

LANSING COMMUNITY COLLEGE

Business, Economics & Management

Curriculum Code: 0714
 (Effective Fall 2018 –
 Summer 2023)

Accounting C.A. Pathway

Certificate holders qualify for clerical-level accounting positions that frequently include the need for general office skills in addition to accounting. Job titles include billing clerk, bookkeeper, payroll clerk, accounts receivable clerk, and accounts payable clerk. In smaller companies, a certificate holder may do all accounting tasks other than those handled by the company's CPA firm or other outside accountants.

For More Information

Contact the Business and Economics Department, Gannon Building, Room 1222, telephone number (517) 483-1522 or the Academic Advising Department, Gannon Building - StarZone, telephone number (517) 483-1904.

Semester I	Course Title	Prerequisites	Credit/Billing Hours
Program of Study Requirements			
ACCG 210	Principles of Accounting I	Reading Level 5 and Math Level 4	4 / 4
CITA 126	Microsoft Excel	Reading Level 5	3 / 3
Writing Elective - <i>Select 1</i>			
ENGL 121	Composition I	Reading Level 5 and Writing Level 6 or (Reading Level 4 and Writing Level 4 and ENGL 099 concurrently)	4 / 4
ENGL 127	Business Writing	Reading Level 5 and Writing Level 6 or (Reading Level 4 and Writing Level 4 and ENGL 099 concurrently)	3 / 3
ENGL 131	Honors Composition I	Reading Level 5 and Writing Level 7	4 / 4
Communication Elective - <i>Select 1</i>			
COMM 110	Oral Comm in the Workplace	Reading Level 5 and Writing Level 6 or (Reading Level 4 and Writing Level 4 and ENGL 099 concurrently)	3 / 3
COMM 120	Dynamics of Communication	Reading Level 5 and Writing Level 6	3 / 3
COMM 130	Fund of Public Speaking	Reading Level 5 and Writing Level 6	3 / 3
Credits			13-14 / 13-14

Semester II	Course Title	Prerequisites	Credit/Billing Hours
Program of Study Requirements			
ACCG 160	Payroll Systems and Taxes	Reading Level 4 and Math Level 4	2 / 2
ACCG 161	Accounting with Quickbooks	Reading Level 4 and Math Level 4	2 / 2
ACCG 211	Principles of Accounting II	Minimum 2.0 in ACCG 210 and Reading Level 5 and Math Level 4	4 / 4
Global Perspectives and Diversity Elective - <i>Select 1</i>			
ECON 120	Power, Authority and Exchange	Reading Level 5	4 / 4
MGMT 234	Diversity in the Workplace	Reading Level 5 and Writing Level 6	3 / 3
SOCL 120	Introduction to Sociology	Reading Level 5 or (Reading Level 4 and ENGL 099 concurrently)	4 / 4
Credits			11-12 / 11-12
Semester III	Course Title	Prerequisites	Credit/Billing Hours
Program of Study Requirements			
ACCG 240	Federal Income Tax I	Minimum 2.0 in ACCG 210 and Reading Level 5	4 / 4
ACCG 260	Accounting Systems	Minimum 2.0 in ACCG 211 and Reading Level 5	4 / 4
Credits			8 / 8
Total Credits			32-34 / 32-34