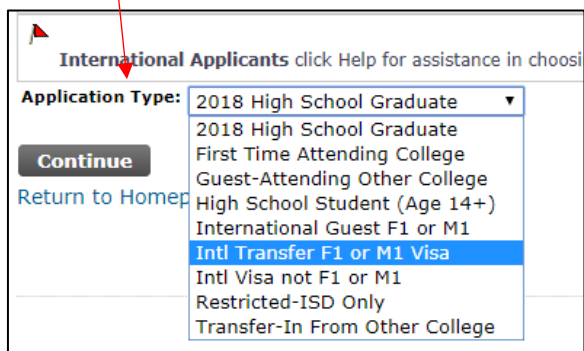
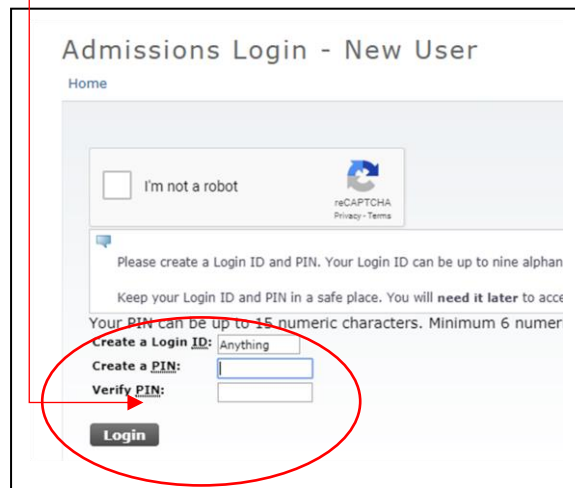
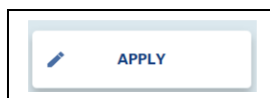


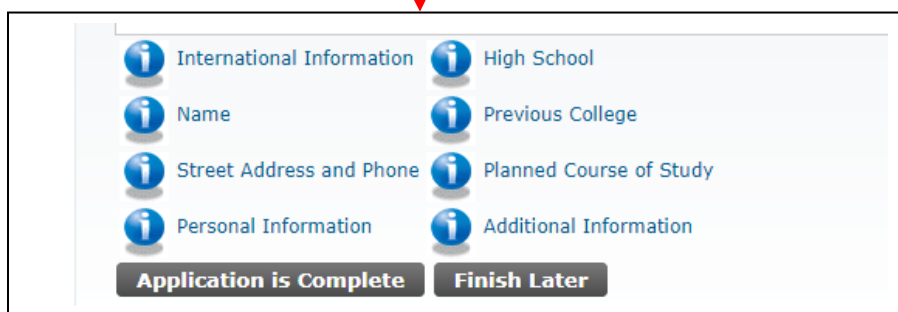
# Guide to Applying to Lansing Community College

Only apply to LCC once. If you are unsure if you have applied before, ask a staff member to check your status.

1. Go to [www.lcc.edu](http://www.lcc.edu) and click **APPLY**.
2. Click **First time user account creation**.
3. Create a temporary **Login ID and PIN**, then click "Login".
  - a. Login ID can be up to 9 letters or numbers.
  - b. PIN must be 6 to 15 numbers.
4. Choose the appropriate application type from the drop down menu then click "Continue".
  - a. Domestic students choose **First Time Attending College** or **High School Student**, or **Transfer-In From Other College**.
  - b. Domestic students attending another college choose **Guest-Attending Other College**.
  - c. International F-1 students keeping their I-20 at another college choose **International Guest F1 or M1**.
  - d. International F-1 students transferring their I-20 to LCC choose **Intl Transfer F1 or M1 Visa**.



5. Select **Admission Term** for the first semester you will be enrolling in classes at LCC. Complete First Name and Last Name, then click "Continue".
6. Complete each section of the **Application Checklist** until each category has a red checkmark. Then Click "Application Is Complete".
7. After submitting your application, you may receive your Student Number (X00.....) on the Acknowledgement screen. Write down this important number. If your Student Number doesn't appear, your application is being reviewed.



## Tips for Completing Application

- If your **Street Address** is not recognized, use the suggested address replacement by the system. You will be able to change your address on Self-Service Banner after you are admitted.
- **High School:** If you attended an **International High School**, use code **H005**
- **Previous College:** If you attended **Michigan State University**, use code **MI4700**
- Under **Additional Information**, international home addresses need to be entered in the following order: Number & Street, City, Province, Country, Postal Code (if applicable).

If you have any questions, please email LCC East staff at [LCC\\_East@lcc.edu](mailto:LCC_East@lcc.edu).