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| **AGENDA & NOTES** | | |
| Name of Committee:IRB  Patricia Ayers, Matthew Fall, Kali Majumdar, James Owens, Katrina Steinsultz, Matthew Van Cleave, Melinda Wilson, Kari Richards | | |
| *Team Members Present:* Patricia Ayers, Matthew Fall, Kali Majumdar (present at 1:07pm), Matthew Van Cleave, Melinda Wilson, Kari Richards  *Team Members Absent:* James Owens, Katrina Steinsultz | | |
| Date: March 2, 2018 | Time: 1pm – 2pm | Room: ADM Board Room |

| **Agenda Item** | **Discussion** |
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| Proposal to Conduct HSR at LCC forms | * Embedding Equity Through the Practice of Real Talk: Karen Hicks, Paul Hernandez, Anne Heutsche   + A vote was taken to grant the Embedding Equity through the Practice of Real Talk exemption status under the first criteria.   + Votes of yes: Patricia Ayers, Kali Majumdar, Matt Van Cleave, Melinda Wilson, Kari Richards   + There were no opposing votes. * I Am LCC: Melissa Kaplan, Roxanne Frith, Kali Majumdar   + Kali M. was a non-voting member for this project. (Abstained)   + The vote was taken to grant the I Am LCC exception status under criteria one.   + Voting yes: Patricia Ayers, Matt Van Cleave, Melinda Wilson, Kari Richards   + There were no opposing votes. * HSDCI evaluation program:   + A vote was taken for an exception under criteria two.   + Votes of yes: Patricia Ayers, Kali Majumdar, Matt Van Cleave, Melinda Wilson, Kari Richards   + There were no opposing votes. |
| General Population/Short Form CITI Training | Matt F. will look at the student section of IRB training and email it to committee members. |
| Time Change of Meetings | Grace will follow-up with the committee availability to meet on Thursdays 2pm-3pm for the remaining of the semester. |
| Other items/next meeting | Adjourn the meeting at 1:52pm |