

LANSING COMMUNITY COLLEGE

College-Wide Committees

Committee Name: Executive Leadership Team (ELT)

Committee Members: President, Senior Vice Presidents, Associate Vice Presidents, Deans, Executive Directors of Administrative Services, Data Science and Human Resources, Chief Financial Officer, Chief Information Office, Strategic Communications Director, Public Relations Director, Marketing Director

Committee Charge: To provide executive leadership in support of the College's vision, mission and guiding principles/values.

Committee Name: Academic Quality and Improvement Process (AQIP) Strategy Team

Committee Members: Senior Vice Presidents, Associate Vice President of Academic and Student Affairs, Executive Director of the Center for Data Science, Dean of Student Affairs, Dean of Arts & Sciences, Faculty and "Customer" Members as designated

Committee Charge: To provide leadership for Higher Learning Commission (HLC) accreditation.

Committee Name: Academic Senate

Committee Members: Approximately 43 members of which at least 75% consists of Non-Probationary Teaching Faculty and Academic Professionals, both adjunct and full-time. Remaining senators are administrative or student.

Committee Charge: To provide faculty input and advice to the administration concerning issues of College-wide educational philosophy, college-wide academic policy, and priorities in the College-wide deployment of capital or financial resources, except as covered by the scope of collective bargaining. The Senate will be a proactive and collaborative in its approach, seeking consensus whenever possible, and will foster and support effective and transparent communication with the college community. Student learning is the ultimate goal of this body.

Academic Affairs Committees

Committee Name: Student and Academic Affairs Leadership Team (SAALT)

Committee Members: Provost, Associate Vice President of Academic and Student Affairs, Deans, Associate Deans, Program Directors, Directors of Instruction and Student Services Directors

Committee Charge: To provide academic and administrative leadership to the College by developing college-wide perspectives with respect to College goals and initiatives.

Committee Name: Curriculum Committee (CC)

Committee Members: Provost or Associate Vice President of Academic and Student Affairs, Academic Affairs Manager, Post-Secondary Articulation Coordinator, Coordinator of Assessment, Faculty, Director of Instruction representative, Academic Advising, Tutoring Services and Library representatives and Continuing Education and Workforce Development Division representative

Committee Charge: Reviews proposed courses and curricula for recommendation to the Provost. This committee makes recommendations for the LCC Michigan Transfer Agreement (MTA) guidelines and courses.

Committee Name: Course Information Management Team (CIMT)

Committee Members: Academic Affairs Manager, Community and Continuing Education representative, Admissions, Registration and Records representative, Schedule Coordinators and Instructional representatives

Committee Charge: Manage information and process necessary to implement and coordinate aspects of academic course issues and instruction.

Committee Name: Committee for the Assessment of Student Learning (CASL)

Committee Members: Faculty Coordinator of Assessment, Associate Vice President of Academic and Student Affairs or representative, Director of Instruction, Faculty

Committee Charge: To promote a comprehensive and systematic approach to assessment and student learning. Data and information about student learning will be used to help create a dynamic academic environment that is focused on continuously improving instruction and mastery of student learning outcomes.

Committee Name: Provost's Cabinet

Committee Members: Provost, Associate Vice President of Academic and Student Affairs, Deans, Director of the Center for Data Science

Committee Charge: To provide academic leadership and to create an environment that ensures that strategic development and delivery of learning experiences to a diverse college and community. This is accomplished in a collaborative manner with a college-wide focus.

Committee Name: Academic Operations Team (AOT)

Committee Members: Provost, Associate Vice President of Academic and Student Affairs, Deans, Academic Senate Officer, Director of Academic Advising, Registrar, Director of Student Support, Finance representative, Tutoring Services representative, Academic Affairs Manager, MAHE President, student representatives

Committee Charge: To be engaged in creating operational plans and strategies pertaining to the academic and student affairs policies, initiatives, etc. This team is neither a recommending nor an approving body; rather, it is an operations-orientated group.

Committee Name: Academic Policy Advisory Committee (APAC)

Committee Members: Provost, Associate Vice President of Academic and Student Affairs, President of the Academic Senate, Dean of Student Services, Dean of Arts & Sciences, Dean of Continuing Education and Workforce Development, Chief Financial Officer, Executive Director of Human Resources, Financial Aid Director, Student Life Director and Ombudsman, Director of Student Compliance, Faculty, Support Staff and student representatives

Committee Charge: To review, and when necessary, recommend changes to or deletions of current academic policies and to recommend new policies.

Finance, Administration and Advancement Committees

Committee Name: Data Information Communication for Employees (DICE)

Committee Members: Human Resources and Staff

Committee Charge: To review and discuss Human Resources process and system changes that may have an impact on managing employment information in department and divisional offices.

Committee Name: Employee Development Fund (EDF)

Committee Members: Foundation Director and a balance of approximately 15 members from different employee groups as well as a balanced representation from all divisions

Committee Charge: The Employee Development Fund was created for employees, by employees, to provide opportunities, promote fellowship and fund, and enhance everyday work life.

Committee Name: Facilities and Operations Work Group (FOWG)

Committee Members: Manager of Field Operations, Moving Services Supervisor, Public Relations representative, Classroom Services representative and Information Technology representative

Committee Charge: To coordinate projects between Physical Plant, IT, Classroom and Moving Services with the input of divisional representation.

Committee Name: Systems Operations Coordinating Committee (SOCC)

Committee Members: Academic Affairs representative, Directors and/or their representatives from the following areas: Finance, Financial Aid, Human Resources, Center for Data Science, Student, Student Finance, ITS Enterprise Systems, ITS Information Security and Infrastructure Support; and other guest attendees based on the particular meeting agenda

Committee Charge: Work together to plan, coordinate and authorize the implementation of necessary IT patches, upgrades, new software processes, etc. for LCC's enterprise systems (e.g. ERP, Portal, ERP Bolt-on applications, etc.) and it's supporting infrastructure. SOCC serves at the pleasure of the Instructional Technology Across Curriculum (ITAC) committee and escalates unresolved issues to this committee.

Committee Name: Instructional Technology Across Curriculum (ITAC)

Committee Members: Chief Information Officer, Faculty representatives

Committee Charge: To provide ways to improve technology in the classroom and around campus, and ways to make sure that special needs students have the technology that they need in the classroom.