***LCC Human Resources Logo with stars.***

Promissory Note-Sabbatical Leave

Lansing Community College, Lansing, Michigan

I recognize that my approved sabbatical leave of absence is granted pursuant to Article XXIII.C of the collective bargaining agreement between Lansing Community College and MAHE.

In accordance with said collective bargaining agreement, I agree that at the end of my approved sabbatical leave, I will return to active employment at Lansing Community College for a period of at least one year. If I fail to return to active employment for at least one year, I agree to refund on a prorated basis the full compensation I received, including costs of employee benefits and expenses, attributable to the Sabbatical/Professional Development leave period.

Also, in accordance with said collective bargaining agreement, I agree that, within 30 days of the end of the Sabbatical/Professional Development Leave, if I fail to provide the Sabbatical/ Professional Development Committee and the College Human Resources Department a written report, along with such other documentation as the Sabbatical/Professional Development Committee may desire, to establish that I satisfactorily completed the stated objectives of my Sabbatical/Professional Development leave, the College will deduct $270.00 per pay period from my pay for each pay period I am out of compliance. Said amount will be contributed to the LCC Foundation.

The laws of Michigan shall govern the interpretation of this promissory note.

By signing below, I accept and agree to all of the foregoing terms and conditions.

Employee Name:

Employee Signature: Date:

Permanent Address:

**Notary Section:**

**STATE OF MICHIGAN**

**County of**

**The foregoing instrument was acknowledged before me this day of , 20\_\_\_.**

Notary Public

County, Michigan

Commission Expires