

**TRANSFER AGREEMENT  
BETWEEN  
LANSING COMMUNITY COLLEGE  
AND  
JACKSON COMMUNITY COLLEGE**

Jackson Community College and Lansing Community College have developed this transfer agreement in order to facilitate the educational mobility and transfer of JCC students who are candidates for the Surgical Technology Program at LCC.

**Section I.**

The purpose of this agreement is to provide a mechanism, which will allow Jackson Community College students to transfer specified academic courses to the Surgical Technology Program at Lansing Community College.

Both Colleges desire to provide educational services to their students in the most economic way and recognize the community and professional need for Surgical Technologist personnel.

**Section II.**

**Lansing Community College agrees to:**

- Grant college credit consistent with its current credit policies.
- Shall not charge a fee for transfer credits and additional courses will not be added to a student's program due to articulated credits received.
- Grant credit to the applicant/student for successful completion of the following Lansing Community College Surgical Technology prerequisite courses with a 2.5 GPA or higher.

### **Lansing Community College Courses**

Biology 201 Human Anatomy (4)

Biology 202 Human Physiology (4)

Writing 121 Composition I (4)

CHSE 120 Medical Terminology (4)

MATH 112 Intermediate Algebra (4)

SPCH 110 Oral Communication in the Workplace(3)

\* Current CPR Card (BCLS)

### **Jackson Community College Equivalency**

Biology 155 Human Anatomy & Physiology (5)

No equivalent

English 131 Writing Experience (3)

MOA 120 Medical Terminology (3)

MTH 131 Intermediate Algebra (4)

SPH 231 Communication Fundamentals (3)

OR

SPH 234 Public Address (3)

EMS 050 CPR, Basic Life Support for HealthCare Providers

\*The CPR requirement states the student must have a current CPR card, which includes adult, child and infant resuscitation. This requirement may be satisfied by successful completion of an appropriate American Heart Association course, Red Cross course, JCC course or LCC course.

- Recognition for credit granted would appear on the student's academic record. "No more than 50 percent of credits required in specialized course work, unique to a program may be transferred and applied toward graduation from LCC." Transfer students accepted by LCC with advanced standing must complete a minimum of 30 credits of satisfactory work at LCC to be eligible for graduation with an Associates Degree.
- The Lansing Community College Surgical Technology Academic Team Leader will determine the total number of articulating students to be accepted. The program expects to accept a minimum of 4 JCC students each year
- The transfer students must meet and maintain all entrance and academic standards including eligibility requirements for the Surgical Technology Program and graduation requirements for Lansing Community College.

### **Jackson Community College agrees to:**

- Advise students to register for CHSE 117 Health Law and Ethics; MGMT 234 Diversity in the Workplace; SURG 103 Surgical Asepsis, at Lansing Community College. LCC will allow students to register for these three courses via MCCVLC registration and pay the established MCCVLC rate. These courses are prerequisites offered at LCC and need to be completed prior to being considered for admission to the Surgical Technology Program.
- Advise students that they will need to complete the courses, including LCC BIOL 202, listed in Section II prior to applying for admission to LCC Surgical Technology program.

Admission into a LCC Surgical Technology program is not assured. Jackson Community College students must follow the outline of this agreement to be eligible to apply for admission into a LCC Surgical Tech program. Admission into the LCC Surgical Technology program is competitive.

- Advise students that if admitted and assigned to the Surgical Technology program that they shall be considered students of Lansing Community College and will be subject to and governed by any and all applicable rules of Lansing Community College.

#### **Section IV.**

This agreement does not guarantee acceptance into the Lansing Community College Surgical Technology Program. Jackson Community College students will receive equal consideration with other students seeking admission to the agreed upon program, provided they have successfully met the entrance requirements.

#### **Section V.**

A student must comply with the individual program requirements for the Surgical Technology Program in effect at the time the program is selected.

#### **Section VI.**

Lansing Community College and Jackson Community College agree to communicate program, curriculum, and/or policy changes that have actual or potential impact upon this agreed upon relationship on a minimum of an annual basis. The communication between the respective colleges shall occur in June of each year. Both parties reserve the right to amend or revise by mutual consent and in writing this agreement or to change or alter curriculum, whenever feasible.

Lansing Community College will designate the Surgical Technology Academic Team Leader who will be responsible for all aspects of the articulation program at Lansing Community College. Jackson Community College will designate a liaison that will be responsible for all aspects of this articulation agreement at Jackson Community College. Such a review/update of this agreement will include input from the appropriate major/minor departments at the respective institution, and any relevant advisory groups, as needed or required.

Lansing Community College and Jackson Community College will review this agreement annually and make those adjustments or amendments as judged appropriate for the purposes of maintaining the integrity of each institution.

## **Section VII.**

The two institutions further agree to communicate to their respective publics the nature and details of the established relationship. Any marketing of the articulation in print will be subject to the prior approval of both parties. LCC will provide at its website, a link to the Jackson Community College website. JCC will provide at its website information about the LCC Surgical Technology program and a link to the LCC website.

## **Section VIII.**

Students may concurrently take courses at both institutions, as well as have access to advising and other services at both institutions. However, federal regulations require that students receive financial aid from only a single college from which courses are taken during a given quarter or semester. Advisors should recommend that financial aid recipients take all their courses in a given semester at either Lansing Community College or Jackson Community College. If a student attends both institutions in a single semester, financial aid may be granted for the courses taken at only one unless the institutions enter a consortium agreement to combine the courses taken at both the student's "home" institution and the consortium partner to determine financial aid eligibility.

## **Section IX.**

This agreement will become effective on the date of signing and shall remain in effect until such time as either party wishes to terminate. Notice of termination shall be given in writing at least 90 days prior to the effective date of termination. The agreement shall be honored for two academic years immediately following the notification to terminate so students currently under the agreement may finish their plan of study.

We the undersigned representatives for the institutions listed, agree to the terms of this Articulation Agreement.

**JACKSON COMMUNITY COLLEGE**

**LANSING COMMUNITY COLLEGE**