

LANSING COMMUNITY COLLEGE

CURRICULUM GUIDE

Management
Certificate of Achievement

Curriculum Code: 0249 (Effective Fall 2015 – Summer 2020)

Certificate holders may improve their opportunities for advancement in this or a related area. The Certificate of Achievement is often useful in conjunction with another degree in professions such as health careers or computers. Additional education enhances an individual's employment opportunities. Courses in this certificate may also be applied directly toward an Associate Degree in Management.

PREREQUISITES

Students should see [Course Descriptions](#) for course prerequisite information. See [Academic Assessment and Placement Testing for Student Success](#) for skills assessment and advising information.

INFORMATION

Contact the Business & Economics Department, Gannon Building, Room 131, telephone number (517) 483-1522 (Website: www.lcc.edu/business/) or Academic Advising Department, Gannon Building – StarZone, telephone number (517) 483-1904.

REQUIREMENTS

CODE	TITLE	TOTAL: 21 CREDITS
		CREDIT HOURS
BUSN 118	Introduction to Business	3
LABR 200	Intro to Labor Relations	3
MGMT 200	Creative Thinking for Business	3
MGMT 224	Human Resource Management	3
MGMT 228	Organization Behavior	3
MGMT 231	Developing and Leading Teams	3
MGMT 234	Diversity in the Workplace	3

LIMITED CHOICE REQUIREMENTS

TOTAL: 9 CREDITS

Complete the indicated number of credits from **EACH CHOICE** listed below.

CHOICE 1: Communication Skills

3 Credits

SPCH 110	Oral Comm in the Workplace	3
WRIT 127	Business Writing	3

CHOICE 2: Management/Leadership		3 Credits
MGMT 223	Supervisory Skills	3
MGMT 225	Principles of Mgmt/Leadership	3
MGMT 300	Leading for Possibility	3
CHOICE 3: Specialty Related		3 Credits
LEGL 215	Business Law–Basic Principles	3
MGMT 150	Managing Customer Relations	3
MGMT 237	Managing/Continual Improvement	3
MINIMUM TOTAL		30

SUGGESTED COURSE SEQUENCE

Students should see course descriptions to find out when departments plan to offer courses. Students who for any reason are unable to follow the course sequence suggested below (for example, those who are part-time, have transferred in courses from another school, or have prerequisites to fulfill) should contact an academic advisor for help with adjustments.

<u>I</u>	<u>II</u>
BUSN 118	LEGL 215
LABR 200	MGMT 200
MGMT 224	MGMT 228
MGMT 234	MGMT 231
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