

Lansing Community College

Academic Senate

MINUTES

3/21/14

Senator Attendees: James Allen, Alex Azima, Marcy Bauman, Matt Boeve, Ed Bryant, Kevin Bubb, Christine Conner, Willie Davis, Darrell DeMartino, Curlada Eure-Harris, Matthew Fall, Dale Franks, Judy Goth-Owens, Tammy Grossbauer, Jeff Haynes, Dan Holt, Dedria Humphries, Jeff Janowick, Melissa Kamai-Arambula, Terrence King, Jon Liebold, Peter MacFadden, Rafeeq McGiveron, Jerry Onofryton, Elaine Pogoncheff, Tracy Price, Richard Prystowsky, Terrill Putman, Kelly Sakkinen, Suzanne Sawyer, Hananiel Setiawan, Eric Snider, James Swain, Ed Thomas, Joe Werner, Cathy Wilhm

Senators Absent: Vicki Deketelaere, Pamela Erramuzpe, Ann French, Catherine Griffin, Heather McAlpin, Kathy Shaffer

Call to Order

President Azima called the meeting to order at 9:37 a.m.

Roll Call

Clerk Blundy called the roll. A quorum was present.

Approval of Minutes

President Azima asked if there were any additions/corrections/deletions to the minutes of the February 21, 2014 meeting. The minutes were approved as distributed.

Public Comments (also permitted during the meeting with the approval of the Senate)

Senator Liebold announced the first meeting of the Marketing and Communications subcommittee will be today.

President's Report

None at this time.

Provost's Report

- Provost Prystowsky reported that James Bender gave update to the board at their last meeting regarding veterans. Currently the veterans have a space in the Continental Building, but the college is working on getting dedicated staff and an official Veteran Services Center to better meet the unique needs of veterans.
- Faculty Professional Activity days on May 14 and 15 will include a State of Academic and Student Affairs presentation, including a panel update to faculty on PQIP, professional activities and duties, Q&A, etc. It was suggested an update of G2C and ATD also be included. Please send President Azima any other topics you would like covered at these PA days.
- Provost Prystowsky indicated there is an Achieving the Dream site visit coming up April 22-23. It was suggested that the Senate have an opportunity to meet with the coaches.

Action Items

- Curriculum Committee Discussion & Motion to Approve the MTA List – Senator and Curriculum Committee Chair Ed Thomas, and Joan Hartwig, Post-Secondary Articulation Coordinator

Senator Thomas updated the Senate on the activities of the Curriculum Committee. This group has been revamped, including how they accept proposals for new courses, etc. Subcommittees have been created to accomplish all the tasks. The Michigan Transfer Agreement (MTA) project has been challenging. MACRAO Transfer Agreement is going away, and the MTA provides the new freshmen/sophomore general education requirements. This is driven by the State of Michigan and will become effective for new students in Fall 2014. The MTA subcommittee has compiled a list of courses to be part of the MTA. LCC has signed on as both as a sending and a receiving institution.

Joan Hartwig introduced herself and recognized those on the MTA subcommittee, Mark Kelland, Rafeeq McGiveron, Ellen Gallavan, Doug Klein, and Kathy Shell. She gave an update on the history of the lead-up to the MTA. She then directed the Senate's attention to the document prepared by the subcommittee and send via email from President Azima prior to the meeting, listing the courses recommended for MTA Consideration. Many of the courses were taken from the previous MACRAO agreement and the Subcommittee moved ahead from that point. The last column of this document titled "Decision" indicates if the course was included or not. Y=yes, N=no. Other document notations are NC=no credit, NI=no information. Websites providing transfer course information are: <http://macrao.org/> or <http://www.michigantransfernetnetwork.org/>

Students in school right now will have until summer of 2019 to complete MACRAO requirements. Students coming in fall 2014 will follow the MTA guidelines. The curriculum guides will need to be updated in early April, 2014 to prepare for advising and registration for fall.

The Curriculum Committee moved that the list of the MTA courses be approved and forwarded to the Provost. The motion was approved.

Provost Prystowsky thanked the committee and asked those present to stand and be recognized, and gave special thanks to Chairperson Ed Thomas.

Discussion Items

- Curriculum Committee Report on Writing Recommendations – Senator and Curriculum Committee Chair Ed Thomas, Senator Dedria Humphries

The Senate asked the Curriculum Committee to review a recommendation from the writing faculty that student writing be increased in College courses via a requirement of WRIT 121 for 200-level courses. A writing subcommittee was formed to review this request and has come back with a recommendation. Senators received a copy of their

document via email indicating 4 recommendations. Please review this document, which will go for action at the next Senate meeting.

It was recommended by Senator Thomas that the Writing Subcommittee recommendation be presented for action at the next Academic Senate meeting.

Presentation – G2C Team on Student Success Early Warning System – Martine Rife,

Veronica Wilkerson Johnson

Martine Rife introduced herself, she is a professor in English and the CTL, and Veronica Wilkerson Johnson, adjunct professor in CTL, and both are members of the Steering Committee of the Gateways to Completion (G2C). This Steering Committee has a recommendation for the senate to consider.

Martine and Veronica gave an update of the work of G2C and more specifically regarding the Early Alert Warning System. LCC is part of the G2C pilot for this system. This model would bolster all our efforts to increase retention and student success, and help identify quickly, within the first week of classes, those students who are at risk. There are several providers available for an Early Alert Warning system. Senator Kevin Bubb indicated the college has already done some collaborative work on this. An RFP is already out for a CRM and this is one of the components of that. If you are interested in participating in the review of RFP's, send an email to Senator Bubb.

Provost Prystowsky indicated that Center of Data Science is devising a brief survey that students would take before the class begins and throughout the course, which helps identify how they are doing and where we might need to intervene.

Two models are Arizona State ([article](#) in Change Magazine from Jan-Feb 2013 entitled "Improving Advising Using Technology and Data Analytics") and Georgia State University

([article](#) from the EAB website). He reminded senators that LCC is a member of Community College Forum from the Education Advisory Board and encouraged folks to setup an account to gain access to their resources at <http://www.eab.com/>.

A copy of the G2C presentation was provided to senators via email and is also available on the Academic Senate public workspace. The CTE has a copy of a book if you are interested in learning more about early alert systems. Please provide feedback or questions to Martine Rife.

Upcoming Academic Senate Elections – Senator Melissa Kamai-Arambula, Academic Senate Secretary Christine Conner, Center for Data Science Director Matt Fall

Senator Kamai-Arambula gave a presentation on the process for the upcoming elections for Academic Senators. Voting will be on Survey Monkey, not on paper, prepared by Senator Matt Fall in the Center for Data Science. There are issues with the student representatives and how that process will take place. We need to be sure all those running for seats, qualify. New senators will be introduced at the May 2 Academic Senate meeting. Please see Senator Kamai-Arambula if you don't know if your term is up this semester, or if you have questions.

Conversation with President Knight

Dr. Knight was delayed at a previous meeting and will be rescheduled for a future Senate meeting.

Possible Future Agenda Items

Senator Eure-Harris indicated a possible presentation from Support Services regarding concerns and challenges they hear from students. President Azima asked her to send a proposal to him for consideration at a next senate meeting or possibly at professional activity days.

Adjournment

The Senate was adjourned at 11:00 a.m.