

ARTICULATION AGREEMENT

BETWEEN LANSING COMMUNITY COLLEGE

AND

KALAMAZOO VALLEY COMMUNITY COLLEGE

STATEMENT OF COOPERATION

Lansing Community College (LCC) and Kalamazoo Valley Community College (KVCC) wish to facilitate the transfer of students, enhance the number and quality of learning options, and provide a seamless transfer process for students at Kalamazoo Valley Community College who desire education in Surgical Technology at Lansing Community College. Kalamazoo Valley Community College is accredited by the Higher Learning Commission, and is located at 6767 West O Ave., Kalamazoo, MI 49003, telephone (269) 488-4400. An overview of the college, plus academic information is available at <https://www.kvcc.edu/>.

AGREEMENT

Lansing Community College and Kalamazoo Valley Community College hereby agree as follows:

1. Lansing Community College and Kalamazoo Valley Community College will maintain the integrity of their separate programs and enter into this agreement as equal partners.
2. The following articles will apply to this agreement:
 - LCC agrees to grant college credit consistent with its current credit policies.
 - All transfer students must meet and maintain all admission and academic standards including eligibility requirements for the Surgical Technology Program of Study and graduation requirements for LCC.
 - LCC shall not charge a fee for transfer credits, and additional courses will not be added to a student's program due to articulated credits received.
 - LCC will grant credit toward the program to the applicant/student for successful completion of equivalent courses with a minimum grade of 2.5 (See addendum).
 - Transfer students accepted by LCC with advanced standing must complete a minimum of 15 credits of satisfactory work at LCC to be eligible for graduation with an Associate Degree.
 - The LCC Surgical Technology Academic Team Leader will determine the total number of articulating students to be accepted. The program expects to accept a minimum of five (5) KVCC students each year.
3. **Advising of KVCC Students** – Advising of KVCC students regarding admission and program requirements to LCC will be the responsibility of staff at KVCC. LCC will designate one or more points of contact to respond to advising questions from KVCC advisors. Each institution will monitor the academic performance of students enrolling under this agreement, and identify problems that may interfere with the successful transfer of student to LCC.
4. **Communication** – Lansing Community College and Kalamazoo Valley Community College agree to cooperate in communicating with each other and with their common and respective publics concerning the established relationship between the two institutions.

- Any marketing of the articulation in print will be subject to the prior approval of both parties. Each institution will assume responsibility for appropriate marketing to reach their respective student and faculty populations.
 - Faculty and staff at both institutions will communicate information about this agreement to students and prospective students.
 - LCC may provide at its website a link to the KVCC website.
5. **Length of Agreement** – This agreement will become effective upon the execution of signatures by the responsible authority for each institution, and will last for a maximum of 5 years, after which time both institutions will undertake renegotiations of the agreement. If the agreement is not renewed, students who have selected and designated this program prior to termination of the agreement, will be given 2 additional years to be admitted to LCC under the terms of this agreement. Both LCC and KVCC agree to provide written notice of at least one full academic year in advance of termination.
 6. **Review and Modification of the Agreement** – Each institution will notify the other of any contemplated curricular changes that would affect the future of this agreement.
 7. **Indemnification** – To the extent permitted by law, Kalamazoo Valley Community College and Lansing Community College agree to indemnify and hold one another harmless from any and all claims initiated by student participants, their parents, survivors, or agents, arising from any negligent acts or omission on the part of either institution or any of their employees.
 8. **Exchange of Information** – Kalamazoo Valley Community and Lansing Community College agree to exchange transfer student information for the purpose of monitoring and enhancing student academic success. The information may also be used to enhance curricular offerings. At no time will Family Education Rights and Privacy Act (FERPA) regulations or requirements be violated.
 9. Students may concurrently take courses at both institutions, as well as have access to advising and other services at both institutions. However, federal regulations require that students receive financial aid from only a single college from which courses are taken during a given quarter or semester. Advisors should recommend that financial aid recipients take all their courses in a given quarter or semester at either Lansing Community College or Kalamazoo Valley Community College. If a student attends both institutions in a single semester, financial aid may be granted from only one unless the institutions enter a consortium agreement to allocate and distribute financial aid between the student’s “home” institution and the consortium partner.

SIGNATURE OF RESPONSIBLE AUTHORITIES AT THE COOPERATING INSTITUTIONS