Budget items due to FPAR:
- Savings Recommendation
- 2 Year Financial Forecast presented
- Course fee changes approved

October
FPAR Analysis of prior year Services and Supplies compared to current budget
in preparation for upcoming FY budget process
(Current FY)

Late-September
Financial Statements for Auxiliary/Designated/Plant funds sent to areas responsible. Meetings to review statements and upcoming projects
(Current FY)

July
New Fiscal Year begins July 1\textsuperscript{st}
- Adopted budget loaded into Banner
- Budget development process de-briefing with ELT (July-August)
(Current FY)

June
General Fund Budget Proposal presented to Board of Trustees for adoption
May 31\textsuperscript{st} ELT distribution with year-end projections
(Upcoming FY)

Mid-April
- Divisional Budget to Actual Financial Review for 3\textsuperscript{rd} quarter distributed to ELT
- Section Planning/ PT Faculty Pay estimates

Late-April
- Response due to Fin Svcs: Financial Review variance explanation
- Projected year-end expenses

December
- Perkins funded equipment should be on campus by December 31\textsuperscript{st}

Mid-January
- Divisional Budget to Actual Financial Review for 2\textsuperscript{nd} quarter distributed to ELT
- Capital Equipment requests due to Admin Svcs

Late-January
- Response due to Fin Svcs: Financial Review variance explanation
- Projected year-end expenses

November
- Capital Equipment Request process begins

January
- Financial Briefing
- Upcoming FY Budget Launch

MARCH
- Budget items due to FPAR: Reallocation Requests
- Labor Change Requests
- Other budget items – see detailed instructions
- Tuition Rate set

Revised 12/15/2021