Thommen’s Timely Technology Tips  Quickly Switching Between D2L Sections Using Tabs

When working in D2L, it is often helpful to have two tabs (areas) in the same course open at the same time.

A recurring task that I regularly perform is to answer student email questions regarding weekly quizzes. I find it helpful to open the course Email in one browser tab and the quiz scoring screens in a second tab. Once the two browser tabs are established, I can quickly move from a course email question to the quiz scoring screens and back with a single mouse click.

Opening Multiple Tabs

In this example, we will open the course Email and Quizzes areas simultaneously in the same browser, using the tabs to switch back and forth between the two areas.

1. Open the class that contains the quizzes in question, and click on the Email tab in the navigation bar.
2. Click and Drag the Quizzes tab to the browser’s Open a New Tab button (See the screen shots below regarding three popular browsers.)
3. Your browser will create a second tab to the right of the first.
4. Click the right-most browser tab (the tab you just created) and view the quiz listing or scoring screens.
5. Click the left-most tab to view your Inbox and/or read course email.

Internet Explorer

Firefox

Chrome

This timely tip can also be found at:  
http://www.lcc.edu/cte/resources/thommen_tips/