

7. For software requests only: You must provide accessibility compliant information per LCC’s Accessibility Initiative (<https://internal.lcc.edu/accessibility/initiative/index.aspx>).

Is the software you are requesting accessible? If yes, please provide Voluntary Product Accessibility Template (VPAT™)* information with this request. If the software is not accessible or you were unable to determine accessibility, please provide the reason(s) why and provide all information you collected regarding your accessibility research.

* A Voluntary Product Accessibility Template (VPAT™) is a document that explains how Information and Communication Technology (ICT) products such as software, hardware, electronic content, and support documentation meet (conform to) the Revised 508 Standards for IT accessibility. The following sites have additional information about VPATs:

- <https://www.section508.gov/sell/vpat>
- <https://www.itic.org/policy/accessibility/vpat>

Approvals:

Printed Name of Requesting Department Chair/Director

Date

Signature of Requesting Department Chair/Director

Date

ELT Member or Designee of Requesting Organization

Date

ITS Division CIO or Director

Date

ITS Information Security Director *(not needed for HW requests)*

Date