

I. Purpose

Lansing Community College is committed to the appropriate use of Federal funds received under The Carl D. Perkins Vocational and Applied Technology Education Act.

II. Scope

This policy outlines the prohibited uses of federal funds for the purpose of lobbying in connection with securing a federal grant, loan, cooperative agreement or contract or an extension, renewal or modification of any of these. In addition, it specifies the proper form to submit when the college uses other than federal funds for the purposes stated above.

III. General

No federal appropriated funds have been paid or will be paid by or on behalf of Lansing Community College to any person for lobbying (i.e., influencing or attempting to influence) any member of the Legislative or Executive branches of Government (i.e., a Member of Congress, an employee of any Member of Congress, or any officer or employee of any agency or of Congress) in connection with securing a federal grant, loan, cooperative agreement or contract or an extension, renewal or modification of any of these. Prohibited lobbying includes charging travel expenses to a federal award or being paid from a federal award while attempting to influence the award of federal funds to a specific program.

If any funds other than federal appropriated funds have been paid or will be paid by or on behalf of Lansing Community College to any person for lobbying any member of the Legislative or Executive branches of Government in connection with a federal grant, loan cooperative agreement or contract, the College shall complete and submit Form-LLL, "Disclosure Form to Report Lobbying" in accordance with applicable instructions.

For further information see Education Department General Administrative Regulations (EDGAR) Section 82 – New Restrictions on Lobbying, Subpart A – General.

IV. Responsibility

The College's Associate Vice President of External Affairs and Development is responsible for the monitoring and implementation of this policy.

Adopted: October 15, 2012