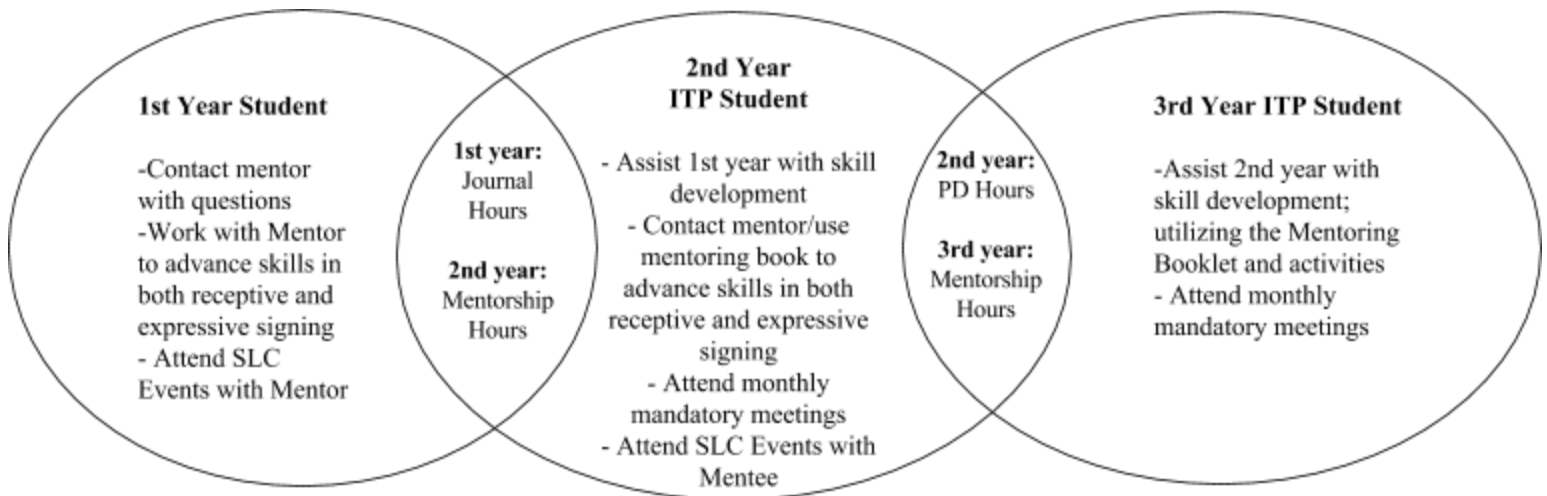


Mentorship Pairing Policy



Freshman-Sophomore Mentorship Pairing

- Freshman may request a Sophomore to be paired with.
- All requested will be noted. Location, availability and expectations laid out by both the Freshman and the Sophomore will be taken into consideration when finalizing a pair.
- Sophomores will be expected to be available to mentor two or more Freshmen.
- The Sophomore will be contacted and asked permission before a third mentee is assigned.
- All mentorship pairs will be made within two weeks of the Freshman turning in their request and money.
- If a Mentor steps away from the ITP, the Freshman will be reassigned to a new mentor as soon as possible.
- Sophomore ITP Students are required to attend a monthly, mandatory meeting lead by the Mentorship Coordinators to discuss mentorship relationships.

Sophomore-Junior Mentorship Pairing

- Sophomores may request a Junior to be paired with.
- All requested will be noted. Location, availability and expectations laid out by both the Sophomore and the Junior will be taken into consideration when finalizing a pair.
- Juniors will be expected to be available to mentor a minimum of two Sophomores.
- The junior will be contacted and asked permission before a third mentee is assigned.
- All mentorship pairs will be made within two weeks of the start of the semester
- Sophomores and Juniors will use the mentoring workbook to set goals and work through lessons together
- Junior Mentors are to attend monthly Mentorship meetings with the Mentorship Coordinators to discuss mentorship relationships.

All Mentors and Mentees

- I understand that by signing my mentorship contract I agree to the Mentorship Policy and I will contact the Mentorship Coordinator with any problems
- I agree to the mentor/mentee assigned to me. I understand it is my responsibility to set up times to meet with my mentor/mentee
- I understand that the mentor/mentee relationship is mutual and both parties have something to offer
- I agree to contact the Mentorship Coordinator if there is a problem I am uncomfortable resolving or unable to resolve
- If I have any questions about this policy or any concerns about it I have already discussed them with the Mentorship Coordinator prior to signing the mentorship contract

LCC Sign Language Mentorship Program

Please completely fill out the following questionnaire

Name: _____

Phone Number: _____

Email Address: _____

City: _____

Current Classes (ie: Sign 1, Beginning Sign to Voice, Fingerspelling, ITP, or 3rd year classes) and Instructors:

Do you plan to continue taking ASL classes next semester?

YES or NO (please circle or highlight)

Please indicate your availability (most available times to meet) for Mentorship
Mark times you are available to meet with an X, leave times you are unavailable blank.

	Mon	Tues	Weds	Thurs	Fri	Sat	Sun
Morning							
Afternoon							
Evening							

List three of your favorite hobbies/interests/activities:

Mentorship Expectations

Please indicate your expectations/preferences (please circle):

- Would you prefer to meet: Weekly, biweekly, monthly, other (if “other”, please elaborate).
- Would you prefer to communicate by: phone, email, text, in person, in library/on campus, home town, other
- Would you prefer: Getting coffee, going to SLC events, tutoring, skill development, other

What are you looking for in a Mentor/Mentee relationship?

What role should a good Mentor play? Describe an ideal Mentor.

What role should a good Mentee play? Describe an ideal Mentee.

Do you have anyone you would like to request as your mentor?

Signature: _____ Date: _____

Turn into Ashleigh Taylor in GB 131, your instructor OR any SLC Board Member with the attached fee of \$10.