

**Letter of Agreement by and between Lansing Community College and
Michigan Association of Higher Education (MAHE)
May 20, 2025**

Under *Article XI, Section F. 4.b. – Secondary Education Assignments, of the 2024-2029 MAHE Collective Bargaining Agreement*, workloads for assignments teaching Career and Technical Education classes for an Intermediate School District (ISD) pursuant to grant or contract are as follows: *“Two Sections (totaling 18 to 20 contact hours) of such classes will be considered a full workload for full-time Teaching Faculty.”* The above-referenced contract language does not consider the current teaching instruction hours for Clinton County Regional Education Service Agency (CCRESA), which is 18-22 contact hours.

Effective the date of this agreement under *Article XI, Section F. 4.b. – Secondary Education Assignments*, the parties agree to change the workload for assignment teaching Career and Technical Education classes for an Intermediate School District (ISD) pursuant to grant or contract to the following:

“Two Sections (totaling 18 to 22 contact hours) of such classes will be considered a full workload for full-time Teaching Faculty.”

This agreement to change the abovementioned contractual language will be effective for the 2025-2026 academic year only.

This Letter of Agreement is a full and complete agreement; its provisions are not to be considered as precedent for any other or future situations; it shall supersede any contract provision of any other agreements of the parties, including the parties’ Collective Bargaining Agreement.

The parties have voluntarily entered into this Letter of Agreement, which represents their full understanding regarding the matters addressed herein and which may not be modified except by written agreement signed by the College and MAHE.

Signatures

DocuSigned by:

905EA79A70B9464
Dawn Cousino, Labor Relations Director

5/29/2025
Date

Signed by:

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Eva Menefee, MAHE President

5/30/2025
Date