

Articulation and Cooperation Agreement Between Mott Community College and Lansing Community College

Program Area: Respiratory Therapy (RT)

Effective Date: __July 31, 2026__

Termination Date: __July 31, 2029__

1. Preamble and Statement of Purpose

This Articulation and Cooperation Agreement is entered into by and between Mott Community College (MCC) and Lansing Community College (LCC). The purpose of this Agreement is to establish a structured pathway by which eligible students who complete designated pre-admission coursework at LCC may apply for admission to the MCC Respiratory Therapy program and, if admitted, matriculate to MCC for completion of the Respiratory Therapy degree.

This Agreement is intended to support student access, coordinated advising, efficient transfer of eligible coursework, and compliance with institutional, accreditation, and financial aid requirements. The parties further intend that this Agreement function as both a transfer articulation and an operational framework for shared advising, recruitment, enrollment coordination, and, where necessary, limited shared enrollment after matriculation to MCC.

2. Participating Institutions

Mott Community College is a public community college located in Flint, Michigan, and is regionally accredited to award associate degrees and certificates. Lansing Community College is a public community college located in Lansing, Michigan, and is regionally accredited to award associate degrees and certificates. Through this Agreement, the parties affirm their shared commitment to expanding student access to Respiratory Therapy education in Michigan and to supporting student progress toward completion.

3. Program Covered by this Agreement

This Agreement applies to students seeking admission to the MCC Respiratory Therapy program after completion of identified pre-admission coursework and any other required admission-related coursework at LCC. This Agreement does not guarantee admission to the MCC Respiratory Therapy program. Admission remains competitive and subject to MCC program requirements, space availability, and institutional policies in effect at the time of application.

4. Admissions Criteria and Transfer Eligibility

To be considered for admission under this Agreement, a student must complete the required pre-admission courses at LCC that align with MCC Respiratory Therapy admission requirements and satisfy all other MCC admission and program entry requirements then in effect. Coursework completed at LCC will be evaluated by MCC in accordance with MCC transfer credit policies and the program pathway attached to this Agreement.

Students who complete the applicable pre-admission coursework at their home institution and otherwise meet MCC Respiratory Therapy admission requirements are eligible to apply for admission to the MCC Respiratory Therapy program. If a student is admitted and accepts a position in the program, the student shall matriculate to MCC, and MCC shall become the student's home institution for enrollment in the Respiratory Therapy program and for financial aid administration, subject to applicable federal and institutional requirements.

5. Program Admissions Requirements and Timelines

The parties acknowledge the following current MCC Respiratory Therapy program admissions requirements and timelines, which may be updated through approved institutional processes:

- The MCC Respiratory Therapy program is four and one-half semesters in length and begins in the fall semester of each academic year.
- Applications are due by May 30 for fall entry, unless MCC publishes a different deadline through its official admissions materials.
- A four-hour job shadow, arranged by the program coordinator or through an approved process, is required prior to application.
- Current Basic Life Support (BLS) certification from the American Heart Association or the American Red Cross is required prior to application.

MCC will notify LCC in writing of approved changes to admissions requirements, prerequisite coursework, deadlines, or program expectations that materially affect students using this pathway.

6. Transfer Credit and Course Applicability

MCC will evaluate coursework completed at LCC in accordance with MCC transfer policies, the approved Respiratory Therapy pathway, and any course equivalency documentation maintained by the parties. Only courses accepted by MCC as meeting program prerequisites, general education requirements, or related graduation requirements shall apply under this Agreement. Nothing in this Agreement obligates MCC to accept coursework that does not meet MCC transfer standards, minimum grade requirements, or program-specific requirements. The parties may attach or periodically update an advising guide, course equivalency list, or pathway document as an appendix to support implementation.

7. Advising, Student Support, and Shared Responsibilities

The parties will collaborate to provide accurate and timely advising to prospective and admitted students using this pathway. LCC will advise students regarding completion of the applicable pre-admission coursework and readiness to apply to MCC. MCC will advise students regarding transferability, program admission, enrollment in the Respiratory Therapy program, progression requirements, and degree completion.

Both institutions agree to assist students with admissions, advising, records coordination, and problem resolution related to this Agreement. Both institutions also agree to assist one another with recruitment and advising efforts connected to this pathway, including the development and use of shared advising materials, transfer guidance, and recruitment communications, as approved by each institution.

8. Clinical Placement Support

The parties recognize that clinical education is an essential component of the MCC Respiratory Therapy program and that travel obligations may affect student access and persistence. To the degree reasonably possible and subject to clinical site availability, contractual relationships, accreditation standards, site requirements, and program needs, MCC and LCC agree to support students collaboratively in securing clinical placements closer to the student's school of origin or home region.

Nothing in this Agreement guarantees a specific clinical placement site, geographic location, or schedule. Final authority for clinical placement decisions remains with MCC, consistent with program requirements, affiliate agreements, accreditation expectations, and site capacity.

9. Communication, Promotion, and Recruitment

MCC and LCC agree to promote this pathway through their websites and through other mutually acceptable recruitment, advising, and transfer communication channels. Each institution may describe the existence and purpose of the Agreement in institutional publications, presentations, transfer materials, and advising resources.

Use of the other institution's logos, trademarks, or branded marketing assets beyond ordinary descriptive reference shall require prior written approval in accordance with the other institution's policies. The parties further agree to assist one another with student outreach and recruitment related to this Agreement.

10. Review, Assessment, and Data Coordination

The parties agree to review this Agreement at least annually for operational effectiveness and at least every three years for renewal, continuation, or revision. Review may include, as available and appropriate, the number of student applicants under this pathway, admission and enrollment patterns, transfer credit applicability, student progression, clinical placement considerations, and program completion outcomes.

Consistent with applicable law, the parties may exchange directory information and other student information necessary to implement this Agreement, provided that any exchange of protected student education records shall comply with FERPA and institutional policy. If a separate data-sharing agreement or student release is required for a particular use, the parties shall complete that process before exchanging protected information

11. Changes in Curriculum or Program Requirements

Changes made to relevant curriculum, admissions criteria, program requirements, or graduation requirements at either institution may require review and amendment of this Agreement. If either institution makes a change that materially affects the pathway established herein, the institution making the change shall notify the other institution in writing as soon as practicable and, where possible, no later than June 30 preceding the academic year in which the change is to take effect.

Each institution assumes responsibility for informing its students of curricular revisions or policy changes that may affect educational planning, admission, transferability, or degree completion. When necessary, the parties will collaborate on transition guidance for affected students.

12. Term, Renewal, and Termination

This Agreement shall become effective on the date of the last signature and shall remain in effect for three years unless earlier terminated in accordance with this section. The Agreement may be renewed by mutual written agreement of the parties for additional terms.

Either party may terminate or suspend this Agreement upon not less than one hundred twenty (120) days' written notice to the other party. Before termination or suspension becomes effective, the parties shall confer in good faith regarding the reasons for the action and the impact on students.

In the event of termination or suspension, students who applied to MCC under this Agreement before the effective date of termination, or who are enrolled under the Agreement at the time notice is given, shall be afforded a reasonable opportunity to complete the pathway under the terms then in effect, to the extent practicable and consistent with accreditation, clinical placement availability, and institutional policy.

13. Legal and Policy Compliance

This Agreement is governed by applicable federal and state laws and by the policies of the respective institutions. The parties agree to maintain compliance with accreditation requirements, FERPA, Title IV financial aid requirements, and all other applicable legal and regulatory obligations.

In carrying out the responsibilities and obligations of this Agreement, neither party shall be deemed the agent, partner, or legal representative of the other. This Agreement does not create a joint venture, separate legal entity, or partnership between the parties.

14. Indemnification and Liability

To the extent permitted by law, each party shall be responsible for its own acts and omissions and those of its trustees, officers, employees, and agents. To the extent permitted by law, MCC and LCC agree to indemnify and hold one another harmless from claims, losses, or liabilities arising from the negligent acts or omissions of the indemnifying party or its employees or agents in connection with this Agreement. Nothing in this section shall be construed as a waiver of any governmental immunity, limitation of liability, or other defense available to either party under applicable law.

15. General Provisions

This Agreement constitutes the entire agreement between the parties concerning the subject matter addressed herein and supersedes prior oral or written understandings concerning that subject matter.

Any amendment, modification, or waiver of this Agreement must be in writing and signed by authorized representatives of both institutions.

If any provision of this Agreement is determined to be invalid or unenforceable, the remaining provisions shall remain in full force and effect.

Official notices required under this Agreement shall be delivered to the contract administrators identified below, or to such other persons as either party may designate in writing.

16. Contract Administration and Primary Contacts

For Mott Community College:

Dionne Klemish

Executive Director of Educational Partnerships and Academic Outreach

Mott Community College

810-762-0291

810-955-2211

Dionne.Klemish@mcc.edu

Primary MCC Contacts Responsible for Operational Updates:

Anar Asman

Helen Grim

For Lansing Community College:

Patricia Spagnuolo

Director, Transfer Center
Lansing Community College
Work: 517-483-1436
Email: spagnp@lcc.edu

Primary LCC Contacts Responsible for Operational Updates:

Cheryl Garayta (LCC)

17. Appendices

The following appendices may be attached to and incorporated into this Agreement, as applicable:

Appendix A. Occupational Therapy Assistant (OTA) pathway and course equivalency guide

Appendix A.

NAME OF PROGRAM: RESPIRATORY THERAPY

BRIEF DESCRIPTION:

A respiratory therapist (RT) is a healthcare professional who specializes in the evaluation, diagnosis, and treatment of breathing disorders and lung diseases.

Responsibilities:

- Assess and treat patients with respiratory conditions, such as asthma, COPD, pneumonia, and lung cancer
- Provide oxygen therapy and administer medications
- Manage mechanical ventilators and other respiratory equipment
- Educate patients on breathing techniques, medication use, and self-care
- Monitor patient progress and collaborate with physicians to develop treatment plans

ADMISSION REQUIREMENTS AND TIMELINES:

- The Respiratory Therapy program is 4.5 semesters and starts in Fall semester each year.
- Applications are due by May 30th
- A 4 hour job shadow arranged by the program coordinator is required prior to applying to the program
- Current BLS certification from either American Heart Association or American Red Cross is required prior to applying to the program

PRE-REQUISITE COURSES:

Demonstrate College level reading comprehension on the ACCUPLACER placement test within the last 5 years, or a minimum score of 20 on the reading portion of the ACT, or a score of 27 on the reading portion of the SAT, within the last 5 years. A satisfactory grade in RDNG 030 or a grade of 2.0 in ACRD-090 or ACRD-091 within the last 5 years will also meet this requirement.

MOTT COMMUNITY COLLEGE COURSE	LANSING COMMUNITY COLLEGE EQUIVALENT COURSE
MATH115 Foundations of Mathematic II (or qualify for MATH130 per placement test)	MATH105 or 106
AHLT102	CHSE120
BIOL151	ANAT145 or BIOL201
BIOL152	BIOL202
BIOL101 or 156 Microbiology	BIOL203/204

LCC does not have an equivalent to BIOL101 only 156

ADDITIONAL GRADUATION REQUIREMENTS:

ENGL101 or 103

ENGL 102 or 104

PSYCH281

AHLT 113

COMG153

DEGREE PATHWAY ONCE ACCEPTED INTO PROGRAM:

When student is notified of their admission to the programs current fall semester, they must have an acceptable criminal background check for the purpose of identifying any student who could not continue in the program due to a felony conviction (with the last 15 years) or misdemeanor conviction (within the last 1,3,5, or 10 years) in accordance with State statutes and laws.

Students must pass a drug screen prior to starting the first semester

Courses per semester

Fall 1		Winter 1	
RTAD 120	Respiratory Assessment	RTAD 130	Respiratory Techniques
RTAD121	Respiratory Principles	RTAD132	Respiratory Pathophysiology
RTAD122	Respiratory Physiology	RTAD134	Respiratory Clinical Practice 1
RTAD124	Respiratory Pharmacology	RTAD135	Respiratory Lab 2
RTAD125	Respiratory Lab 1		
Summer			
RTAD150	Respiratory Procedures		
RTAD154	Respiratory Clinical Practice 2		
RTAD155	Respiratory Lab 3		
Fall 2		Winter 2	Credits
RTAD 221	Critical Respiratory Care	RTAD 231	Respiratory Seminar
RTAD 222	Respiratory Neonatal/Pediatric Care	RTAD 232	Respiratory Exam Preparation
RTAD 225	Respiratory Diagnostics/Post Acute Care	RTAD233	Respiratory Clinical Practice 4
RTAD227	Respiratory Clinical Care Practice 3		

POST PROGRAM COMPLETION OCCUPATIONAL REQUIREMENTS:

Respiratory Therapy requires successful completion of the national board exam. In 2027 the board exam will change from 2 exams to 1 exam only

Upon successful completion of the national board exam, the graduate can apply for their state license.

The Respiratory Therapy program, CoARC program number 200294, awards an Associates of Applied Science degree, at Mott Community College, 1401 E Court St. Flint MI, 48503 is accredited by the Commission on Accreditation for Respiratory Care (www.coarc.com).

KEY PROGRAM CONTACT INFORMATION:

Program Coordinator Helen Grim MS, RRT, RRT-ACCS

Phone: 810-232-6563

Email: helen.grim@mcc.edu