

MBS ONLINE BOOKSTORE

HOW TO ACCESS YOUR BOOK VOUCHER



To view your book voucher amount and buy books from MBS Online Bookstore follow these steps (the best browser for accessing your voucher is Google Chrome):

1 Login into **myLCC Banner** and click the **Student tab**. Click on **Bookstore Information**.

Home > Student

Personal Information | **Student** | Financial Aid | Faculty Services | Employee | Finance

See www.lcc.edu/schedule for important dates and deadlines

Registration Complete Pre-Registration Tasks Add or Drop Classes View My Class Schedule	Student Records View Holds View Grades Unofficial Academic Transcript View Program/Major	Student Finance View Account Activate Refund Preference View 1098-T View Statement	Payment Method Pay by Cash or Check Pay by Credit Card Third Party Sponsorship Setup Payment Plan
Credit Card Payment Pay By Credit Card	Degree Works	Bookstore Information	

2 You will land on the **Bookstore Information** screen. From the drop down select term (Spring 2016) and then click submit. *(If you have already selected a term, you do not need to select one here.)*

Personal Information | Student | Financial Aid | Faculty Services | Employee | Finance

Bookstore Information

Home > **Bookstore Information**

The link(s) below 'Detailed Textbook Information' will take you to the MBS Virtual Bookstore.
NOTE: Vouchers are only available if you are signed in, and then use the MBS Bookstore Information Link on this page.

- Click on the **MBS Bookstore Information** link to view required and/or recommended books for courses in the selected term, and to use your book voucher, if one is available. By clicking on this link, you agree to share the list of your registered CRNs for the term, and the amount of your book voucher, if any. Additionally, you are authorizing LCC to use your current financial aid funds to pay charges on your student account for the amount of the MBS Book Voucher that you used.
- You may click on the MBS LCC Site link to select courses yourself without sharing voucher or course information from Banner.
- You must have a term selected to send your registration for that term.

Detailed Textbook Information
MBS LCC Site

MBS Bookstore Information: Choose a Term: **Fall 2015**

Submit

Select your term and click submit

3

Select the **MBS Bookstore Information** link.

Personal Information | Student | Financial Aid | Faculty Services | Employee | Finance

Bookstore Information

Home > Bookstore Information

The link(s) below 'Detailed Textbook Information' will take you to the MBS Virtual Bookstore.
NOTE: Vouchers are only available if you are signed in, and then use the MBS Bookstore Information Link on this page.

- Click on the **MBS Bookstore Information** link to view required and/or recommended books for courses in the selected term, and to use your book voucher, if one is available. By clicking on this link, you agree to share the list of your registered CRNs for the term, and the amount of your book voucher, if any. Additionally, you are authorizing LCC to use your current financial aid funds to pay charges on your student account for the amount of the MBS Book Voucher that you used.
- You may click on the MBS LCC Site link to select courses yourself without sharing voucher or course information from Banner.
- You must have a term selected to send your registration for that term.

Detailed Textbook Information
MBS LCC Site
MBS Bookstore Information

4

The **Voucher Detail Page** will appear detailing the total amount that you have to use. If you have a voucher, you will have an option to use the voucher or credit card/PayPal for your purchases. Pay with Financial Aid is the default selection, click on Pay with Credit Card to change payment type. Click on **View My Courses**.

Your School's Official Bookstore

Welcome back [Name] [Log Out](#)

Home | My Account | Support

For security purposes, the internet browser you are currently using will no longer be supported by this website as of 02/01/2016. To continue using your MBS Direct online bookstore after this date, please upgrade your browser to the newest version.

Voucher Detail

The following conditions have been applied to your voucher. If there are any questions, please contact your school.

Voucher Covers:	\$800.00 of your order (You must use a credit card to pay for your rental books, as well as any amount that exceeds your voucher funds.)
Materials Covered:	All
Shipping Methods Covered:	SmartRate Shipping, UPS Ground, UPS Second Day, UPS Next Day Air, UPS Saturday Delivery, USPS Priority Mail
Tax Covered:	Yes

Amount of Voucher available listed. Note rental books cannot be charged against voucher.

☐ Pay with Credit Card
☒ Pay with Financial Aid

[View My Courses](#)

© 2015 MBS Direct • 2711 West Ash Street • Columbia, MO 65203 | Terms of Service and Privacy Policy
MBS Direct's buybacks are provided by MBS Service Company, Inc. (MBS)

5

Browse your book options, click **Add to Cart** for the books you would like to purchase. Once your books are selected it will say **In Cart**.


Ordering Select Site Select Courses Select Course Materials Review Cart

Voucher Pays: \$0.00 You Pay: \$0.00

Viewing the following courses:
LANSING COMMUNITY COLLEGE
BIOL 145 - CHSE 120 - MATH 112 - PSYC 202-50466 50467 - PFWH 181-51344

Lansing Community College • BIOL 145 INTRO ANATOMY AND PHYSIOL STARTING 01/11/16 ENDING 05/09/16

Lab Manual custom stand alone option ISBN 9781259384875



Biol145 : Introduction Anat. and Physio. (Custom Package)
12TH 15 **REQUIRED**

Suggested Retail Price (SRP) \$316.50 This is a [set of 3 components](#) created by the publisher. [More Details](#)

Save \$138.50 off Suggested Retail Price

LOWEST PRICE
\$178.00
New Print
Condition Verified ✓

In Cart [remove](#)

[Summary](#)
[Components](#)
[Condition Verified](#)

6

When you are done selecting books, click Review Cart at the bottom of the page.

Lansing Community College • PSYC 202-50466 50467 PSYCHOLOGY OF PERSONALITY

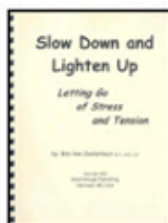
STARTING 01/11/16 ENDING 05/09/16

Materials Available From The Instructor

For CRN 50466, 50467. Course uses Open Educational Resources provided by instructor on first day of class.

Lansing Community College • PFWH 181-51344 STRESS MANAGEMENT LATE

STARTING 03/15/16 ENDING 05/09/16



[Summary](#)
[Guaranteed Buyback](#)

Slow Down and Lighten up : Letting Go of Stress and Tension 2001 **REQUIRED**

Suggested Retail Price (SRP) \$23.50 Author Van Oosterhout, Bob ISBN 978-0-9707781-0-9 [More Details](#)

Save \$2.50 off Suggested Retail Price, with \$9.45 more after Guaranteed Buyback (Condition Verified copies only)

\$21.00

New Print

Condition Verified ✓

\$11.55 after Buyback

Add to Cart

Review Cart

7 Summary **Review Your Cart** screen will load. This page contains additional MBS recommendations which are not required, either click **No thanks, take me to my Shopping Cart** or scroll to the bottom of the page to click on **Proceed to Checkout**.

Ordering [Select Site](#) [Select Courses](#) [Select Course Materials](#) [Review Cart](#)

Voucher Pays: \$178.00 You Pay: \$0.00

Review Your Cart

Please take a moment to browse these recommended study aids for the title [to your cart](#), or you can leave this page and [search for additional courses](#) (your items will be saved). Click [Proceed to Checkout](#) at the bottom of this page when you're finished shopping.

Note on this page the amount of the Voucher that will be used is displayed along with any amount you will owe for either rental or the amount

Recommended Study Aids

[No thanks, take me to my Shopping Cart](#)

You're purchasing
**Biol145 : IntroductionAnat. and Physio.
(Custom Package)**
for LANSING COMMUNITY COLLEGE • BIOL 145 INTRO ANATOMY AND PHYSIOL

MBS Direct recommends the following:

[How to Solve Physics Problems](#)
Oman, Daniel / Oman, Robert• ISBN: 978-0-07-048166-4• Edition: 97

☒ NEW \$18.95 ☒ USED \$14.25

MBS Direct Recommends

Safe and Secure Storage
HMH SchoolChapters• (Access Keys will be delivered via email within 24 hours once your order is approved. Access Keys are non-returnable.)

☒ PASSWORD \$39.00

PNY 8GB Flash Drive
PNY Technologies• Edition: NONE

☒ NEW \$9.99

Clicking here will take you to the general bookstore page to search for courses

Clicking here will take you to back to your pre-populated list

[Continue shopping for another course](#) or [View My Courses](#)

Items in Your Cart (1)

Review Your Cart

Please take a moment to browse these recommended study aids for the titles in your shopping cart. You may skip these recommendations and [continue to your cart](#), or you can leave this page and [search for additional courses](#) (your items will be saved). Click [Proceed to Checkout](#) at the bottom of this page when you're finished shopping.

Recommended Study Aids

[No thanks, take me to my Shopping Cart](#)

You're purchasing
**Biol145 : IntroductionAnat. and Physio.
(Custom Package)**
for LANSING COMMUNITY COLLEGE • BIOL 145 INTRO ANATOMY AND PHYSIOL

MBS Direct recommends the following:

[How to Solve Physics Problems](#)
Oman, Daniel / Oman, Robert• ISBN: 978-0-07-048166-4• Edition: 97

☒ NEW \$18.95 ☒ USED \$14.25

MBS Direct Recommends

Safe and Secure Storage
HMH SchoolChapters• (Access Keys will be delivered via email within 24 hours once your order is approved. Access Keys are non-returnable.)

☒ PASSWORD \$39.00

PNY 8GB Flash Drive
PNY Technologies• Edition: NONE

☒ NEW \$9.99

Items in Your Cart (1)

[Continue shopping for another course](#)

Title	Format	Quantity	Price
LANSING COMMUNITY COLLEGE • BIOL 145 INTRO ANATOMY AND PHYSIOL Biol145 : IntroductionAnat. and Physio. (Custom Package) • 12TH 15 REQUIRED	New	1 ADD ANOTHER	\$178.00

You're about to save \$138.50 today!

Shipping and tax will be calculated once the checkout process has begun.

Current Total **\$178.00**

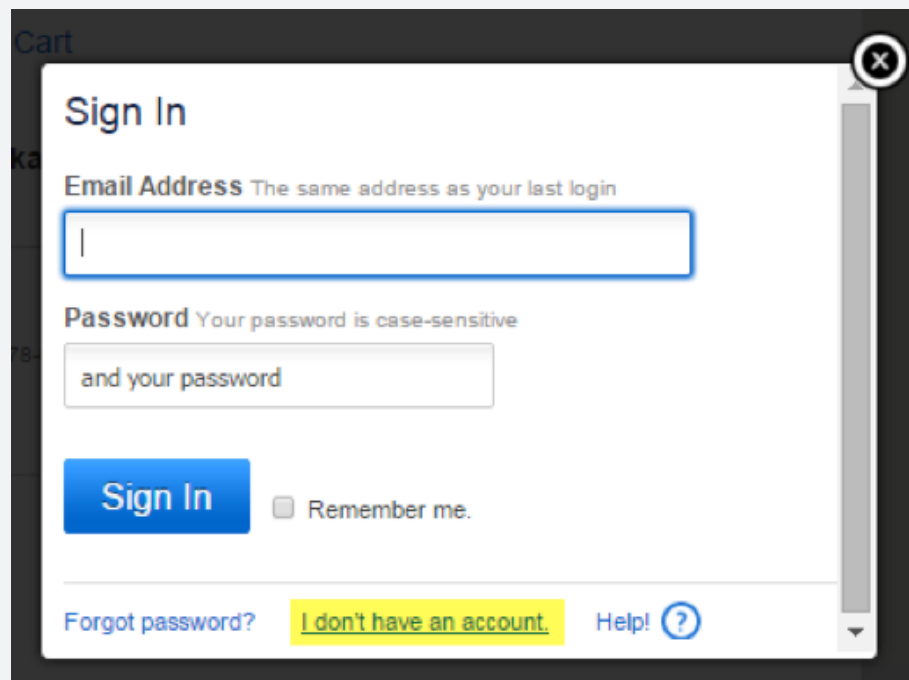
[Click here to continue](#)

[Proceed to Checkout](#)

8

If you have not logged into MBS before, select **I don't have an account** and you will be brought to the **Create an Account** Screen. When done, select **Create Account**.

**Note – the password cannot have any special characters in it.*




Cart

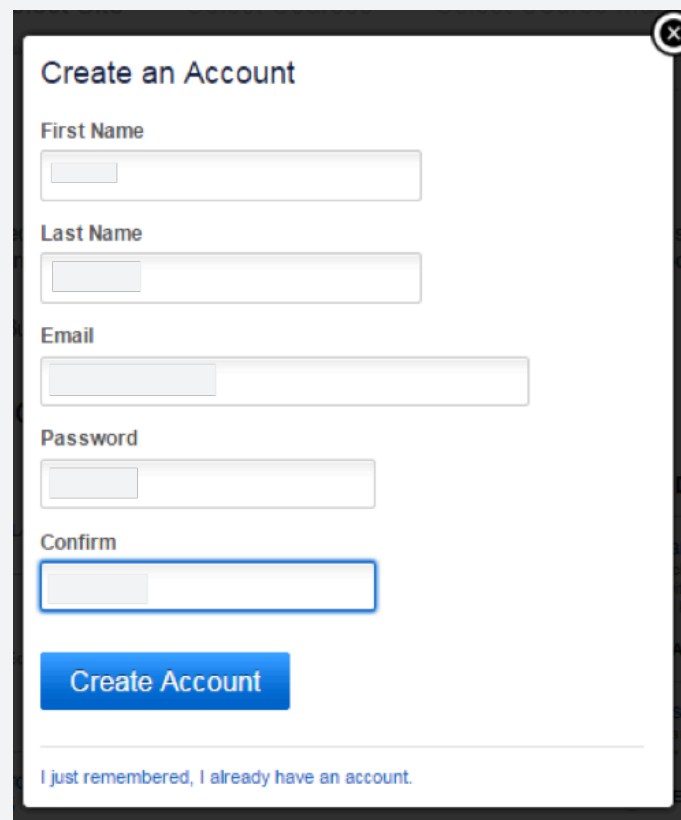
Sign In

Email Address The same address as your last login

Password Your password is case-sensitive

☐ Remember me.

[Forgot password?](#) [I don't have an account.](#) [Help!](#) 



Create an Account

First Name

Last Name

Email

Password

Confirm

[I just remembered, I already have an account.](#)

9

Enter your Billing and Shipping address.
Click **Save and Continue**.

Checkout Account Addresses

Shipping Address [Are you shipping to a APO/FPO ?](#)

First Name * Last Name *

Street Address *

City * State *

Country * Zip/Postal *

Home Phone *

Work Phone Ext

10

Select shipping method. Click **Save and Continue**.

Checkout Account Addresses **Shipping** Billing Summary

Shipping Method

Select your shipping option below.

[View Cart](#) [Edit Shipping Address](#)
1 new/used item to be shipped to Lansing, MI 48917

Shipping Method *

How would you like your new/used items shipped?

[Covered by Voucher](#)

☐ **UPS Ground \$5.95**
** Est. arrival: Mon, Dec 28, 2015

☐ **UPS 2nd Day Air \$26.45**
Est. arrival: Thu, Dec 24, 2015

☐ **UPS Next Day Air \$71.39**
Est. arrival: Wed, Dec 23, 2015

☐ **UPS SurePost \$13.06**
** Est. arrival: Wed, Dec 30, 2015

☐ **Priority Mail \$13.30**
Est. arrival: not available

** Arrival dates are estimations based on UPS delivery zones. Deliveries may be made earlier or later than date listed.

Save and Continue

11

The final checkout screen will show your total cost and the amount of your voucher.

Checkout

[Account](#)[Addresses](#)[Shipping](#)[Billing](#)[Summary](#)

To finalize your order, please enter your payment information below and be sure to indicate that you have read and agreed to the terms and condition statement. Once you have done so, please click **Finalize Order** at the bottom of this page.

Shipping Address

[Use a different address for Shipping](#)

MBS Direct Subtotal \$178.00

Tax \$11.04

Shipping \$5.95

MBS Direct Total \$194.99

Voucher Total \$194.99

Amount Due \$0.00

Amount voucher pays and
amount student pays

MBS Direct Terms of Service *

☐ I have read and accept the [Shipping Terms & Conditions](#) as well as the [Terms of Service and Privacy Policy](#).

Check box to agree to
terms.

Once you have clicked the **Finalize Order** button, your order is immediately processed and it cannot be amended or cancelled. Your confirmation/receipt will appear in the next step.

You may owe sales tax in your state for this order. [Learn more.](#)

Finalize Order

Clicking on Finalize order will prompt that MBS is verifying the amount of your voucher, process your order, and log you out of your MBS account.

12

Click **OK** to continue submitting your order and verifying Book Voucher amount. For security reasons, you will be logged out of MBS at this point.

Checkout

[Account](#)[Addresses](#)[Shipping](#)[Billing](#)[Summary](#)

To finalize your order, please enter your payment information below and be sure to indicate that you have read and agreed to the terms and condition statement. Once you have done so, please click **Finalize Order** at the bottom of this page.

Shipping Address

[Use a different address for Shipping](#)

MBS Direct Subtotal

Tax

Shipping

MBS Direct Total **\$194.99**

Voucher Total **\$194.99**

Amount Due **\$0.00**

Message from webpage



Please wait while your financial aid balance is confirmed.

OK

Click OK to
continue

MBS Direct Terms of Service*

☒ I have read and accept the [Shipping Terms & Conditions](#) as well as the [Terms of Service and Privacy Policy](#).

Once you have clicked the Finalize Order button, your order is immediately processed and it cannot be amended or cancelled. Your confirmation/receipt will appear in the next step.

You may owe sales tax in your state for this order. [Learn more.](#)

Submitting...

13

Your **Order Summary** will appear with your order number and final payment summary.


Checkout
Account
Addresses
Shipping
Billing
Summary

Order Summary

Print this page Save this page

Once your order is processed, you will receive your order confirmation by email.

Please print this page and keep it for your records. If you do not receive your order confirmation email within 24 hours, please contact us at vb@mbsbooks.com or by phone at (800) 325-3252 to ensure that we received your order.




Order Number:
Placed on: Mon, December 21, 2015 1:58 pm

Title	Format	Quantity	Price
Biol145 : IntroductionAnat. and Physio. (Custom Package)	New	1	\$178.00

Shipping 1 item via UPS Ground to:

Subtotal	\$178.00
Tax	\$11.04
UPS Ground Shipping	\$5.95
Total	\$194.99


Today you saved \$138.50!

You may purchase books from any vendor; however, the book voucher option is available at MBS Online Bookstore for new, used, and digital books only.

If you have additional questions or need further assistance visit the **StarZone** located in the Gannon Building, or call **517-483-1200** and choose **option 1**.