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| **AGENDA & NOTES** |
| Name of Committee:Human Subjects Institutional Review Board (HSIRB)Members: Patricia Ayers, Matthew Fall, James Owens, Katrina Steinsultz, Matthew Van Cleave, Melinda Wilson, Kari Richards, Susan JepsenAlternate: Anna MitterlingCommunity Member: Renee Brown |
| Committee Members Present: Committee Members Absent: Guest: |
| Date: September 6, 2019 | Time: 11am – 12pm | Room: ADM 200 |

| **Agenda Item** | **Discussion** |
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| Approval of the May 3, 2019 minutes  |  |
| Discuss requested exemption amendments | * Two previously qualifying exemption category #1 research projects are going well and they would like to invite others to collaborate with them. This means the pool of subjects would increase, pulled from the newly incorporated organizations.
	+ Original and amended proposals, and original exemption letters sent in email packet to group, handouts available as needed
* Discussion:
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| Discuss Cardio Exercise Before Exam project | * Previously requested criteria, required for provisional approval, has been received.
	+ Original HSIRB proposal with supporting documentation sent in packet to group, handouts available as needed
* Discussion:
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| Discuss Motivational Instructional Technique Research Proposal | * Proposal: The effect a motivational instructional technique has on a student’s self-efficacy and success for students enrolled in integrated reading and writing courses at Lansing Community College.
	+ Researcher applying for Exemption 1
* Discussion:
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| HSIRB Quick Reference Guide handout | * Due to the Revised Common Rule that went into effect January 21, 2019 we needed to update IRB documents.
	+ Exchange old for new handbooks
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| Other items/next meeting  | * Next meeting is October 4, 2019, 11-12pm in ADM 200
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