Pay Special Attention to These Quiz/Question Settings

Below are three of common mistakes made by faculty when preparing online tests in Desire2Learn.

**Improperly Setting the Correct Answer in Multiple Choice (MC) and True and False (TF) Questions**
A common complaint from D2L users is that: "the scores for my test are displayed as fractions rather than whole numbers."

This problem is caused by how correct answers are designated in Multiple Choice, True and False and many other question types. On the question editing screen, the correct answer is designated by typing "100" in the small box adjacent to the correct answer. Many people are typing "1" into this box thinking that they are awarding one point for the correct answer but in reality, they are awarding 1% of the one point.

While this error is easily corrected, if it spans an entire test, rescoring can require a large amount of repetitive work.

**Forgetting to Set the Quiz Auto-Scoring Option**
When setting up a new test in Desire2Learn, automatic scoring of test questions is not enabled by default.

If you want the computer to score the test automatically, on the test Properties screen, put a checkmark next to the allow attempt to be set as graded immediately upon completion item.

**Forgetting to Set the Quiz Automatic Export to Gradebook Option**
Even if a quiz is linked to a grade item, quiz scores will not "flow" into the gradebook unless the user specifically enables the feature.

To set your grades to automatically flow, you first must establish a connection from the quiz to the gradebook item using the Grade item: drop down box.

Once the connection is established, put a check mark in the Auto Export to Grades: box. From this point on, when a student submits a quiz, the grade is automatically posted to the gradebook.

If your quiz contains items that the computer cannot automatically score (i.e., essay questions), you might want to leave this item unchecked and manually initiate transmission of the grade to the gradebook as you score individual quizzes.

This timely tip can also be found at:

http://www.lcc.edu/cte/resources/thommen_tips/