



INSTITUTIONAL DUAL ADMISSION AND ARTICULATION AGREEMENT

**between
Lansing Community College
and
The University of Olivet**

Article I Agreement on Principle

This agreement is made on June 24, 2025 between The University of Olivet ("UO") and Lansing Community College ("LCC") (collectively, the "Parties"). The Parties wish to facilitate the transfer of students who complete an associate degree at LCC to a bachelor's degree and/or accelerated master's degree program at UO. The Parties wish to build a deeper partnership that includes articulated pathways transfer, dual admissions, and other strategic collaborations. Therefore, the Parties agree to enter into an Institutional Joint Enrollment and Articulation Agreement ("Agreement") to enable students to be admitted and concurrently at both institutions and to guarantee all transfer students a smooth curriculum transition that minimizes loss of credit and duplication of coursework.

Article II Agreement on Program Integrity

The Parties enter into this Agreement as cooperating, equal partners who shall maintain the integrity of their separate programs. Both Parties are accredited by the Higher Learning Commission.

Each institution will determine the satisfaction of its program and degree requirements. Specific course requirements and transfer credits will be set forth in separate academic pathways called Program Agreements.

Program Agreements may describe program pathways that involve separately offered, discrete associate degree programs with coursework only from LCC leading to bachelor's degree program with coursework only from UO.

Program Agreements may also describe joint program pathways that involve degree programs comprised of coursework from both LCC and UO. Because LCC and UO both hold institutional accreditation, such Program Agreements are consortial arrangements as defined by the Higher Learning Commission.

Article III Agreements on Program Articulation

Both The University of Olivet and Lansing Community College are approved signatories of the Michigan Transfer Network. The Michigan Transfer Network Program Pathways define the course transfer equivalencies between UO and LCC for programs in art, biology, business, communication, criminal justice, exercise science, psychology, public health, and social work. When both UO and LCC have executed Program Pathways in the Michigan Transfer Network for related programs of study, such will be

considered Program Agreements for the purposes of this Institutional Joint Enrollment and Articulation Agreement.

Mutual recognition by LCC and UO of the Michigan Transfer Agreement is hereby incorporated in all Program Agreements between LCC and UO. Students completing the requirements specified in the Michigan Transfer Agreement through coursework at LCC or at UO will receive full transfer of all such credits at both LCC and at UO and will be recognized as having completed lower division general education requirements at UO. For all Program Agreements between LCC and UO, students must meet all other standard curriculum, and graduation requirements of LCC for its degree offerings, and of UO for its degree offerings.

In addition to Program Agreements described in the Michigan Transfer Network Program Pathways, additional Program Agreements may be developed and approved by both UO and LCC, including social work and business. Program Agreements will specify the courses and credits that will be accepted by UO from specific LCC associate degree program(s) that will count towards the total credit hours required for specific UO baccalaureate degree program(s).

LCC and UO agree to collaborate, via faculty, administrators, and staff at both institutions, to develop additional Program Agreements that will be subject to this Institutional Articulation Agreement. Program Agreements are subject to the terms and conditions of this Institutional Joint Enrollment and Articulation Agreement but will be separately developed and maintained. Program Agreements must be signed and dated by authorized representatives of each institution, in accordance with their institutional requirements.

LCC and UO will recognize reverse transfer credit and maintain a collaborative process for reverse transfer. Former LCC students who transfer to UO without an associate degree listed on their transcript will receive notice upon completion of the appropriate number of credit hours at UO that they are eligible for reverse transfer. All correspondence regarding the results of the review will be sent directly to the student from LCC.

Article IV

Agreement on Specifics of Dual Admission

Students admitted to an associate degree program at LCC will be granted by UO dual admission status to UO as non-degree seeking students. Students admitted to LCC with dual admission status at UO will be treated as LCC students during the completion of the associate degree for purposes of Michigan student and institutional support, and for purposes of financial aid.

Students completing any LCC associate degree will have dual admission status to UO changed to regular admitted status through a secondary admission process with guaranteed admissions to UO. In the secondary admissions process to some specific UO programs (i.e., Bachelor of Science in Nursing; Bachelor of Social Work), students may have to demonstrate completion of requirements in relevant Program Agreement or will be admitted to UO conditionally.

If students are transferring before having completed their associate degree, they will be automatically accepted if they have a 2.5 (C) average. When they have earned the credits necessary for their associate degree, UO will notify students of their ability to reverse transfer the credits.

During studies for the associate degree, students will typically take courses provided by LCC comprising the associate degree. During this time, students may elect to take undergraduate courses at UO as approved by LCC advisor or as specified in the respective Program Agreement.

During studies for the bachelor's degree, students will typically take courses provided by UO comprising the bachelor's degree. During this time, students may elect to take undergraduate courses at LCC as approved by UO advisor or as specified in the respective Program Agreement.

Article V

Agreement on Olivet Direct! Transfer from LCC to UO

As a special aspect of the partnership between UO and LCC, UO will automatically admit all students who receive an associate degree from LCC – and guarantee eligible students the Olivet ADVANTAGE Scholarship – through the Olivet Direct admission process requirements described below:

1. Students complete an associate degree from LCC that follows the requirements of the Michigan Transfer Agreement and the LCC standard for general education, including the associate of arts, business, general studies, and science. These students will receive a minimum of 60 hours transfer for the associate degree and enter Olivet as a junior with no more than 60 hours remaining to complete the baccalaureate degree. The credits accepted in transfer will be applied to lower division UO liberal arts core/ general education requirements and/or to major requirements.
 - a. Students who complete the associate of applied science degree will have all credits accepted by The University of Olivet and enter as a junior. Applied science degree students may need additional lower-division foundation or general education courses depending on their course of study.
 - b. Students who choose to transfer before completing the associate of arts must have completed a minimum of 45 credit hours with a GPA of 2.5.
2. Students fully complete The University of Olivet application for admission, including requesting final transcripts from LCC; and,
3. Students file the Free Application for Federal Student Aid (FAFSA) and list The University of Olivet in the first position (#002308).
 - a. Students who are eligible for the Michigan Achievement Scholarship program will be eligible for the Olivet ADVANTAGE Scholarship, which includes free tuition for Pell-eligible students.

Transfer students admitted to The University of Olivet are supported in continuing to take additional coursework from LCC for transfer to UO to satisfy UO general education or program-specific requirements as approved by their UO advisor. Students must complete a minimum of 30 credits of upper-division coursework from UO in order to receive the baccalaureate from UO.

UO will accept all credits transcribed by LCC for the associate degree. Students who complete the associate of applied art, business, or science degree will have all LCC credits transcribed at a C or higher accepted by The University of Olivet up to 90 credit hours. Students who complete the MTA will have all of their required Olivet liberal arts core courses satisfied with the exception of Service Learning; specific service courses will be approved for this requirement. Applied art, business, science, or general studies degree students may need additional lower-division foundation or general education courses depending on their course of study.

In the secondary admission process, students may also apply for admission to any of UO's accelerated master's degrees programs. Up to 90 transfer credits may be counted towards the completion of the

baccalaureate; students must complete a minimum of 30 credits at UO to receive the baccalaureate from UO.

Article VI

Agreement on Student Support

LCC has primary responsibility for providing student support to students enrolled in their associate degree programs. UO has primary responsibility for providing student support to students enrolled in their bachelor's degree programs. UO and LCC have joint responsibility for advising LCC and UO students regarding the opportunities and requirements relating to the programs described in this Agreement and in associated Program Agreements.

Each Party agrees to track the progress and success of joint enrollment and of transfer articulation participants. LCC will track the progress and success of joint enrollment and transfer articulation participants prior to the completion of the associate degree. UO will track joint enrollment and transfer articulation students who have completed an associate degree at LCC prior to completing their bachelor's degree at UO. To be able to compare data resulting from this Agreement with National Student Clearinghouse data, LCC will track students who reverse transfer and complete a degree as well as students who indicate their intent to transfer or be jointly admitted and enrolled at UO when they apply at LCC.

Article VII

Agreement on Financial Aid

There is no corresponding financial aid consortium agreement for the agreement. Program agreements requiring a financial aid consortium will require an addendum to be developed between the financial aid offices of the institutions and those needed to support the programs.

Article VIII

Agreement on Marketing and Communication

The Parties agree to communicate with each other and with their common and respective publics about the established relationship between the two institutions and for the purposes of monitoring and enhancing student academic success. Both UO and LCC will post information on the partnership agreement on their respective websites. Communication may also include the development of publications for distribution that provide information about the opportunities provided by this Agreement or related Program Agreements. Faculty and staff at both institutions will share the information in this Agreement with interested and qualified students and provide them with access to counseling and advising services.

Any marketing of this Agreement or Program Agreements must comply with Higher Learning Commission requirements. Any co-branded marketing materials, such as one institution's use of the other institution's logo or branding elements, must be authorized in writing by the other institution.

The Parties will abide by confidentiality requirements set forth in the Family Education Rights and Privacy Act (FERPA) and other applicable laws.

The Parties agree to explore how joint marketing initiatives for LCC-UO program pathways described in Program Agreements might be implemented to advance the strategic goals of both institutions.

The Parties will also consider creating 90/30 pathways for students, allowing them to complete up to 90 credits at LCC to be transferred to a bachelor's and/or accelerated master's program at UO.

Article IX

Maintenance and Review Procedures

Responsibility for oversight of this Agreement rests with the respective deans of the programs covered by each Program Agreement. Both Parties agree to communicate any changes in their respective programs that may affect this Agreement or individual Program Agreements.

Each institution retains control over its curriculum, course requirements, program requirements, and degree requirements. Each institution will notify the other of any curricular changes that would affect the courses in an associated Program Agreement or that could affect the future of this agreement.

Article X

Agreement Regarding Independent Relationship

In the performance of their respective duties and obligations under this Agreement, each party is an independent contractor, and neither is the agent, employee, or servant of the other, and each is responsible only for its own conduct. Each institution is solely responsible for the development and design of its own curriculum.

Article XI

Indemnification

To the extent permitted by law, the University of Olivet and the Community College agree to indemnify and hold one another harmless from any and all claims initiated by student participants, their parents, survivors, or agents, arising from any negligent acts or omission on the part of either institution or any of their employees.

Article XII

Notice Provisions

The designated representatives of each Party are listed below. All business documents, notices, questions, problems, administrative matters, and communications regarding this Agreement shall be directed to:

UO: Paul Burkhardt
Provost
The University of Olivet
Olivet, MI 49076

Copy to:
Meredith Dodson
Dean for Graduate, Adult, and Professional Studies
The University of Olivet

LCC: Sally Welch
Provost and Senior Vice President for Academic Affairs
Lansing Community College

Copy to:
Cheryl Garayta
Director of Academic Quality
Lansing Community College

Article XII

Agreement not to Discriminate

Each Party agrees that it will not discriminate based on race, creed, color, age, sex, or national origin; that it will comply with the Americans with Disabilities Act of 1990 as amended; and that it does not discriminate on the basis of "physical or mental handicap," unless accommodating the student would fundamentally alter the course or program. Each Party shall be separately responsible for compliance with all federal and state laws, including nondiscrimination laws and all applicable sections of the Michigan Persons with Disabilities Civil Rights Act. Illegal discrimination by either party will be considered a material breach of this Agreement.

The Parties agree that they will provide appropriate accommodations and services for students with disabilities who are protected by the Americans with Disabilities Act and make sure that all of their programs are also accessible and comply with the Americans with Disabilities Act (ADA), Rehabilitation Act of 1974, World Wide Web Consortium's Accessibility Guidelines (W3CG) and any other applicable law or regulation.

Article XIII

Entire Agreement

This Agreement constitutes the entire agreement between the parties. All prior discussions, agreements, and understandings, whether verbal or in writing, are hereby merged into this Agreement.

Article XIV

Amendment, Modification, or Termination

No amendment or modification to this Agreement, including any modification or amendment of this paragraph, shall be effective unless the same is in writing and signed by all parties or their successors. This Agreement will be in effect immediately upon authorized signature by each Party and shall remain in effect for ten years, unless terminated as provided herein.

Each Program will review its Program Agreements annually and will provide any changes to the respective Dean and copy the Office of Admissions so that Program Agreements, catalogs, and websites can be updated. If one or more changes on the part of either Party adversely affects a provision of this

Agreement, the remaining provisions shall not be affected or impaired in any way. Each Party shall, in any such event, execute such additional documents as the other Party may reasonably request to alleviate the adverse effect.

Either Party may terminate this Agreement at any time, with or without cause, by providing the other Party with no less than sixty days' written notice. In the event that this Agreement is terminated, the Parties shall cooperate to assist currently enrolled students with completing their Program.

Article XV **Miscellaneous Provisions**

Accreditation. Both institutions will maintain their respective regional accreditation during the term of this Agreement and each institution will notify the other immediately if their regional accreditation is revoked, suspended or limited for any reason. If either Party's accreditation is revoked, suspended or limited, the other Party may terminate this Agreement immediately and the Parties will, to the extent practicable, cooperate to accommodate students in the Program at the time.

Force Majeure: Neither party will be liable for any failure or delay in performing an obligation under this agreement that is due to any of the following causes, to the extent beyond its reasonable control: acts of God, accident, riots, war, terrorist act, epidemic, pandemic, quarantine, civil commotion, breakdown of communication facilities, breakdown of web host, breakdown of internet service provider, natural catastrophes, governmental acts or omissions, changes in laws or regulations, national strikes, fire, explosion, generalized lack of availability of raw materials or energy. For the avoidance of doubt, Force Majeure shall not include (a) financial distress nor the inability of either party to make a profit or avoid a financial loss, (b) changes in market prices or conditions, or (c) a party's financial inability to perform its obligations hereunder.

Enforcement and Governing Law: All matters relating to the validity, interpretation, performance or enforcement of this Agreement, and any claims arising from or related to this Agreement, will be governed by and construed in accordance with the laws of the United States of America, State of Michigan, without regard to the principle of conflict of laws.

