

GRADUATION REPLACEMENTS

Lansing Community College, Student Finance, 309 N Washington Sq Ste 200, Lansing, MI 48933 Phone: (517) 483-1200

_____ Tassel (\$2.00) _____ Honor Cord (\$5.00)

_____ Diploma (\$5.00) _____ Certificate of Achievement (\$5.00) _____ Certificate of Completion (\$5.00)

Student Name: _____ Student Number: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____ Daytime Phone Number: _____

Degree/Certificate: _____ Date of Graduation: _____

*Call the Registrar's Office at (517) 483-1200 option 2 regarding graduation replacement questions.

PAYMENT:

By mail: Send to the above address along with your payment.

In person: Pay at the Payments Desk in the StarZone, Gannon Bldg. 2nd floor. Checks, cash, Visa, MasterCard, Discover or American Express accepted.

*****OFFICE*USE*ONLY*****

_____ Verified there are no holds _____ Verified a degree/certificate was awarded (Do not accept for vocational certificates. The student must contact Criminal Justice regarding a replacement certificate.)

Outcome Status: _____ Graduation Term: _____ Honors: _____ Mailed: _____