

POLICY TITLE: ACADEMIC DISHONESTY

I. Purpose

Each student is expected to be honest in his or her work. Cheating and plagiarism are is dishonest. The purpose of this policy is to establish a College definition of cheating and plagiarism and to describe potential consequences of academic dishonesty.

II. Scope

This policy applies to all students.

III. General

The term "cheating" includes but is not limited to:

1. Use of any unauthorized assistance, including electronic devices/media or on-line resources, in taking quizzes, tests, or examinations;
2. Dependence upon the aid of sources beyond those authorized by the instructor in writing, papers, in preparing reports, in solving problems, or carrying out other assignments such as those involving sounds as well as moving or still images; or
3. The acquisition of tests or other academic materials without permission of the faculty or staff to whom the material belongs. Any interaction with any person other than the instructor or proctor in a testing situation may be interpreted as cheating.
4. Academic honesty is twofold on the part of the student; first, not to cheat, and second, not to enable others to cheat.

The term "Plagiarism" includes but is not limited to the use, by paraphrase or direct quotation or the inclusion of electronic sources, of the published or unpublished work of another person without full and clear acknowledgment. When producing work for a course, students are expected to present their own ideas and to appropriately acknowledge the incorporation of another person's work. Not doing so is dishonest.

IV. Responsibility

The College Provost is responsible for the implementation of this policy.