

LANSING COMMUNITY COLLEGE

CURRICULUM GUIDE

Human Resource Management
Associate in Business Degree

Curriculum Code: 0712 (Effective Fall 2015 – Summer 2020)

Human resource managers serve as a link between management and employees. They help management make effective use of employees' skills, and help employees find satisfaction in their jobs and working conditions. Graduates of this program are involved with recording and evaluating information, such as job experience, education, skills, qualifications, and job performance; providing information about policies, job duties, working conditions, wages, opportunities for promotion, and employee benefits; maintaining job files on employees; administering various employee benefits; collecting and analyzing labor market data; and employee selection and training. **Not all courses in this program transfer to all colleges.** Students planning to transfer should see an academic advisor before enrolling in any course.

PREREQUISITES

Students should see [Course Descriptions](#) for course prerequisite information. See [Academic Assessment and Placement Testing for Student Success](#) for skills assessment and advising information.

INFORMATION

Contact the Business & Economics Department, Gannon Building, Room 131, telephone number (517) 483-1522 (Website: www.lcc.edu/business/) or Academic Advising Department, Gannon Building – StarZone, telephone number (517) 483-1904.

REQUIREMENTS

CODE	TITLE	TOTAL: 39 CREDITS CREDIT HOURS
BUSN 118	Introduction to Business	3
LABR 200	Intro to Labor Relations	3
LABR 204	Employment Law for Managers	3
MGMT 200	Creative Thinking for Business	3
MGMT 224	Human Resource Management	3
MGMT 227	Training/Development for Busn	3
MGMT 228	Organization Behavior	3
MGMT 229	Compensation Management	3
MGMT 231	Developing and Leading Teams	3
MGMT 234	Diversity in the Workplace	3
MGMT 237	Managing/Continual Improvement	3

SPCH 110	Oral Comm in the Workplace	3
WRIT 127	Business Writing	3

LIMITED CHOICE REQUIREMENTS

TOTAL: 22–27 CREDITS

Complete the indicated number of credits from **EACH CHOICE** listed below.

CHOICE 1: [General Education Core Areas](#) 7–10 Credits

(Click the link above for information on how to fulfill these requirements. Core area proficiency exams, where appropriate, are available for each core area.)

Communication Core Area (See Note 1)	0
Global Perspectives and Diversity Core Area (See Note 1)	0
Mathematics Core Area (See Note 2)	3–5
Science Core Area (See Note 2)	4–5
Writing Core Area (See Note 1)	0

CHOICE 2: Management/Leadership 3 Credits

MGMT 225	Principles of Mgmt/Leadership	3
MGMT 300	Leading for Possibility	3

CHOICE 3: Specialty Related (See Notes 3) 12–14 Credits

ACCG 210	Principles of Accounting I	4
LEGL 215	Business Law–Basic Principles	3
MGMT 150	Managing Customer Relations	3
MGMT 201	Time Management for Business	1
MGMT 202	Managing Difficult People	1
MGMT 203	Managing Meetings	1
MGMT 223	Supervisory Skills	3
MGMT 239	Time and Stress Management	3
MGMT 280	Mgmt/Leadership Internship	3
MGMT 304	Organization Development	3
MGMT 329	Advanced Mgmt Communication	3
MGMT 337	Advanced Human Resource Mgmt	3
MGMT 338	Current Topics in Management	3
MGMT 345	Context and Transformation	3
MKTG 119	Mktg/Manage Your Profess Image	3
MKTG 200	Principles of Marketing	3
MKTG 229	Public Relations	3

MINIMUM TOTAL 61

NOTES:

1. Students completing "REQUIREMENTS" have fulfilled the requirements for this Core area.

2. Students should take Math and Science Core classes as early as possible to avoid delaying graduation.
3. Students should meet with a Business & Economics Department advisor to assure that selection of "LIMITED CHOICE" courses will best fit their career plans or to talk about alternative "LIMITED CHOICE" courses.

SUGGESTED COURSE SEQUENCE

Students should see course descriptions to find out when departments plan to offer courses. Students who for any reason are unable to follow the course sequence suggested below (for example, those who are part-time, have transferred in courses from another school, or have prerequisites to fulfill) should contact an academic advisor for help with adjustments.

I	II	III	IV
BUSN 118	MGMT 224	MGMT 200	LABR 204
LABR 200	MGMT 228	MGMT 229	MGMT 227
MGMT 234	SPCH 110	MGMT 231	MGMT 237
WRIT 127	Lim.Ch. Math Core	Lim.Ch. Science Core	Lim.Ch.
Lim.Ch.	Lim.Ch.	Lim.Ch.	Lim.Ch.