

POLICY TITLE: INTELLECTUAL PROPERTY POLICY

I. Purpose

The purpose of this policy is to establish a method to determine, recognize and respect the rights and obligations of the College, its employees, its students and its contractors regarding intellectual property.

II. Scope

This policy applies to all full-time and part-time LCC employees and student-employees, including those persons working, with or without monetary compensation, on any project under the direction and control of the College or using college facilities or conducting activities under the supervision of college LCC personnel ("Members".) This policy also applies to contracts and subcontracts between LCC and persons who are not employed by LCC ("Vendors").

This policy applies to all intellectual property (including anything that is patentable, copyrightable, or otherwise marketable and/or may be protected) that is created, authored, conceived, or invented, in whole or in part, by any Member or Vendor during the period of employment, attendance or other relationship with LCC.

III. General

- A. The Vice President for Academic Affairs or his/her designee is responsible for establishing, revising, interpreting and administering procedures to determine, recognize and respect the rights and obligations of the College, its employees, its students and its vendors regarding intellectual property they develop, in whole or in part, during their relationship with LCC. Such procedures shall be developed in consultation with others in the LCC community, and shall be consistent with the College's contractual and legal obligations, including those established by individual agreements, collective bargaining agreements, grants and vendor agreements.
- B. The College's intellectual property procedures should address issues including but not limited to the disclosure, ownership, use, exploitation, commercialization and compensation for intellectual property covered by this policy. Such procedures shall be made readily available to all College employees, student employees, vendors and other interested persons.

IV. Responsibility

Responsibility for the establishment, revision, administration and interpretation of policies and procedures governing intellectual property rights is delegated to the Vice President for Academic Affairs or his/her designee, such responsibility to be exercised in consultation with the College's legal counsel as needed.

Revised 3/17/03, 1/22/18