

POLICY TITLE: DUE PROCESS

I. Purpose

Lansing Community College recognizes and is committed to upholding "Due Process" which is the guarantee of student civil rights under the Constitution of the United States and the laws and regulations of Michigan and Lansing Community College. Due Process is that process which prevents rights from being taken away from an individual without a fair hearing.

The College holds firm to the philosophy that matriculation in college does not deny any rights of citizenship to a student. At the same time, matriculation in college does not relieve a student of the essential responsibilities of citizenship. Thus, the College is constantly aware of the joint responsibilities, shared by the student body and the College, to uphold the principles of "Due Process" in all disciplinary action.

II. Scope

This policy applies to all students who wish to exercise Due Process.

III. General

1. It is the College's intention to foster and promote an environment of cooperation among faculty, staff, and students. However, the College recognized that conflicts may arise that require third-party intervention. While there are formal processes for resolving conflicts, it is the goal of the College to achieve resolution as rapidly and as close to the origin of conflict as possible through mediation. To this end, the Director of Student Relations and the Director of Equal Opportunity are empowered to mediate situations at their lowest level or to direct the parties involved to the person(s) or department(s) that can best mediate the occurrence. This mediation is predicated on the voluntary agreement of both parties. Matters that are considered too extreme may require immediate referral to the formal process.
2. LCC students may initiate Due Process through established appeal and complaint procedures. In the appeal process, students may appeal disciplinary action or academic decisions. In the complaint process, students may lodge complaints regarding persons, policies, or procedures at the College. The Judicial Board will hear cases referred to it by administrative officers of the College or by individual students through the

established appeal and complaint processes. The student has the right to request a public or private hearing, but the decision rests with the College, after considering the wishes of the parties involved.

3. The Judicial Board's determination shall be made on the basis of whether it is more likely than not that the earlier determination is appropriate. Decisions rendered by the Judicial Board will be made by a simple majority vote of the total membership of the Judicial Board. Decisions rendered by the Judicial Board will be final unless appealed to the President. In addition, the Judicial Board is empowered to make recommendations based on decisions rendered.
4. Any student who has questions regarding Due Process, student appeals or complaints should contact the Director of Student Relations.

IV. Responsibility

The College's Dean of Student and Academic Support in conjunction with the Director of Student Relations is responsible for preparing procedures to implement this policy.