



DEPARTMENT OF THE ARMY
HEADQUARTERS, UNITED STATES ARMY CADET COMMAND AND FORT KNOX
204 1ST CAVALRY REGIMENT ROAD
FORT KNOX, KENTUCKY 40121-5123

ATCC-SI (570-4i2)

26 Jan 26

SUBJECT: Memorandum of Agreement for an Army SROTC Provisional Extension Unit at Lansing Community College

1. Purpose: The purpose of this memorandum is to provide for establishment of a US Army Senior Reserve Officers' Training Corps (SROTC) Provisional Extension Unit at **Lansing Community College** to the Host Unit at **Michigan State University**. Copies of the host agreement are on file at the host institution and Headquarters, US Army Cadet Command (USACC).

a. The decision to establish an extension unit will be based on the most efficient allocation of limited resources to meet the specific needs of the Army (DoDI 1215.08, para 3.1).

b. The decision to establish a Provisional Extension Unit falls within the prerogative of the Commanding General, US Army Cadet Command (USACC). This decision will consider the relative merits of the extension unit institution's ability to meet the needs of the Army within available SROTC resourcing (e.g., manpower) (DoDI 1215.08, para 3.4).

2. US Army Cadet Command (USACC) agrees as follows:

a. To establish and maintain a provisional extension unit of the Army SROTC at **Lansing Community College**.

b. To assign military personnel as USACC deems necessary for the proper administration and conduct of the Army SROTC unit and to pay the statutory compensation to such personnel from the Department of the Army funds.

c. To provide for use by the Army SROTC unit, available government property that is authorized by law. To pay at the expense of the government the costs of normal maintenance of property (exclusive of utilities costs) involved in the storage of such property at the school.

d. To pay at the government's expense, subsistence allowance at a prescribed rate to enrolled members in the Advanced SROTC course and to participants in the SROTC Financial Assistance Program.

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e. To issue at the government's expense uniform clothing for members of the SROTC unit.

f. To arrange the accounting procedures with the designated fiscal officer when providing financial assistance to specifically selected members under the provisions of Title 10, U.S. Code 2107 and 2107a.

g. The Army agrees to cooperate fully with the University in its compliance with state laws and regulations, and university policies; to the extent that they do not violate federal laws or DoD policies.

3. The governing authorities of Lansing Community College agree as follows:

a. To establish and maintain a Military Science Department as an integral department of the school and to adopt as part of its curriculum a four-year course of military instruction, which will be prescribed and conducted as agreed upon by the school and the Secretary of the Army.

b. To require each student enrolled in an Army SROTC unit to devote the number of hours to the military science curriculum as agreed to by the school and the Secretary of the Army.

c. To grant degree credit for SROTC courses and to list SROTC course grades on student transcripts. Credit for SROTC courses will be reviewed on the same basis as other institutional courses. If applicable credit is in question, the institution will recommend adjustments to ensure such courses are granted credit.

d. To arrange for the scheduling of classes within the military curriculum so that they will be just as convenient for the student to attend as other courses at the same educational level.

e. To include a representative of the Military Science Department on all faculty committees that directly affect the Military Science Department.

f. To provide a full-time school employee under the supervision of the Department of Military Science to serve as liaison for the SROTC unit regarding administration of the SROTC program.

g. To provide at no cost to the U.S. Army, the necessary and adequate classrooms, administrative offices, and equipment, areas for computers and printing equipment with secure storage space, access to gymnasium and fitness facilities, physical training field.

storage area and other required facilities.

h. To provide janitorial and grounds upkeep, parking space for government and staff vehicles, and other required support in the same manner and measure that is provided to the other departments of the school.

i. To provide printing and publication support, information technology equipment/support, and information assurance support services that ensures protection of the data and systems. To provide unrestricted access to government networks or systems in support of the SROTC mission.

j. To provide, without expense to the U.S. Army, adequate storage facilities for all U.S. property provided for the Army SROTC program. It is agreed that such facilities will be separate and apart from those occupied by any other department of the school or government agency and satisfy Army security requirements per AR 190-51.

k. To take reasonable measures, to include withholding transcripts, grades, and/or certificates of graduation when requested by the Professor of Military Science (PMS), to recover government property that is improperly in the hands of students or former students.

l. To provide grade reports and transcripts of SROTC students to the Army SROTC program, as required, to monitor student academic performance per Army Regulation 145-1. Department of the Army acknowledges that such information is subject to the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g; 34 CFR Part 99 ("FERPA"), and agrees that it will utilize such information only to perform its obligations under this agreement and for no other purpose. Department of the Army further agrees that it will not disclose such information to any third party without the prior written consent of the student to whom such information relates.

4. It is mutually understood and agreed as follows:

a. This agreement is effective upon official signature of the authorized representative for the school and the Secretary of the Army.

b. The agreement may be terminated by either party after giving one academic year's notice.

c. Officers will not be assigned to the Department of Military Science without prior approval of this school. The Secretary of the Army or designee will have the right at any time to remove from duty any military or civilian who the Army has assigned to the school. The school reserves the right to request the removal of Army personnel for good

cause.

d. That no SROTC unit will be established or maintained at a school that unlawfully discriminates with respect to admission or subsequent treatment of students in a manner prohibited under applicable state and/or federal law, and applicable federal regulations and other policies.

e. That the school will comply with applicable federal and state law and Department of Defense (DoD) policy prohibiting discrimination based upon race, color, religion, sex, sexual orientation, and/or national origin. No SROTC unit will be established or maintained at a school that unlawfully discriminates in a manner prohibited under applicable federal and state laws and DoD policy with respect to assignment of Military Service members and federal employee civilian staff to the SROTC unit; this prohibition applies to any requirements regarding the status, privileges or benefits accorded to such persons under law, DoD policy, state or school policy.

f. Provisional status does not imply or guarantee final approval as a US Army SROTC Extension Unit. USACC evaluates provisional status units based on the most efficient allocation of limited resources to meet the needs of the Army. Each year, USACC will provide a report on the status of the provisional extension unit.

(1) The provisional EU must achieve a production level appropriate for its instructor manning level in the final year of provisional status.

5. EUs with 2 instructors must achieve 3 to 6 commissions annually by the year

year 5. EUs with 2 instructors must achieve 7 to 10 commissions annually,

and EUs with 3 or more instructors must achieve 11 or more

commissions annually by year 5.

(2) At the end of year 5, the Army must determine whether it has adequate resources (e.g., manpower) for continued assignment of instructors to the provisional EU.

g. This agreement will be reviewed at the end of five (5) years to determine whether: 'provisional' status is continued, an enduring agreement between the Department of the Army and the school is created, or the agreement will be terminated.

5. This agreement supersedes all existing agreements between the Department of the Army and the school pertaining to this matter.

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2/17/2026

Dr. Steve Robinson Date
President
Lansing Community College

MAURICE O. BURNETT 26 January 2026
BRIGADIER GENERAL, USA
Commanding