Dear Parent/Guardian,

The Early College at Lansing Community College is a three year program for students entering grade 11 in the fall 2016. The program has a STEM focus (science, technology, engineering and mathematics) with an emphasis on problem-based learning and inquiry. These fields prepare students for a wide range of careers and provide a solid foundation for many four-year college majors.

This program offers the unique opportunity to receive a high school diploma and complete a significant number of college credits. We anticipate students will earn as much as 60 college credit hours. In exchange for this opportunity, success in The Early College requires hard work and dedication on the part of the student and the support of their family.

To be eligible for The Early College, the student must be enrolled in a participating high school. The student must be within 1.0 credit of grade 11 status by June 2016. It is recommended that students have completed and demonstrated proficiency in the following: Algebra I, Geometry, English 9, English 10, 2 core Social Studies credits, 2 Foreign Language credits (same language), and 2 core sciences (one being Biology) prior to entering The Early College. The completed application packet must be returned to your parent/student liaison (high school counselor) no later than **March 25, 2016**.

The Early College anticipates admitting 93 eligible students utilizing a lottery admission process. Notification of selection to the program will occur April 15, 2016. Students awarded seats in the program, as well as those placed on a waiting list, will have mandatory diagnostic testing on the LCC campus at a date to be announced.

If you have questions, please email theearlycollege@lcc.edu or call 517-483-1640.

Sincerely,

Dr. Steve Rosales  
Director  
The Early College
The Early College at Lansing Community College
Parent/Student Liaisons (High School Counselor)

Please visit your high school’s Parent/Student Liaison below to submit your application for The Early College at LCC. Completed applications must be submitted to your Liaison no later than March 25, 2016.

<table>
<thead>
<tr>
<th>High School</th>
<th>Parent/Student Liaison</th>
<th>Phone</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dansville</td>
<td>Heather Gucky</td>
<td>517.623.6120 x233</td>
<td><a href="mailto:guckyh@dansville.org">guckyh@dansville.org</a></td>
</tr>
<tr>
<td>East Lansing</td>
<td>Lou Bedolla</td>
<td>517.333.7543</td>
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</tr>
<tr>
<td>Eaton Rapids</td>
<td>Tonya Droessler</td>
<td>517.663.2218</td>
<td><a href="mailto:tdroessler@erpsk12.org">tdroessler@erpsk12.org</a></td>
</tr>
<tr>
<td>Eastern</td>
<td>Cynthia Swartz</td>
<td>517.755.2053</td>
<td><a href="mailto:cynthia.swartz@lansingschools.net">cynthia.swartz@lansingschools.net</a></td>
</tr>
<tr>
<td>Everett</td>
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<tr>
<td>Haslett</td>
<td>Heather Woodworth</td>
<td>517.339.8249</td>
<td><a href="mailto:woodwohl@haslett.k12.mi.us">woodwohl@haslett.k12.mi.us</a></td>
</tr>
<tr>
<td>Holt</td>
<td>John Conner</td>
<td>517.694.0289</td>
<td><a href="mailto:jconner@hpsk12.net">jconner@hpsk12.net</a></td>
</tr>
<tr>
<td>J.W. Sexton</td>
<td>Kathy Hubbard</td>
<td>517.755.1070</td>
<td><a href="mailto:Kathy.Hubbard@lansingschools.net">Kathy.Hubbard@lansingschools.net</a></td>
</tr>
<tr>
<td>Leslie</td>
<td>Gail Deschaine</td>
<td>517.589.9500</td>
<td><a href="mailto:DESCHAIG@lesliek12.net">DESCHAIG@lesliek12.net</a></td>
</tr>
<tr>
<td>Mason</td>
<td>Kathleen Oakes</td>
<td>517.676.6519</td>
<td><a href="mailto:koakes@mason.k12.mi.us">koakes@mason.k12.mi.us</a></td>
</tr>
<tr>
<td>Okemos</td>
<td>Cori Akers</td>
<td>517.706.4922</td>
<td><a href="mailto:cori.akers@okemosschools.net">cori.akers@okemosschools.net</a></td>
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<tr>
<td>Stockbridge</td>
<td>Leslie Cummings</td>
<td>517.851.7770</td>
<td><a href="mailto:Cummingl@panthernet.net">Cummingl@panthernet.net</a></td>
</tr>
<tr>
<td>Waverly</td>
<td>Kristen Gazely</td>
<td>517.321.7573</td>
<td><a href="mailto:kgazely@waverlyk12.net">kgazely@waverlyk12.net</a></td>
</tr>
<tr>
<td>Webberville</td>
<td>Kristina Sutton</td>
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</tr>
<tr>
<td>Williamston</td>
<td>Linda Ereg</td>
<td>517.655.2142 x7009</td>
<td><a href="mailto:eregl@gowcs.net">eregl@gowcs.net</a></td>
</tr>
</tbody>
</table>
INSTRUCTIONS

Before you submit your application to your parent/student liaison (high school counselor), please be sure you have completed and included each of the following:

- Student Information Form
- Application Essay
- Letter of Recommendation Form
- Sending District Information Form
- Unofficial Transcript

INFORMATION MEETINGS

You are welcome to attend any available information meeting. Eligibility criteria, a typical school day and the focus of the program will be reviewed. All meetings will be held at LCC, Administration Building, room 108, 610 North Capitol Ave., Lansing, 48933.

Tuesday, February 16, 2016
6:00 – 7:00 p.m.

Thursday, February 25, 2016
6:00 – 7:00 p.m.

Tuesday, March 8, 2016
6:00 – 7:00 p.m.

Thursday, March 17, 2016
6:00 – 7:00 p.m.

Saturday, March 19, 2016
10:00 am – 11:00 a.m.

High School Visits

Some participating high schools have elected to host information meetings during school hours. Please see your counseling department for more information.
STUDENT INFORMATION
(completed by parent/student)

Applicant
Name (Last, First, Middle Initial): ________________________________

Address: _______________________________________________________ Resident County: _________

City: ___________________________________________________________ Zip Code: _________________

Date of Birth: ____________________________ Gender: _______________________

Home/Cell: ___________________________ Email: _____________________________

Ethnicity:

☐ American Indian or Alaskan Native ☐ Native Hawaiian or Pacific Islander
☐ Asian American ☐ White
☐ Black or African American ☐ Other
☐ Hispanic or Latino

Student Assurance:
The Early College offers a rigorous academic curriculum, including up to 60 undergraduate credits, or a certificate in
a STEM related program. Participation will require me to demonstrate a high level of commitment, maturity and
responsibility. I understand participation in this program requires my full academic, social and emotional
commitment if I want to achieve my full potential. I declare the information provided in this application packet is
ture and complete and the essay and test scores represent my own work.

_________________________________________  ___________________________
Student Signature  Date

_________________________________________
Student Name (please print)

(continued next page)
STUDENT INFORMATION
(completed by parent/student)

Parent/Legal Guardian (student’s primary residence):

Name: ____________________________________________
Address: _________________________________________
City: ___________________________ Zip Code: ________
Home/Cell: __________________________ Email: __________

Parent/Legal Guardian (secondary):

Name: ____________________________________________
Address: _________________________________________
City: ___________________________ Zip Code: ________
Home/Cell: __________________________ Email: __________

Parent/Guardian Assurance:
I understand my participation in my child’s education will help determine his or her likelihood of success in this program. I agree to be accessible and readily available to the school to discuss my child’s progress and development. I recognize acceptance at The Early College requires a commitment through grade 13. I also understand attendance and full participation in all programmatic activities is vital to my student’s success and transportation to and from Lansing Community College is the responsibility of the student/family.
I understand acceptance into this school is a privilege and my child must maintain the school standards in order to remain enrolled. Failure to meet standards may result in dismissal.

__________________________________________ Date
Custodial Parent/Legal Guardian Signature

Custodial Parent/ Legal Guardian Name (please print)
APPLICATION ESSAY

Please write 500-700 words about why you want to be accepted to The Early College at LCC. The Early College requires honesty and originality in a student’s academic work. Remember, you have signed an assurance statement indicating this essay is your own, original work.

Topic
Why do you want to be accepted into The Early College at LCC?

Thinking about the Topic
• What do you like about The Early College concept?
• Why would you prefer The Early College over the high school you are attending now?
• What qualities do you have that make you a good fit for The Early College?
• What do you hope to accomplish by attending The Early College?
• What interests you about exploring or focusing on STEM?
• What are your specific goals for life after high school?

Writing about the Topic
You might, for example, do one of the following:
• Describe the special talents you have that will help you succeed in The Early College.
• Discuss the reasons you are interested in The Early College.
• Explain why you would prefer The Early College over a traditional high school.
• Describe how you learned about The Early College and why it appeals to you.
• Discuss the STEM career you wish to pursue.

Use this checklist as a guide for your writing:
☐ Is my name listed on my essay?
☐ Do I have a clear central idea that connects to the topic?
☐ Do I stay focused on my central ideas?
☐ Do I support my central idea with important details/examples?
☐ Do I need to take out details/examples that DO NOT support my central idea?
☐ Is my writing organized and complete with a clear beginning, middle and end?
☐ Do I use a variety of interesting words, phrases and/or sentences?

Checklist for Polishing:
☐ Have I checked and corrected my spelling to help readers understand my writing?
☐ Have I checked and corrected my punctuation and capitalization to help readers understand my writing?
☐ Have I typed my essay following these formatting requirements: 1” margins, 12 point font, single-spaced?
☐ Have I met the length requirement of 500-700 words?
LETTER OF RECOMMENDATION

To be completed by the applicant:
Student Name: ________________________________________________________
Current School: ____________________________ Current Grade: ________________

To be completed by the recommending respondent:
Respondent ____________________________ Name: ________
Respondent Phone Number: __________
Respondent Email Address: ________________
Relationship to Applicant: ___
How long have you known the applicant and in what capacity? ________________

Respondent Signature: ______________________________________ Date: ________

Indicate your judgment of this applicant as compared to other students you have worked with:

Motivation...........................................................☐ ☐ ☐ ☐ ☐
Self-confidence.................................................. ☐ ☐ ☐ ☐ ☐
Independent judgment........................................☐ ☐ ☐ ☐ ☐
Maturity...................................................................☐ ☐ ☐ ☐ ☐
Responsibility...........................................................☐ ☐ ☐ ☐ ☐
Ability to work with others..................................... ☐ ☐ ☐ ☐ ☐
Intellectual curiosity............................................. ☐ ☐ ☐ ☐ ☐
Punctuality...............................................................☐ ☐ ☐ ☐ ☐
Capability to participate in a rigorous course of academic study.............................. ☐ ☐ ☐ ☐ ☐

In your opinion, why would this student be a good candidate for The Early College at LCC?

________________________________________________________________________

________________________________________________________________________

Additional comments?

________________________________________________________________________

________________________________________________________________________
SENDING DISTRICT INFORMATION  
(completed by Liaison)

Student Name: __________________________________________________________

Student UIC #: __________________________________ MDE School Code #___________

Does this student require English as Second Language (ESL) support? □ Yes □ No

Has this student been expelled (if yes, provide additional documentation)? □ Yes □ No

Has this student had satisfactory attendance (per district guidelines)? □ Yes □ No

Is the student first generation college-going? □ Yes □ No

Does this student have an active Individualized Education Plan (IEP)/504? □ Yes □ No

Is the student eligible for supplemental nutrition? □ Yes □ No

If yes, provide details: __________________________________________________________

Principal Assurance:
I believe this student will benefit from and contribute to The Early College at LCC.

Principal Signature __________________________________________________________ Date __________

Principal (print name) __________________________________________________________

Parent/Student Liaison Assurance:
I certify this student is anticipated to be within 1.0 credit of grade 11 status by 6/30/2015 according to our district’s graduation requirements. I have verified, to the best of my ability, the students’ status regarding eligibility for free or reduced lunch and/or first-generation college and have reviewed the application packet with the student to make sure it is complete.

Counselor Signature __________________________________________________________ Date __________

Counselor (print name) __________________________________________________________