



Health & Human Services Division  
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# 2024 Paramedic Advising Guide

Admission for Fall 2024

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## GENERAL PROGRAM INFO

LCC's Paramedic program has been accredited since 1990 by:  
[The Commission on Accreditation of Allied Health Education Programs \(CAAHEP\)](http://www.caahep.org/)  
 (www.caahep.org/)  
 25400 US Highway 19 North, Suite 158  
 Clearwater, FL 33763  
 Phone: (727) 210-2350, Fax: (727) 210-2354

This guide includes everything you need to know about the program and how to apply. For more information on this curriculum and career, visit the [program website](http://www.lcc.edu/academics/areas-of-study/health-public-service/ems/paramedic-overview.html) (www.lcc.edu/academics/areas-of-study/health-public-service/ems/paramedic-overview.html).

Track	Program Begins	Program Concludes	Program Format
<b>Full-Time</b>	August 2024	August 2025 (3 semesters)	Face-to-Face

## APPLICATION PROCESS

You must be an LCC student to be eligible for this program. Admission into the college does not guarantee entrance into a Paramedic Program. For questions about the application process, email [lcc-hhs@star.lcc.edu](mailto:lcc-hhs@star.lcc.edu).

Follow these steps to apply:

1. **APPLY TO LCC:** If you are not currently and have never been an LCC student, [apply to the college](#) ([www.lcc.edu/admissions-financial-aid/get-started/](http://www.lcc.edu/admissions-financial-aid/get-started/)). Applying is FREE! Then follow the steps on the getting started site.
2. **GET PLACEMENT LEVELS:** Before you can register for classes, all students need to establish their skill-levels in Reading, Writing, and Math (placement levels). Visit LCC's [Placement Testing site](#) ([www.lcc.edu/services/testing/placement/](http://www.lcc.edu/services/testing/placement/)) for more information

- a. **Current LCC students** can find their placement levels by logging into their [MyLCC account](#) (<https://my.lcc.edu/>) and looking in the "Profile" tab.

- b. **First-time college students** can get placement levels by taking Assessment tests in Reading, Writing and Math. Tests are free to complete. They can also get placement levels based off of their High School GPA, AP courses, or ACT / SAT scores. For more information, check out the [Assessment Waiver Form](#) (<https://lcc.edu/services/testing/placement/waive-testing.html>).

\*First-time college students will need to **attend a College orientation** before enrolling in classes. More information is on the [Getting Started website](#) ([www.lcc.edu/admissions-financial-aid/admissions/first-time.html](http://www.lcc.edu/admissions-financial-aid/admissions/first-time.html)).

- c. **Transfer students** may be able to receive placement levels based on courses completed at another college. To do this, attach copies of your transcript(s) to the [Assessment Waiver Form](#) (<https://lcc.edu/services/testing/placement/waive-testing.html>). Know that the waiver form does not grant transfer credit. Official transcripts must be sent directly to LCC's Registrars Office for transfer credit to be awarded.

3. **COMPLETE COURSE ADMISSION REQUIREMENTS:**

See next page for a list of admission requirements needed to be eligible to apply.

- a. **\*TRANSFER STUDENTS:** Have your previous colleges send official transcripts directly to LCC's Registrars Office before **July 1<sup>st</sup>**. Courses must transfer into LCC as the exact class to satisfy an admission requirement.

- i. Find out where to send your transcripts and how your classes will transfer to LCC using our [equivalency site](#) ([lcc.edu/academics/transfer/equivalencies/](http://lcc.edu/academics/transfer/equivalencies/)).

- ii. **\*\*\*Your transfer school's grading system will be used to convert letter grades to numerical. Grading scales vary by school. For most colleges, a 2.5 grade is equivalent to a B.\*\*\***

4. **SUBMIT PROGRAM APPLICATION:**

Applications are accepted year-round. The online application is available in the Paramedic section on the [HHS Advising Guide site](#) ([www.lcc.edu/hhs/advising-guides.html](http://www.lcc.edu/hhs/advising-guides.html)).

## 5. ATTEND A PARAMEDIC APPLICANT REVIEW MEETING:

The Applicant Review Meeting is a private meeting between the student applicant and the program director. Sessions are approximately 20-30 minutes long. Applicants should be prepared to discuss their status on the admission requirements, the reasons for their interest in the Paramedic field, as well as their commitment to successful completion of the program.



## ADMISSION REQUIREMENTS

**\*Applicants must complete all of the following to be eligible for admission.** Only classes listed on your LCC record, which includes transfer credit, can be used to satisfy a course requirement. Completion of the requirements does not guarantee admission into the Paramedic Program.

### ADMISSION REQUIREMENTS

Must be 18 years old to apply for licensure.

Completion of BIOL 201 AND BIOL 202 or BIOL 145 with a minimum grade of 2.5 / \*B

- Must be completed within 8-years of the application deadline and by the end of LCC's Summer semester for students entering the Fall semester full-time program.
- Your transfer school's grading system will be used to convert letter grades to numerical. Grading scales vary by school; a 2.5 is typically equivalent to a B. Use the [equivalency lists](http://www.lcc.edu/academics/transfer/equivalencies/) ([www.lcc.edu/academics/transfer/equivalencies/](http://www.lcc.edu/academics/transfer/equivalencies/)) to make sure your classes transfer into LCC.
- BIOL 201 & 202 is recommended for transferability into other health care programs and colleges.

Must have the following minimum LCC Placement Levels:

## ADMISSION REQUIREMENTS

- Reading Level 5
- Writing Level 6
- Math Level 4

### Current State of Michigan EMT license

- Proof of EMT licensure will be looked up using the EMS State Website.
- Students who are completing an EMT program during the Summer semester may be contingently admitted to the Fall semester full-time Paramedic program providing they submit proof of NREMT EMT exam passage and EMT licensure by a specified deadline. Failure to meet this deadline will result in program dismissal.

### Current CPR certification

- \*\*\*CPR certification must be American Heart Association's "Basic Life Support" for healthcare professionals or American Red Cross's "CPR for the Professional Rescuer." Proof of CPR certification must be attached to Program application (preferred) or emailed to [delan5@star.lcc.edu](mailto:delan5@star.lcc.edu).\*\*\*

## PROGRAM LAYOUT

This is a cohort program meaning a group of students travel through the program together. Schedules are set and courses must be taken in a sequential order.

LCC's Paramedic Program begins every Fall semester and is 1 year (12 months) in length. All coursework is in-person. During the Fall and Spring semesters, admitted students are on LCC's main campus for lectures and labs 3 days/week; 8am-12pm on Tuesdays with an optional open lab from 1-4pm, 8am-1pm on Wednesdays, and 8am-4:30pm on Thursdays. This schedule is an example schedule and is subject to change. Lectures and labs do not run in the evening or on the weekend.

Clinical times and dates are arranged throughout the Fall and Spring semesters. A total of 144 hours of clinical time is completed each semester. These clinical hours are completed outside of regularly scheduled class time. Clinical experiences occur at both hospital and EMS agency locations. Clinical sites are within a 100-mile radius of LCC's main campus. Students are responsible for their own transportation and any cost associated with it. A valid Michigan driver's license is required. Students may be placed at any clinical site, regardless of distance.

The Summer semester comprises of a 12-week internship. Participants are encouraged to reduce their work hours as much as possible while in the program.

Upon successful completion of the Paramedic courses, LCC offers two options:

- Students can earn a **Paramedic Certificate of Achievement** (code 0272), which entails 37-credits including the admission requirements and 3 semesters of the Paramedic Program.

- Students can earn an **Emergency Medical Services (EMS) Associate in Applied Science Degree (0276)**, which entails 65-credits including the completion of the Basic EMT Certificate Program, the Paramedic Certificate Program, and core curriculum courses.

Upon completion of the certificate or degree students are eligible to take the professional certification exam offered by the National Registry of EMT's. Passing this allows graduates to apply for state licensure and practice as a paramedic upon issuance of license.

A complete program pathway, including course layout and course sequence, is available on the college's [Degree & Certificate site](https://lcc.edu/academics/catalog/degree-certificate-programs/) (<https://lcc.edu/academics/catalog/degree-certificate-programs/>).

Please be advised that all verbal, written, and patient care are delivered in English.

## PROGRAM COST

The approximate cost in 2023-2024 for a Paramedic student who receives in-district tuition rates is \$16,314; this includes tuition cost, course fees, out-of-pocket supplies, and textbooks. The approximate cost for out-of-district (In Michigan) tuition rates is \$22,866.

Use the [tuition cost estimator](https://lcc.edu/admissions-financial-aid/tuition-and-costs/tuition-estimator.html) (<https://lcc.edu/admissions-financial-aid/tuition-and-costs/tuition-estimator.html>) for detailed look at course costs. Below are additional out-of-pocket costs that will **not** be reflected in the tuition cost estimator, but **is** included in the approximate program costs listed above.

<b>Additional Program Costs - Estimated (out-of-pocket expenses)</b>	<b>Cost</b>
Paramedic Textbooks	\$550
Uniform/Shoes/Misc. supplies	\$185
Background check, Physical, Immunizations	\$200
Clinical site requirements ( <i>ACEMAPP</i> )	\$50

Be advised some in-program classes have a portion of the course fee that is non-refundable. Any student who registers for the class and then drops, withdraws, or is otherwise ineligible for the program will not be refunded the non-refundable portion. The non-refundable amount and the items included in course fees vary by class.



## CRIMINAL BACKGROUND CHECK

In order for this program to be in compliance with Michigan Public Act 26 of 2006, a **Criminal Background investigation is required for all students prior to program admission.** The Background investigation may include fingerprinting and drug testing. To comply with State and Federal statutes, admission to this program will be denied for any of the following:

- Any felony conviction within 15 years + three years' probation prior to application.
- Any misdemeanor within ten years prior to application that involved or is similar to the following:
  - Abuse, neglect, assault, battery
  - Criminal sexual conduct
  - Fraud or theft against a vulnerable adult (as defined by the Michigan penal code)

It is the student's responsibility – prior to pursuing the program – to know whether they are prohibited from providing clinical services.

The [Michigan Workforce Background Check Program](http://www.miltcpartnership.org/documents/legalguide.pdf)

([www.miltcpartnership.org/documents/legalguide.pdf](http://www.miltcpartnership.org/documents/legalguide.pdf)) provides detailed information regarding the types of crimes and their implications to employment suitability in health care facilities and agencies.

Any student who has been charged with a felony or a misdemeanor crime after admission to the program must contact the Program Director within 72 hours of the charge. Students convicted of certain crime(s) may become ineligible for clinical/externship privileges and/or professional certification/licensure, and therefore, may be dismissed from the Program.

## ENVIRONMENTAL CONDITIONS-STANDARD PRECAUTIONS

Applicants must be aware students in this program and profession will be exposed to weather changes, blood, body tissues, and fluids. There is the potential of exposure to electrical hazards, hazardous waste materials, radiation, poisonous substances, chemicals, loud or unpleasant noises and high stress emergency situations. Students enrolled in this program and career path are at risk for exposure to blood and body fluids and transmission of blood-borne and other infectious diseases, including HIV. The Americans with Disabilities Act forbids discrimination against patients with infectious diseases; therefore, students are required to treat all patients assigned, regardless of the disease-state of the patient. Standard precautions must be followed when treating each patient. Clinical rotations at hospitals and EMS agencies result in frequent exposure to high stress emergency situations.

### ***IMMUNIZATION & CLINICAL REQUIREMENTS:***

Applicants admitted to this program are required to present evidence from a licensed healthcare provider that they have completed ALL of the following immunizations. Exemptions are not accepted.

- COVID
- Influenza (Flu)
- Hepatitis B
- MMR (Measles, Mumps, and Rubella)
- Tdap
- Varicella

Admitted applicants must also provide the following documentation:

- TB test results showing they are free from infection
- Basic Life Support (BLS) certification
- A physical from a licensed healthcare provider
- Results of a Background Check (*see the [Criminal Background Check section](#) of this guide*)

These requirements are in accordance with professional standards and third-party clinical site requirements. Students are responsible for the cost associated with obtaining immunizations, physicals, BLS certification, and any other items relating to clinical eligibility. Clinical hours must be completed in-full in order to successfully complete this program as mandated by the program's accrediting body and/or professional licensure/certification governances. Students who have not met all of the required clinical requirements, including vaccinations, are not eligible to participate in this program.

Applicants should be aware some vaccinations require a series of injections. In these instances, the entire series must be complete to participate in clinical activities. Titer results showing immunity are accepted for some of the vaccinations in lieu of proof of immunization. For most students the easiest way to verify your current vaccination status is to visit the [Michigan Immunization Portal](https://mcir.org/public/) (<https://mcir.org/public/>) and access your State of Michigan immunization record from the Michigan Care Improvement Registry (MCIR). **Students are encouraged to consult with their healthcare provider before starting the program to ensure they can meet these immunization and physical requirements.**

**More information about these requirements and how to submit them will be provided at the program orientation that occurs after admission decisions are made; do not submit these documents prior to being instructed to do so by program administration.** Contact the Program Director for questions regarding clinical requirements.

### ***ALLERGIES:***

Latex sensitivity and allergy has grown as a health care concern in recent years. Beginning one's professional life with a latex allergy presents unique problems because of the increased need to don gloves in both medical and non-medical settings, and unavoidable direct contact with products containing latex rubber (gloves, syringes, tubing, etc.), or by inhaling powder from latex gloves. Applicants with latex sensitivity and allergy are therefore encouraged to consult with their primary care physician to ensure their health and safety while participating in the program.

### ***INSURANCE:***

Be aware Lansing Community College does not provide accident and health insurance coverage for students. The College provides liability insurance coverage for students in practicum for injuries and damages they cause to others. It does not cover injuries students sustain as a result of their own actions. Students must use personal funds or personal medical insurance as a primary medical coverage payment if accident or injury occurs or if emergency treatment is required.

## SKILLS ESSENTIAL FOR THE FIELD

For a list of motor, cognitive, and psychological skills essential for this field, visit the Paramedic section on HHS's [Advising Guides site](http://www.lcc.edu/hhs/advising-guides.html) ([www.lcc.edu/hhs/advising-guides.html](http://www.lcc.edu/hhs/advising-guides.html)).

## COVID

Because of the COVID-19 pandemic, students are required to comply with all laws, rules, and regulations as well as any guidance provided by the CDC, the local health department, and other governmental authorities. Due to rapid developments related to COVID-19, students are encouraged to periodically visit the College's website for updated information about COVID-19 ([www.lcc.edu/about/coronavirus/](http://www.lcc.edu/about/coronavirus/)).

At this time the College is not requiring the COVID vaccine for students. However, for programs that require clinicals, externships, on-site clinics, or practicum hours, the College must follow the immunization guidelines of the third-party healthcare facilities we partner with. Because of this, many of LCC's programs require students to complete the COVID vaccine. LCC healthcare programs do not take requests for clinical or externship assignments. *See the [Immunization](#) section of this guide for details.*

## CHOSEN/PREFERRED NAME

LCC has adopted a policy providing all members of the campus community the opportunity to use their chosen or preferred name in records and communications across the campus. A chosen/preferred name refers to a first name which is different than the legal first name. Students may request this option via their LCC profile. The student's Chosen/Preferred Name may be used in many contexts, including class rosters, ID Cards (by request), Desire to Learn (D2L) course sites, and more. However, **LCC is legally required to use a student's Legal Name for some things. This includes at all clinical and externship sites, on immunization and medical records, official transcripts, diplomas, financial aid records, and more.** More information is available on LCC's [Chosen Name and Chosen Pronoun initiative](http://www.lcc.edu/diversity/chosen-name.html) site ([www.lcc.edu/diversity/chosen-name.html](http://www.lcc.edu/diversity/chosen-name.html)).

## NON-DISCRIMINATION STATEMENT

Lansing Community College provides equal opportunity for all persons and prohibits discriminatory practices based on race, color, sex, age, religion, national origin, creed, ancestry, height, weight, sexual orientation, gender identity, gender expression, disability, familial status, marital status, military status, veteran's status, or other status as protected by law, or genetic information that is unrelated to the person's ability to perform the duties of a particular job or position or participate in educational programs, courses, services or activities offered by the College.

The following individuals have been designated to handle inquiries regarding the nondiscrimination policies: Equal Opportunity Officer, Washington Court Place, 309 N. Washington Square Lansing, MI 48933, 517-483-1730; Employee Coordinator 504/ADA, Administration Building, 610 N. Capitol Ave. Lansing, MI 48933, 517-483-1875; Student Coordinator 504/ADA, Gannon Building, 411 N.

Grand Ave. Lansing, MI 48933, 517-483-1885; Human Resource Manager/Employee Title IX Coordinator, Administration Building, 610 N. Capitol Ave. Lansing, MI 48933, 517-483-1879; Student Title IX Coordinator, Gannon Building, 411 N. Grand Ave. Lansing, MI 48933, 517-483-9632.

## CONTACT INFORMATION

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*Check out all of the Health Career [Advising Guides](http://lcc.edu/hhs/advising-guides.html)*  
([lcc.edu/hhs/advising-guides.html](http://lcc.edu/hhs/advising-guides.html))