

POLICY TITLE: CREDIT FOR PREVIOUSLY ACQUIRED KNOWLEDGE AND LEARNING EXPERIENCE

I. Purpose

Lansing Community College recognizes that learning outside of the classroom is valid. Therefore, the College assesses extra-institutional learning as part of its credentialing function.

Lansing Community College's decision to award credit for experiential learning does not obligate any other institution to accept such credits in transfer. Receiving institutions reserve the right to assess transcripts of incoming students and award credit as they see fit. Credits received by students that are based on experiential learning may not be used for financial aid or veteran's benefits eligibility. Some Lansing Community College courses are excluded from experiential learning consideration.

Lansing Community College does not accept the transfer of credit for experiential learning awarded at other institutions.

II. Scope

This policy applies to all students who are currently enrolled at Lansing Community College. The student may apply for experiential learning credit by obtaining an Experiential Learning Processing Form from the Enrollment Services/Registrar's Office.

III. General

Relevant aspects of personal and professional experience gained through actual job-related activities and special training experiences may be applied to an academic program at Lansing Community College. Learning experiences must directly relate to a specific course or courses required within a Lansing Community College program (curriculum) or the LCC General Associate Degree. These experiences must have been obtained from a nonacademic source or not otherwise be available for academic credit through the transfer process outlined earlier. The student will be asked to declare his or her program of study on the Experiential Learning Application.

In determining whether it is appropriate to accept a student's experiential learning for credit, the major considerations should be the student's educational objective and extra-institutional learning achievement. The

assessor will determine from documentation submitted the courses for which the student can be granted experiential learning credit. The student is responsible for determining how these courses may fit within their academic program (curriculum.) Credit for experiential learning will be recorded on a student's official transcript on the basis of course-by-course equivalency and shall be prominently identified as credit for experiential learning. A maximum of 40 semester hours of experiential learning credit may be applied towards an LCC associate degree (Twenty credits must be earned in attendance at Lansing Community College.)

IV. Responsibility

The College's Registrar is responsible for preparing procedures to implement this policy in consultation with the divisional instructional leaders.