

Articulation and Cooperation Agreement Between Mott Community College and Lansing Community College

Program Area: Physical Therapy Assistant (PTA)

Effective Date: __July 31, 2026_____

Termination Date: __July 31, 2029_____

1. Preamble and Statement of Purpose

This Articulation and Cooperation Agreement is entered into by and between Mott Community College (MCC) and Lansing Community College (LCC). The purpose of this Agreement is to establish a structured pathway by which eligible students who complete designated pre-admission coursework at LCC may apply for admission to the MCC Physical Therapy Assistant (PTA) program and, if admitted, matriculate to MCC for completion of the Physical Therapy Assistant (PTA) degree.

This Agreement is intended to support student access, coordinated advising, efficient transfer of eligible coursework, and compliance with institutional, accreditation, and financial aid requirements. The parties further intend that this Agreement function as both a transfer articulation and an operational framework for shared advising, recruitment, enrollment coordination, and, where necessary, limited shared enrollment after matriculation to MCC.

2. Participating Institutions

Mott Community College is a public community college located in Flint, Michigan, and is regionally accredited to award associate degrees and certificates. Lansing Community College is a public community college located in Lansing, Michigan, and is regionally accredited to award associate degrees and certificates. Through this Agreement, the parties affirm their shared commitment to expanding student access to Physical Therapy Assistant (PTA) education in Michigan and to supporting student progress toward completion.

3. Program Covered by this Agreement

This Agreement applies to students seeking admission to the MCC Physical Therapy Assistant (PTA) program after completion of identified pre-admission coursework and any other required admission-related coursework at LCC. This Agreement does not guarantee admission to the MCC Physical Therapy Assistant (PTA) program. Admission remains competitive and subject to MCC program requirements, space availability, and institutional policies in effect at the time of application.

4. Admissions Criteria and Transfer Eligibility

To be considered for admission under this Agreement, a student must complete the required pre-admission courses at LCC that align with MCC Physical Therapy Assistant (PTA) admission requirements and satisfy all other MCC admission and program entry requirements then in effect. Coursework completed at LCC will be evaluated by MCC in accordance with MCC transfer credit policies and the program pathway attached to this Agreement.

Students who complete the applicable pre-admission coursework at their home institution and otherwise meet MCC Physical Therapy Assistant (PTA) admission requirements are eligible to apply for admission to the MCC Physical Therapy Assistant (PTA) program. If a student is admitted and accepts a position in the program, the student shall matriculate to MCC, and MCC shall become the student's home institution for enrollment in the Physical Therapy Assistant (PTA) program and for financial aid administration, subject to applicable federal and institutional requirements.

5. Program Admissions Requirements and Timelines

The parties acknowledge the following current MCC Physical Therapy Assistant (PTA) program admissions requirements and timelines, which may be updated through approved institutional processes:

- The Physical Therapy Assistant program is 5 semesters long and starts in the winter semester each year PTA program website (scroll to degree pathway)
- Applications are due by April 15th
- 8 hours of observation in a physical therapy setting are required to apply
- Students must pass OTPT113 with a 78% or higher in the fall semester prior to admission into the PTA program for the winter semester.

MCC will notify LCC in writing of approved changes to admissions requirements, prerequisite coursework, deadlines, or program expectations that materially affect students using this pathway.

6. Transfer Credit and Course Applicability

MCC will evaluate coursework completed at LCC in accordance with MCC transfer policies, the approved Physical Therapy Assistant (PTA) pathway, and any course equivalency documentation maintained by the parties. Only courses accepted by MCC as meeting program prerequisites, general education requirements, or related graduation requirements shall apply under this Agreement.

Nothing in this Agreement obligates MCC to accept coursework that does not meet MCC transfer standards, minimum grade requirements, or program-specific requirements. The parties may attach or periodically update an advising guide, course equivalency list, or pathway document as an appendix to support implementation.

7. Advising, Student Support, and Shared Responsibilities

The parties will collaborate to provide accurate and timely advising to prospective and admitted students using this pathway. LCC will advise students regarding completion of the applicable pre-admission coursework and readiness to apply to MCC. MCC will advise students regarding transferability, program admission, enrollment in the Physical Therapy Assistant (PTA) program, progression requirements, and degree completion.

Both institutions agree to assist students with admissions, advising, records coordination, and problem resolution related to this Agreement. Both institutions also agree to assist one another with recruitment and advising efforts connected to this pathway, including the development and use of shared advising materials, transfer guidance, and recruitment communications, as approved by each institution.

8. Clinical Placement Support

The parties recognize that clinical education is an essential component of the MCC Physical Therapy Assistant (PTA) program and that travel obligations may affect student access and persistence. To the degree reasonably possible and subject to clinical site availability, contractual relationships, accreditation standards, site requirements, and program needs, MCC and LCC agree to support students collaboratively in securing clinical placements closer to the student's school of origin or home region.

Nothing in this Agreement guarantees a specific clinical placement site, geographic location, or schedule. Final authority for clinical placement decisions remains with MCC, consistent with program requirements, affiliate agreements, accreditation expectations, and site capacity.

9. Communication, Promotion, and Recruitment

MCC and LCC agree to promote this pathway through their websites and through other mutually acceptable recruitment, advising, and transfer communication channels. Each institution may describe the existence and purpose of the Agreement in institutional publications, presentations, transfer materials, and advising resources.

Use of the other institution's logos, trademarks, or branded marketing assets beyond ordinary descriptive reference shall require prior written approval in accordance with the other institution's policies. The parties further agree to assist one another with student outreach and recruitment related to this Agreement.

10. Review, Assessment, and Data Coordination

The parties agree to review this Agreement at least annually for operational effectiveness and at least every three years for renewal, continuation, or revision. Review may include, as available and appropriate, the number of student applicants under this pathway, admission and enrollment patterns, transfer credit applicability, student progression, clinical placement considerations, and program completion outcomes.

Consistent with applicable law, the parties may exchange directory information and other student information necessary to implement this Agreement, provided that any exchange of protected student education records shall comply with FERPA and institutional policy. If a separate data-sharing agreement or student release is required for a particular use, the parties shall complete that process before exchanging protected information

11. Changes in Curriculum or Program Requirements

Changes made to relevant curriculum, admissions criteria, program requirements, or graduation requirements at either institution may require review and amendment of this Agreement. If either institution makes a change that materially affects the pathway established herein, the institution making the change shall notify the other institution in writing as soon as practicable and, where possible, no later than June 30 preceding the academic year in which the change is to take effect.

Each institution assumes responsibility for informing its students of curricular revisions or policy changes that may affect educational planning, admission, transferability, or degree completion. When necessary, the parties will collaborate on transition guidance for affected students.

12. Term, Renewal, and Termination

This Agreement shall become effective on the date of the last signature and shall remain in effect for three years unless earlier terminated in accordance with this section. The Agreement may be renewed by mutual written agreement of the parties for additional terms.

Either party may terminate or suspend this Agreement upon not less than one hundred twenty (120) days' written notice to the other party. Before termination or suspension becomes effective, the parties shall confer in good faith regarding the reasons for the action and the impact on students.

In the event of termination or suspension, students who applied to MCC under this Agreement before the effective date of termination, or who are enrolled under the Agreement at the time notice is given, shall be afforded a reasonable opportunity to complete the pathway under the terms then in effect, to the extent practicable and consistent with accreditation, clinical placement availability, and institutional policy.

13. Legal and Policy Compliance

This Agreement is governed by applicable federal and state laws and by the policies of the respective institutions. The parties agree to maintain compliance with accreditation requirements, FERPA, Title IV financial aid requirements, and all other applicable legal and regulatory obligations.

In carrying out the responsibilities and obligations of this Agreement, neither party shall be deemed the agent, partner, or legal representative of the other. This Agreement does not create a joint venture, separate legal entity, or partnership between the parties.

14. Indemnification and Liability

To the extent permitted by law, each party shall be responsible for its own acts and omissions and those of its trustees, officers, employees, and agents. To the extent permitted by law, MCC and LCC agree to indemnify and hold one another harmless from claims, losses, or liabilities arising from the negligent acts or omissions of the indemnifying party or its employees or agents in connection with this Agreement. Nothing in this section shall be construed as a waiver of any governmental immunity, limitation of liability, or other defense available to either party under applicable law.

15. General Provisions

This Agreement constitutes the entire agreement between the parties concerning the subject matter addressed herein and supersedes prior oral or written understandings concerning that subject matter.

Any amendment, modification, or waiver of this Agreement must be in writing and signed by authorized representatives of both institutions.

If any provision of this Agreement is determined to be invalid or unenforceable, the remaining provisions shall remain in full force and effect.

Official notices required under this Agreement shall be delivered to the contract administrators identified below, or to such other persons as either party may designate in writing.

16. Contract Administration and Primary Contacts

For Mott Community College:

Dionne Klemish

Executive Director of Educational Partnerships and Academic Outreach

Mott Community College

810-762-0291

810-955-2211

Dionne.Klemish@mcc.edu

Primary MCC Contacts Responsible for Operational Updates:

Anar Asman

Ashlee Wines

For Lansing Community College:

Patricia Spagnuolo

Director, Transfer Center
Lansing Community College
Work: 517-483-1436
Email: spagnp@lcc.edu

Primary LCC Contacts Responsible for Operational Updates:

Cheryl Garayta (LCC)

17. Appendices

The following appendices may be attached to and incorporated into this Agreement, as applicable:

Appendix A. Physical Therapy Assistant (PTA) pathway and course equivalency guide

Appendix A.

NAME OF PROGRAM: Physical Therapist Assistant

BRIEF DESCRIPTION:

A physical therapist assistant (PTA), is a licensed healthcare professional that works under the direction and supervision of a physical therapist (PT). As a team, physical therapist assistants and physical therapists work to help individuals maintain, restore, and improve movement and function.

RESPONSIBILITIES INCLUDE:

- Implementing components of patient care/interventions
- Documenting patient care and progress
- Obtaining data related to treatment provided
- Collaborating with the physical therapist to modify care as necessary
- Participating in discharge planning and follow-up care
- Educating patients and family members

ADMISSION REQUIREMENTS AND TIMELINES:

- The Physical Therapy Assistant program is 5 semesters long and starts in the winter semester each year [PTA program website](#) (scroll to degree pathway)
- Applications are due by April 15th
 - [Application Link](#)
- 8 hours of observation in a physical therapy setting are required to apply
 - [Observation Hours form](#)
- Students must pass OTPT113 with a 78% or higher in the fall semester prior to admission into the PTA program for the winter semester.

PRE-REQUISITE COURSES:

MOTT COMMUNITY COLLEGE COURSE	LANSING COMMUNITY COLLEGE EQUIVALENT COURSE
ENGL 101	ENG 121
MATH 115 or higher (2.0 or greater) or placement into MATH 130 on MCC placement test	MATH 105 or MATH 106

BIOL 151	ANAT145 or BIOL 201
----------	---------------------

ADDITIONAL GRADUATION REQUIREMENTS:

OTPT 113	No equivalent
BIOL 152	BIOL 202
PSYC 281	PSYC 200
AHLT 113	No equivalent
HEAL125 or HEAL129 or CPR certification	EMSA 100 or ER 100
ENGL 102 or ENGL 104	ENGL 122, WRIT 122, COM 122
COMG 153	CISB 100 or CPSC 120

DEGREE PATHWAY ONCE ACCEPTED INTO PROGRAM:

PTA Program Curriculum Overview

1st Year Winter Semester	OTPT 100
	PTA 102-Physical Therapy 1/Lab
	PTA 114-PTA Data Collection
1st Year Summer Semester	PTA 104 Physical Therapy II/Lab
	PTA 104c Physical Therapy II Clinic
2nd Year Fall Semester	PTA 202 Musculoskeletal Interventions I/Lab
	PTA 210 Rehabilitation Procedures I/Lab
	PTA 270 Clinical Practice I

	PTA 271 Health Care Management
2nd Year Winter Semester	PTA 204 Musculoskeletal Interventions II/Lab
	PTA 205 Life Span/Lab
	PTA 208 Physical Agents/Lab
	PTA 212 Rehabilitation Procedures II/Lab
	PTA 280 Clinical Practice II
	PTA 281 Transitions to the Clinical Setting
2nd Year Summer Semester	PTA 290 Clinical Practice III
	PTA 291 Didactic Capstone

Upon submitting the PTA program application, observation hours, and verification of completion of prerequisite courses, students are accepted into the Pre-PTA program. Those considered Pre-Program students will be accepted into the PTA program based upon:

1. Attendance at a mandatory Pre-PTA orientation session during the summer.
2. Successful completion of OTPT113 and BIO151 with a 2.5 or greater.
3. Ranking based on a value points system with consideration to overall GPA, BIO151 grade, OTPT113 grade, and prior degree status.
4. If not selected, completion of an application addendum form is required for the following year. This can be obtained from the PTA program coordinator.
5. Deferral of acceptance is limited to a one-year deferral.

***Placement on the PTA Eligibility List does not guarantee admission into the PTA program. A maximum of 24 students are admitted to the program each year.**

Program cost

[PTA Program Financial Fact Sheet](#)

REQUIREMENTS AFTER ADMISSION TO THE PTA PROGRAM:

Currently a **CBI is required for all students** applying for any Health Science program except: Physical Education, Phlebotomy, and Histologic Tech*.

Criminal Background Investigations & Drug Screens

Michigan law requires criminal background screening for individuals working in most health care settings and facilities. Students in a Health Science Program are affected by this law. Conviction of a criminal offense (felony or misdemeanor) may make a student ineligible to be assigned to a clinical site, making program completion and graduation unattainable.

The **start-up packet** provides instruction regarding the process to complete and submit the background investigation. **Students will not be admitted to any health science program without a clear CBI.**

*In some cases, clinical sites may require students to complete additional background investigation and submit to drug screening procedures prior to or during the clinical experience. All background investigations and drug screenings are at the student's expense.

Conviction of a criminal offense may also make graduates of health science program ineligible for state or national licensure/certification at program completion. All applicants for a health profession license in Michigan are required to submit fingerprints and undergo a criminal background investigation prior to licensure/certification.

Program coordinators, faculty, and staff cannot give legal advice to any student regarding potential eligibility/ineligibility based on prior convictions or negative findings on the criminal background investigation. The student should consult an attorney for questions specific to his/her individual case.

A student with a flagged CBI may be cleared to begin program courses, but is not guaranteed sufficient clinical placement for degree completion or authorization to take the licensing exam.

Additional Costs:

- Immunizations: average cost \$100
- Medical and Background Check manage/background check: \$94
- CPR certification: \$25-100

POST PROGRAM COMPLETION OCCUPATIONAL REQUIREMENTS:

- Complete jurisprudence exam in jurisdiction you plan to practice in
- Pass national board exam (NPTE)
- Apply for licensure in Michigan (or the state you plan to practice in)

ACCREDITATION:

The Physical Therapist Assistant Program at Mott Community College is accredited by the Commission on Accreditation in Physical Therapy Education (CAPTE)

3030 Potomac Ave., Suite 100, Alexandria Virginia 22305-3085

Telephone: 703-706-3245

Email: accreditation@apta.org

Website: <http://www.capteonline.org>

KEY PROGRAM CONTACT INFORMATION:

Ashlee Wines, PT, DPT

Ashlee.Wines@Mcc.edu

810-762-5021