

**ARTICULATION/TRANSFER AGREEMENT  
BETWEEN  
LANSING COMMUNITY COLLEGE  
AND  
SAGINAW VALLEY STATE UNIVERSITY**

This agreement is designed to facilitate the reverse transfer of **Saginaw Valley State University's** newly enrolled **Lansing Community College** transfer students wishing to carry their SVSU credits back to Lansing Community College for associate-degree completion.

Lansing Community College (LCC) and Saginaw Valley State University (SVSU) will maintain the integrity of their separate requirements and enter into this agreement as cooperating institutions.

1. Within six to eight weeks following SVSU's May (Winter Term) commencement, the SVSU Office of the Registrar, in coordination with the Office of Institutional Research, will identify and contact SVSU's newly enrolled students who transferred during the academic year and whose only transfer institution is LCC and who are receiving at least 15\* transfer credits for their LCC coursework. [\*Indicates the number of credits for LCC's associate-degree residency requirement.]
2. SVSU's Office of the Registrar will solicit the students identified in Item #1 to provide explanation of the reverse transfer opportunity to determine student interest based on direct student response and to obtain a corresponding FERPA release form from those interested.
3. The SVSU transcript of students who submit the supplied release-of-SVSU-transcript form will be forwarded by the SVSU Registrar to the LCC Registrar's Office for an audit of associate degree eligibility.
4. The LCC and SVSU Registrars will establish procedures for reference in their respective offices to support the intent of this cooperative agreement.
5. This agreement does not supersede standard requirements and restrictions of either institution: Reverse transfer students must meet requirements for release of transcripts as must any other students.
6. All advising for reverse transfer students seeking the LCC associate degree will be provided by LCC.
7. To the extent permitted by Michigan law, LCC and SVSU agree to indemnify and hold one another harmless from any and all claims initiated by student participants, their parents, survivors, or agents, arising from any negligent acts or omission on the part of either institution or any of their employees.

The requirements herein will be reviewed and revised (if necessary to revise) by both LCC and SVSU: The *institutional* signatories of this agreement and/or their *departmental* designees shall maintain at least annual contact with each other and will communicate in writing to each other (and to the articulation office at their home institution) regarding any changes which may affect the accuracy/integrity of this basic agreement.

This agreement is effective immediately and shall remain in effect until such time as either party wishes to terminate; notice of termination shall be given in writing at least one year prior to the effective date of termination. Qualified students applying to SVSU during or after the semester of this document's signing shall be considered under this agreement.

**Saginaw Valley State University**

[Redacted Signature Box]

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June 06, 2018  
**Date**