



Health & Human Services Division
 Lansing Community College
 selective_admissions@star.lcc.edu
 Phone: (517) 483-1410

Nursing: 2nd Degree Track 2020 Advising Guide

Application Deadline: October 1, 2020 | Admission for Spring 2021

**Effective 2021, the 2nd Degree application deadline will change to March 1st; the program will still start during the Spring semester*

Contents

General Program Info.....	1	Program Cost.....	8
Application Process	2	Criminal Background Check	9
COVID-19.....	3	Environmental Conditions-Standard Precautions.....	9
Admission Requirements	4	Skills Essential for the Field.....	10
Point System	6	Non-Discrimination Statement.....	10
Program Layout	8		

General Program Info

LCC’s Nursing program has been accredited since 1971 by:

[Accreditation Commission for Education in Nursing, Inc. \(ACEN\)](https://www.acenursing.org/)

(<https://www.acenursing.org/>)

3343 Peachtree Road NE, Suite 850

Atlanta, Georgia 30326

This program is Selective Admissions, which means admission into the program is on a competitive basis and does have program-specific entrance requirements. **To be eligible for this track, applicants must have a Bachelor’s or higher degree (see page 3).**

Admission is determined using a point system; those with the highest number of points each year will be selected for the available seats. For more information on this program & career, visit the [program website \(www.lcc.edu/academics/degrees/\)](http://www.lcc.edu/academics/degrees/).

Application Deadline	Number of Students Admitted Annually	Program Duration (once admitted)	Program Format
October 1, <u>2020</u> March 1, <u>2021</u>	32	16 months (4 semesters, including Summer)	Hybrid (Lecture content 50% online)

The Nursing program offers 3 tracks: 2-Year traditional, 2nd Degree, and Advanced Standing (Paramedic, LPN, and Respiratory Therapist to RN). Those interested in the other tracks should review the cohort-specific [Advising Guide](https://internal.lcc.edu/hhs/advising_guides/) (https://internal.lcc.edu/hhs/advising_guides/).

Application Process

You must be an LCC student to be eligible for this program. Admission into the college does not guarantee entrance into a Selective Admissions program. For questions about the application process, email selective_admissions@star.lcc.edu. **Follow these steps to apply:**

1. **APPLY TO LCC:** If you are not currently and have never been an LCC student, [apply to the college](https://lcc.edu/) (<https://lcc.edu/>).
2. ***TRANSFER STUDENTS:** If coming from another college, view our [equivalency lists](https://lcc.edu/academics/transfer/equivalencies/) (<https://lcc.edu/academics/transfer/equivalencies/>) to find how your classes will transfer in. **Have all of your previous institutions send official transcripts directly to LCC's Registrars Office** at the address listed on the equivalency site. Courses must transfer into LCC as the exact class to satisfy an admission requirement. **Official transcripts must be received by LCC's Registrars Office no later than September 1st to be considered.** *The following grading scale will be used to convert letter grades to numerical:

A / A- = 4.0	B+ = 3.5	B / B- = 3.0	C+ = 2.5	C / C- = 2.0
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3. *****ATTEND A MANDATORY PRE-NURSING ADVISING SEMINAR:**
Candidates must attend one of these in-person sessions before applying to the program. This should be attended early in your pre-Nursing pathway. Go to the [Academic Advising website](http://www.lcc.edu/services/advising/) (www.lcc.edu/services/advising/) for dates and times.
*****DUE TO COVID-19, THE REMAINING SPRING & SUMMER 2020 SEMINARS ARE CANCELLED. THIS REQUIREMENT IS WAIVED FOR ALL CANDIDATES APPLYING FOR THE OCTOBER 1st, 2020 APPLICATION DEADLINE. 2020 APPLICANTS MUST THOROUGHLY READ THE ADVISING GUIDE TO ENSURE UNDERSTANDING OF THE APPLICATION PROCESS, ADMISSION REQUIREMENTS, PROGRAM LAYOUT, AND PROGRAM COST. VIRTUAL SEMINARS WILL BE AVAILABLE THIS FALL FOR 2021 APPLICANTS*****
4. **MEET WITH AN ACADEMIC ADVISOR FOR APPLICANT STATUS:**
[Academic Advisors](http://www.lcc.edu/services/advising/) (www.lcc.edu/services/advising/) are available by virtual appointment, chat, or email (eadvising@lcc.edu). To ensure you meet the admission requirements, schedule a virtual appointment with a Health Careers Advisor. Call (517) 483-1957 option 4 to schedule. **Please know to get the most out of your appointment, transfer transcripts should be on record before contacting an advisor.*
5. **COMPLETE COURSE ADMISSION REQUIREMENTS:** See next page for a list of admission requirements needed to be eligible to apply.
6. *****MAKE A NURSING SIGN-OFF APPOINTMENT:** Before submitting an application, candidates must meet with a Nursing advisor for a sign-off. Call Academic Advising at (517) 483-1957 option 4 to **schedule a virtual sign-off appointment**

with Angela Kuhlman or Eric Bennett on the main campus; appointments can also be made with Barb Line at the Livingstone Campus (Howell) by calling (517) 545-3522.

*****DUE TO COVID-19, THIS REQUIREMENT IS WAIVED FOR ALL CANDIDATES APPLYING FOR THE OCTOBER 1st, 2020 APPLICATION DEADLINE. 2020 APPLICANTS MUST THOROUGHLY READ THE ADVISING GUIDE TO ENSURE UNDERSTANDING OF THE APPLICATION PROCESS, ADMISSION REQUIREMENTS, PROGRAM LAYOUT, AND PROGRAM COST.*****

7. **SUBMIT SELECTIVE ADMISSION APPLICATION BY OCTOBER 1:**

- a. Once you have successfully completed all of the admission requirements, submit the online [Selective Admission Application](https://www.surveymonkey.com/r/HHS-SelectiveAdmissionApplication) (<https://www.surveymonkey.com/r/HHS-SelectiveAdmissionApplication>).
- b. Then pay the \$50 non-refundable application fee at the [Selective Admissions Store](https://secure.touchnet.com:443/C20118_ustores/web/store_main.jsp?STOREID=43&FROMQRCODE=true&SINGLESTORE=true) (https://secure.touchnet.com:443/C20118_ustores/web/store_main.jsp?STOREID=43&FROMQRCODE=true&SINGLESTORE=true). Payment is due by the application deadline.

COVID-19

As a result of COVID-19, Spring 2020 courses were switched mid-semester to online formats. The College allowed students to opt into a pass/fail grading system for eligible Spring 2020 courses. However, the Nursing program does not accept "P" (pass) grades. The minimum required grade must be met for all admission requirements or optional classes.

In recognition of the challenges the transition to online learning may have created, applicants will not be penalized for repeating a course taken during the Spring 2020 semester. If the minimum required grade was not met for a course completed Spring 2020, points will not be deducted and applicants may automatically have a 3rd attempt (if needed). This applies to Spring 2020 courses only; the practice will not continue for future semester courses impacted by COVID-19.

For the 2020 selection period, any student who earned an incomplete (I) in their Spring CNA/PCT course at LCC will automatically get points for the health experience criteria. We recognize those courses may not be able to be completed by October 1st due to hands-on learning restrictions. To earn points during the 2021 selection period, applicants must have a state certification or a 2.5 minimum grade.

The following application requirements have been waived due to COVID-19: Pre-Nursing seminar and Nursing Sign-Off Appointment. 2020 applicants must thoroughly read the advising guide to ensure understanding of the application process, admission requirements, program layout, and program cost.

Because of the COVID-19 pandemic, students are required to comply with all laws, rules, and regulations as well as any guidance provided by the CDC, the local health department, and other governmental authorities. Due to rapid developments related to COVID-19, students are encouraged to periodically visit the College's website for updated information about COVID-19 (www.lcc.edu/about/coronavirus/).

Admission Requirements

Applicants must complete all of the following to be eligible for admission. A maximum of 2 attempts within a 5-year period is allowed for each of the admission requirements; this includes course withdraws and attempts at other institutions. If the minimum required grade is not achieved within 2-attempts, students should meet with an Academic Advisor for next steps.

Coursework and degrees must be completed by August 31st to be considered; Fall 2020 classes are not accepted.

*****DUE TO COVID-19, BIOL 202 was not offered during the Summer 2020 semester.**

Applicants may complete this requirement during the Fall 2020 semester. All other Fall classes will only be considered if there are open seats.***

SEE NOTE	ADMISSION REQUIREMENT	MINIMUM GRADE
Page 2	Attend a mandatory Pre-Nursing Seminar <i>*Waived for 2020 selection period due to COVID-19 (see page 2)</i>	N/A
1	Bachelor's Degree in any major	N/A
2, 3	BIOL 201: Human Anatomy	2.5
2, 4	BIOL 202: Human Physiology	2.5
2	BIOL 203: Microbiology	2.5
5	BIOL 204: Microbiology Lab (optional)	2.5
6	COMMUNICATION CORE: COMM 110, 120, 130, <u>or</u> any course that satisfies the Communication core area (lcc.edu/academics/catalog/core.html)	2.5
6	GLOBAL CORE: ANTH 271, COMM 280, MGMT 234, SOCL 120, <u>or</u> any course that satisfies the Global Perspective & Diversity core area (lcc.edu/academics/catalog/core.html)	2.5
	MATH 119, 120, <u>or</u> higher or STAT 170 <u>or</u> 215	2.5
2	NURS 201: Patient-Centered Care	3.0
	PFHW 163: Healthy Lifestyles	2.5
6	WRITING CORE: ENGL 121, 122, 131, <u>or</u> 132	2.5
7	Kaplan Admission Test	N/A

ADMISSION REQUIREMENT NOTES:

1. International degrees must be determined as equivalent to a US Bachelor's degree by the [National Association of Credential Evaluation Services](http://www.lcc.edu/admissions-financial-aid/admissions/international/m1-f1.html) (www.lcc.edu/admissions-financial-aid/admissions/international/m1-f1.html).

- 2. Biology courses must be completed within 8 years of the application deadline. NURS 201 must be completed within 2 years.**
3. MSU's ANTR 350 will satisfy the BIOL 201 requirement despite it not transferring into LCC.
4. Students are encouraged to take BIOL 121 before completing BIOL 202; speak with an academic advisor to see if this is right for you. Since BIOL 202 is a college core requirement, classes must transfer into LCC exactly as BIOL 202 to satisfy the requirement.
5. BIOL 204 is not required to be eligible for the Nursing program, but points are awarded for successful completion. This course is required for most Bachelors of Nursing programs.
6. The requirements for Writing, Communication, and Global Perspective Core classes will be waived by Selective Admissions ONLY IF the student has an Associate's or higher degree AND there are no classes completing the requirement(s) on the student's academic record. Official transcripts must show proof of degree.
7. The Kaplan Admission Test is a 3-hour exam that covers Reading, Writing, Math, Science, and Critical Thinking. Applicants will be contacted by the Selective Admissions office after the application deadline to schedule an exam time. Testing occurs in October after the application deadline. Kaplan scores from other institutes are not accepted at this time. Additional information on the Kaplan Admission Test is available on the [Advising Guide site](https://internal.lcc.edu/hhs/advising_guides/) (https://internal.lcc.edu/hhs/advising_guides/).

Point System

Applicants who complete all of the admission requirements will be ranked using the following point system. Those with the highest number of points will be selected for the available seats. **Admission decisions are made by November.**

SEE NOTE	POINT CRITERIA	YOUR POINTS
1	<p>The following points are awarded based on GPA in all of the course admission requirements:</p> <ul style="list-style-type: none"> • 80 points: 3.88-4.00 • 75 points: 3.75-3.87 • 70 points: 3.62-3.74 • 65 points: 3.50-3.61 • 60 points: 3.38-3.49 • 55 points: 3.25-3.37 • 50 points: 3.12-3.24 • 45 points: 2.99-3.11 • 30 points: 2.60-2.98 	
	6 points awarded for completion of BIOL 204 with grade of 2.5 or higher.	
	2 points awarded if all of the prerequisite courses required for admission were successfully completed at LCC.	
2	<p>2 points will be awarded for each of the following classes if the minimum grade was achieved on the first attempt:</p> <ul style="list-style-type: none"> • BIOL 201 • BIOL 202 • BIOL 203 • MATH • NURS 201 	
3	<p>Points awarded for <u>ONE</u> of the following health career experiences completed within 10 years of the application deadline:</p> <ul style="list-style-type: none"> • 8 points: Completion of a Regional Education Service Agency (RESA) health program that earns credit at LCC for CHSE 100 & 120 <u>or</u> CHSE 108 & 151. • 8 points: Passing score on the National healthcare Foundation Skills Assessment (NHFSAs). • 6 points: Completed CHSE 101, 108, 110, 151, <u>or</u> 143 & 144 with a minimum grade of 2.5 • 6 points: Proof of Degree/Certificate from an accredited institution <u>or</u> professional certifications/license in any health-career field. • 3 points: Completed CHSE 100, CHSE 120, <u>or</u> EMTA 100 with a minimum grade of 2.5 	

...point system continued on next page

SEE NOTE	POINT CRITERIA	YOUR POINTS
	<p>Up to 60 points will be awarded for your score on the Kaplan Admission Test. Points are determined by taking the sum of your scores in the following Kaplan areas and dividing by 10:</p> <ul style="list-style-type: none"> • Overall score, Math, Reading, Science, Writing, & Critical Thinking 	
	<p>2 points awarded if applicant was on the previous year's 2nd Degree track alternate list, but never offered admission.</p>	
4	<p>Points will be awarded for <u>one</u> of the following:</p> <ul style="list-style-type: none"> • 10 points: Master's Degree • 15 points: Doctorate Degree 	
YOUR TOTAL POINTS:		

POINT SYSTEM NOTES:

1. The highest grade within 2 attempts will be used for GPA calculation. If an admission requirement is satisfied via an AP exam, CLEP score, or degree, it will not be included in the GPA calculation.
2. To earn points in the first attempt category, the course must have been completed with a grade of 2.5 or higher and 3.0 or higher for NURS 201; withdraws are considered an attempt. Only attempts within the last 5 years are considered.
3. To earn points for health care experience, proof of Degree or Certificate must be documented via an official transcript from an accredited college; this must be received by LCC's registrars by the deadline outlined on page 2. A copy of professional certifications/licenses must be submitted with application to earn points. Work experience will not earn points.

For the 2020 selection period, any student who earned an incomplete (I) in their Spring CNA/PCT course at LCC will automatically get points for the health experience criteria. We recognize those courses may not be able to be completed by October 1st due to hands-on learning restrictions. To earn points during the 2021 selection period, applicants must have a state certification or a 2.5 minimum grade
4. To earn points for having a Masters or Doctorate degree, proof of Degree must be documented via an official transcript from an accredited college; this must be received by LCC's Registrars by the deadline outlined on page 2.

In the case of a tie in points, GPA of required courses followed by Overall Kaplan score, and grade in NURS 201 will be used.

Program Layout

Admitted applicants and those selected as an alternate will be required to attend a mandatory program orientation that typically occurs mid-November. Candidates are advised to plan accordingly.

If admitted, the 2nd Degree Track Nursing program begins during LCC's Spring semester and is 4-semesters long. Classes do run in the Summer for this track. Students should expect to be in a Nursing activity (lectures, labs, clinical) 3-4 days/week. Course load is equivalent to a full-time job. Lecture content for this track is hybrid. Courses typically occur weekdays between the hours of 8am-6pm.

Clinical sites are within a 100 mile radius of LCC's main campus. Clinical hours vary by semester. While most rotations occur weekdays between 7am-7pm, weekend and night assignments are possible.

After completion of the 2nd semester of the Nursing program, students in this track can earn a **Certificate of Achievement for Practical Nursing (PN)**. They are also eligible to take the National Council Licensing Examination-Practical Nurse (NCLEX-PN); successful completion of this exam certifies them as an LPN. Students then automatically continue on to complete the last 2 semesters of the program. Graduates earn an **Associate of Applied Science degree – Nursing, Registered Nurse (RN)**. This allows them to take the NCLEX-RN to become a licensed RN. A complete Nursing program pathway, including course layout and course sequence, is available on the college's [Degree & Certificate site](https://lcc.edu/academics/catalog/degree-certificate-programs/) (<https://lcc.edu/academics/catalog/degree-certificate-programs/>).

LCC's Nursing program prepares students to take the NCLEX exam in the state of Michigan. Licensure requirements vary by state. Graduates who want to practice outside of Michigan should review requirements for that State's Board of Nursing.

***VETERANS:** While in the Nursing program, students receiving Veteran benefits are encouraged to complete PFFT 100, 101, 102, 103, and/or PFHW 181.

Program Cost

The approximate cost for a 2nd Degree Track Nursing student who receives in-district tuition rates is \$23,000; this includes the cost of prerequisite and in-program courses along with Nursing supplies and textbooks. For a detailed cost sheet, including tuition rates for all residencies, visit the Nursing section on HHS's [Advising Guides site](http://www.lcc.edu/hhs/advising-guides.html) (www.lcc.edu/hhs/advising-guides.html).

Be advised some in-program classes have a portion of the course fee that is non-refundable. Any student who registers for the class and then drops, withdraws, or is otherwise ineligible for the program will not be refunded the non-refundable portion. The non-refundable amount and the items included in course fees vary by class. More information will be provided at the program orientation that occurs after admission decisions are made.

Criminal Background Check

In order for this program to be in compliance with Michigan Public Act 26 of 2006, a **Criminal Background investigation is required for all students**. Directions for completing a Background Check, which may include fingerprinting and drug testing, will be given at the program orientation (after admission decisions are made). Please note digital fingerprinting will be required by the State of Michigan at the time of application for career licensure. To comply with State and Federal statutes, admission to this program will be denied for any of the following:

- Any felony conviction within 15 years + three years' probation prior to application.
- Any misdemeanor within ten years prior to application that involved or is similar to the following:
 - Abuse, neglect, assault, battery
 - Criminal sexual conduct
 - Fraud or theft against a vulnerable adult (as defined by the Michigan penal code)

The [Michigan Workforce Background Check Program](http://www.miltcpartnership.org/documents/legalguide.pdf) (www.miltcpartnership.org/documents/legalguide.pdf) provides detailed information regarding the types of crimes and their implications to employment suitability in health care facilities and agencies.

Any student who has been charged with a felony or a misdemeanor crime after admission to the program must contact the [Program Director](https://internal.lcc.edu/hhs/contact/) (<https://internal.lcc.edu/hhs/contact/>) within 72 hours of the charge. Students convicted of a crime(s) become ineligible, and therefore, will be dismissed from the Program.

Environmental Conditions-Standard Precautions

Applicants must be aware students in this program and profession will be exposed to blood, body tissues, and fluids. There is the potential of exposure to electrical hazards, hazardous waste materials, radiation, poisonous substances, chemicals, loud or unpleasant noises and high stress emergency situations. Students enrolled in this program and career path are at risk for exposure to blood and body fluids and transmission of blood-borne and other infectious diseases, including HIV. The Americans with Disabilities Act forbids discrimination against patients with infectious diseases; therefore, students are required to treat all patients assigned, regardless of the disease-state of the patient. Standard precautions must be followed when treating each patient.

Immunization Certification: applicants admitted to the program shall be required to present evidence, in the form, of certification by a licensed healthcare provider, that he/she has been immunized against measles, mumps/rubeola, rubella, tetanus, diphtheria, pertussis, hepatitis B, Varicella, influenza, and other immunization as required. Annual Tuberculosis testing is also required. Students must also provide documentation of BLS certification, a physical from a licensed healthcare provider, and 10-Panel Drug screen from an approved provider. Clinical requirements are subject to change. This is in accordance with professional standards and clinical-site requirements. Students are responsible for the cost associated with obtaining

immunizations, physicals, BLS certification, and any other items relating to clinical eligibility. **More information about these items and how to submit them will be provided at the program orientation that occurs after admission decisions are made; do not submit these documents with your Selective Admission Application.** Contact the Program Director for details on clinical requirements.

Be aware Lansing Community College does not provide accident and health insurance coverage for students. The College provides liability insurance coverage for students in practicum for injuries and damages they cause to others. It does not cover injuries students sustain as a result of their own actions. Students must use personal funds or personal medical insurance as a primary medical coverage payment if accident or injury occurs or if emergency treatment is required.

Skills Essential for the Field

For a list of motor, cognitive, and psychological skills essential for this field, visit HHS's [Advising Guides site](https://internal.lcc.edu/hhs/advising_guides/) (https://internal.lcc.edu/hhs/advising_guides/).

Non-Discrimination Statement

Lansing Community College is committed to providing equal employment opportunities and equal education for all persons regardless of race, color, sex, age, religion, national origin, creed, ancestry, height, weight, sexual orientation, gender identity, gender expression, disability, familial status, marital status, military status, veteran's status, or other status as protected by law, or genetic information that is unrelated to the person's ability to perform the duties of a particular job or position or that is unrelated to the person's ability to participate in educational programs, courses, services or activities offered by the college.

The following individuals have been designated to handle inquiries regarding the nondiscrimination policies: Equal Opportunity Officer, Washington Court Place, 309 N. Washington Square Lansing, MI 48933, 517-483-1730; Employee Coordinator 504/ADA, Administration Building, 610 N. Capitol Ave. Lansing, MI 48933, 517-483-1875; Student Coordinator 504/ADA, Gannon Building, 411 N. Grand Ave. Lansing, MI 48933, 517-483-1885; Sarah Velez, Human Resource Manager/Title IX Coordinator, Administration Building, 610 N. Capitol Ave. Lansing, MI 48933, 517-483-1874; Christine Thompson, Student Title IX Coordinator, Gannon Building, 411 N. Grand Ave. Lansing, MI 48933, 517-483-1261.

For questions, contact Selective Admissions at selective_admissions@lcc.edu

Check out all of the Health Career [Advising Guides](https://internal.lcc.edu/hhs/advising_guides/) (https://internal.lcc.edu/hhs/advising_guides/)