Youth Program Orientation
2022 Summer

*Includes COVID19 Return to Campus Information

Teresa Price, Youth Program Coordinator
517-483-1415/ pricet14@lcc.edu
Youth Program Orientation
Welcome

- We are happy you are joining us this summer. Our classes are Serious Fun!

- This orientation will share with you important facts regarding our 2022 Summer Youth Program.
Youth Program Orientation
Helpful Hints

- This Orientation will cover important items regarding our summer program. Items include both parent & student responsibilities.
- We recommend you have your child attend this orientation with you. If this is not possible, please share information with your child after you complete this Orientation.

Helpful text color coding in this document:
- Items in Orange are action items (things to do)
Parent Responsibility #1
Introduction

- Complete this entire Orientation
- Fill out and submit the Parent Contact & Release Form. This is REQUIRED before you drop off your child for class.

Contact our office at 517-483-1415 if you need help with this.
Parent Responsibility - #2
Pick-Up Info

- If someone other than you is picking up your child - inform staff.
- SAFETY IS IMPORTANT TO US
Parent Responsibility - #3

Snacks

- Please send a snack & drink with your child each day.

- If your child attends a morning and afternoon class, please send two snacks/drinks each day.
Parent Responsibility #4
Lunchtime

- Students who remain with us during lunch (12:00-1:00) must bring their own lunch
- Students are supervised during lunch
Parent Responsibility #5
Before Care & After Care

Before Care    7:45am-9:00am
After Care      4:00pm-5:00pm

Contact the Youth Office for Details
517-483-1415 or email lifelong@lcc.edu
Parent Responsibility #6
Emergency Contact Info

Save these numbers to your phone:
▶ LCC Youth Office @ 517-483-1415
▶ Email us at lifelong@lcc.edu/seriousfun
Parent & Student Handbook: For more information, please review the Parent & Student Handbook form found on our website at www.lcc.edu/SeriousFun
Student & Parent Responsibility #8
Evaluations

We are eager for your Feedback!
Please fill out our quick survey after the class ends.

This helps us build a better program.
Student & Parent Responsibility #9
Covid19 Safety

For your children to be on campus, you must agree to the following statement:

- I agree that my children will follow LCC’s current COVID guidelines and understand that these are subject to change at any time without notice.
Contact Teresa Price at 517-483-1415 or lifelong@lcc.edu immediately if your child is...

- Sick
- Tests positive for COVID19
- Has been in contact with someone who tested positive for COVID19

If any of the above applies to your child:
- Do NOT bring your child to campus
Engineering Control Measures

- Installation of touch free doors openers
- Installation of clear plastic “sneeze guards” at service counters
- Increased HVAC ventilation
- Room spacing to ensure physical distancing
- Moving towards touchless restrooms
- Drinking fountains turned off and bottle fillers or water coolers added
Administrative Protective Measures

- Sick students and employees must stay home
- Online courses and meetings
- Regular disinfecting of classrooms and shared spaces
- Hand sanitizer is more readily available
- Posted reminders regarding safety protocols
- Spacing and directional signs
- No sharing of equipment without disinfection
- Encourage reporting of any issues
- Train students and employees on new protocols
Summary: Steps to Staying Healthy

- Wash your hands or use sanitizer often
- Stay home if you’re sick
- Disinfect surfaces, devices, and equipment
- Cover coughs and sneezes
Parent Responsibility #10
DROP OFF & PICK UP STUDENT

DROP OFF STUDENT

- If you have completed and submitted the parent contact form, you drop off your child outside of the building with one of the Summer Youth Program staff and they will escort your child inside.

- If you have not completed the parent contact form, you will be asked to park, come inside, and fill out the form before you drop your child off. Enter the building and there will be a staff person to guide you.
Parent Responsibility #10.1
DROP OFF & PICK UP STUDENT

PICK UP STUDENT

At the end of your child’s scheduled class, please park, enter the building, and pick up your child directly from the classroom.

Once seven minutes have passed after your child’s class has ended and you have not picked your child up, you may pick them up from our care room which is located in room 113/114 on the first floor of the building.

Thank You!
Youth Program Orientation
Stay Connected

Stay Connected
• Phone: 517-483-1415
• Email: LifeLong@lcc.edu
• Website: www.lcc.edu/SeriousFun
• Facebook: www.facebook.com/LCCCOMMED/
• Office: LCC East, 2827 Eyde Pkwy, East Lansing, MI 48823

Join our Mailing List!
• To join our email list, contact us at phone or email above, or,
• Go to our website https://www.lcc.edu/community/youth-programs/mailing-list.html