



Lansing Community College  
515 N. Washington Square - HHS 108  
Lansing, MI 48933-7210  
Phone: (517) 483-1410 Fax: (517) 483-1508

## STUDENT BACKGROUND CHECK DISCLAIMER

It is important for students to know that many healthcare-related positions require licensing or registration from the State of Michigan Department of Health and Human Services. As of October 1, 2008, any applicant for licensure or registration will be required to undergo a criminal background fingerprint test. A conviction may prevent a student from being licensed and therefore may make students ineligible for employment.

The probability of being asked to submit to a personal criminal background check and/or drug testing as a condition of employment in many of the human, health, and public services career areas is high. These tests may also be necessary in order to fulfill course requirements in a Lansing Community College program.

Students must realize that a criminal history may prevent them from becoming licensed, certified, or employable in a chosen career. They may be asked to submit to national fingerprint background checks prior to employment or sitting for board certification examinations in more specific areas. Several health professions are guided by professional agencies that monitor certification. For example, students must pass board certification examinations in order to work in those specific professions. These agencies may reject students with criminal records who apply to take certification examinations. Students may also be required to submit to a drug test as part of a screening process. A positive test result may impact a student's ability to successfully complete an academic program. Hiring organizations have their own hiring guidelines that may impact a student's employability. **It is the student's responsibility to know whether he or she is eligible for licensure or certification before committing to an academic program.**

At Lansing Community College, admission to programs requiring clinical placement will be denied if an individual is not allowed to perform in clinical settings due to a criminal record as described in MCL 333.20173a. If you have a felony or misdemeanor record, you may go to <http://legislature.mi.gov/doc.aspx?mcl-333-20173a> for information related to specific crimes. Conviction details are also available by clicking on the **Legal Guide** link at <http://www.miltcpartnership.org/MainSite/W1.aspx>. This document provides a chart that includes descriptions of convictions and their impact (waiting periods, etc.) on obtaining a license.

**If you have been convicted of a crime, it is your responsibility to contact the certification agency to find out if your background will prohibit you from being certified and able to work in the industry.**

Lansing Community College faculty and staff are not able to provide legal advice. Moreover, the State of Michigan Department of Health and Human Services will not evaluate your situation until you have applied to take the licensing examination and NOT before you enroll in classes. Therefore, you need to know if you can be licensed prior to beginning your classes. **If you have questions about your existing criminal background, you may want to consider talking to legal counsel before applying to Lansing Community College.**

***I have read the information explained above and understand that it is my responsibility to find out about my criminal background information and its impact (if any) upon my chosen career before pursuing my specific course of study at Lansing Community College.***

STUDENT NAME (PRINT): \_\_\_\_\_ DATE: \_\_\_\_\_

STUDENT SIGNATURE: \_\_\_\_\_

PROGRAM SIGNATURE: \_\_\_\_\_