

## Reverse Transfer Associate Degree Initiative Agreement

Michigan State University  
&  
Lansing Community College

The purpose of this Agreement is to facilitate the implementation of an initiative to assist students who have transferred to Michigan State University (MSU) in completing an associate's degree at Lansing Community College (LCC). This initiative is an extension of the transfer agreements already in place and applies to LCC students who have transferred at least 45 credits from LCC to MSU but have not earned an associate's degree. The signatories to this Agreement commit to work collaboratively to enable qualified students to obtain an additional credential.

Each signatory to this Agreement agrees to:

1. Appoint a contact person and liaison for the initiative.
2. Share student information and ensure it is done in a manner that is in compliance with FERPA.
3. Develop a method to track the success of the reverse transfer initiative and share these results annually.
4. Follow parameters of the law and regional accrediting agencies.
5. Develop and document the system, processes, communications and timeline supporting the initiative.
6. Explore opportunities to leverage existing technology in an effort to create an effective, efficient and seamless process.
7. Outline student communication, procedures and advisement assistance to complete degree requirements.