discussion right now is whether the Senate is supportive of this group to be a committee of the senate, not about study abroad issues themselves. A poll was taken on the support of this. There was much support by raise of hands. Notice has been given for approval at the next Senate meeting.

- b. Instructor Turnover – Senate Input Needed. This issue has to do with needing feedback when a faculty member leaves and textbooks and syllabus is already selected, what obligation does the replacement faculty member have? Postpone this item for now in the interest of time.

Possible Future Agenda Items

Adjournment (Followed by Task Force Work Sessions 10:15-11:00 AM)