



Health & Human Services (HHS) Division
Lansing Community College
Phone: (517) 483-1410
Email: wirickg@star.lcc.edu

Medical Assistant Program Application

Department Approval is needed to be admitted into LCC's Medical Assistant (MEDA) program. With limited seats available, enrollment is on a first-come-first-serve basis. Completed **forms should be emailed to wirickg@star.lcc.edu or dropped off to room 108 in the [HHS building](#) (www.lcc.edu/about/locations/downtown/). Admitted students must attend a mandatory program orientation prior to registering for MEDA courses.**

Student Information

You must be 18 years or older and already be an LCC student to be eligible for this program.

Last Name: _____ First Name: _____
Street Address: _____ Apartment/Unit #: _____
City: _____ State: _____ Zip Code: _____
Date of Birth: _____ Banner ID (X00): _____
Phone: _____ *LCC Email: _____
**All communications will be sent via LCC email*

Program Information

- Choose a campus: I would like to complete the program at Main Campus in Lansing, MI
 I would like to complete the program at Livingston Center in Howell, MI
- I have read the information included in the MA [Advising Guide](#) (www.lcc.edu/hhs/advising-guides.html).
- I have attached a copy of my current Driver's License, State ID card, or Birth Certificate
- I have attached Proof of high school graduation or GED completion
- I have at least a Reading level 5
- I have at least a Writing level 4
- I have at least a Math level 4

Student Signature: _____ Date: _____

Department Use Only (MA Administration completes)

Admission Requirements Met:

- 18 years old+ **verified with valid ID or birth certificate*
- High School Graduate / GED
- Reading Level 5
- Writing Level 4
- Math Level 4

Admitted? No Yes, seat #: _____ of 24

Date admission email sent: _____

Date Dept. Approval added
to account for Registration: _____

Date ICHAT received: _____

Date Orientation Attended: _____

Comments:

Non-Discrimination Statement

Lansing Community College is committed to providing equal employment opportunities and equal education for all persons regardless of race, color, sex, age, religion, national origin, creed, ancestry, height, weight, sexual orientation, gender identity, gender expression, disability, familial status, marital status, military status, veteran's status, or other status as protected by law, or genetic information that is unrelated to the person's ability to perform the duties of a particular job or position or that is unrelated to the person's ability to participate in educational programs, courses, services or activities offered by the college.

The following individuals have been designated to handle inquiries regarding the nondiscrimination policies: Equal Opportunity Officer, Washington Court Place, 309 N. Washington Square Lansing, MI 48933, 517-483-1730; Employee Coordinator 504/ADA, Administration Building, 610 N. Capitol Ave. Lansing, MI 48933, 517-483-1875; Student Coordinator 504/ADA, Gannon Building, 411 N. Grand Ave. Lansing, MI 48933, 517-483-1885; Sarah Velez, Human Resource Manager/Title IX Coordinator, Administration Building, 610 N. Capitol Ave. Lansing, MI 48933, 517-483-1874; Christine Thompson, Student Title IX Coordinator, Gannon Building, 411 N. Grand Ave. Lansing, MI 48933, 517-483-1261.