### Use and Finance Bi-Annual Reporting Form

**Reporting Period (check one):** X January 1, 2022 – June 30, 2022  
**University/College:** Lansing Community College  
**Number of Projects to Report:** 0  
**Estimated Impact on Tuition and Fee Rates:**

<table>
<thead>
<tr>
<th>Project Description</th>
<th>Project Timeline</th>
<th>Project Costs</th>
<th>Funding Sources</th>
</tr>
</thead>
</table>
| **1.** Gannon Cooling Tower & Holding Tanks  
Replace the existing cooling tower, remove the existing holding tanks, install new condenser water pumps, control valves, associated piping, controls, upgrade the associated electrical distribution for the equipment, and update interior finishes in the mechanical room. | Start Date:  
4/6/2022  
Completion:  
3/30/2022 | Property Acquisition  
Remodeling  
____  
Additions  
Landscaping/Roads  
Equipment  
Other (Installation) | Tuition |
| | | $100,000  
_____  
_____  
$1,190,176  
_____  
$1,290,176 | Millage |
| | | Equipment  
Other (specify)  
Total: | Bond Proceeds |
| | | $1,190,176  
_____  
____ | Donations |
| | | Tuition  
Millage  
Additions  
Landscaping/Roads  
Equipment  
Other (Installation)  
Total: | Federal -HEERF |
| | | $1,190,176 | Other-Plant Funds |
| | | Tuition  
Millage  
Additions  
Landscaping/Roads  
Equipment  
Other (specify)  
Total: | $100,000 |
| **2.** Dart Auditorium-Replace Air Handing Units (AHU), House Lighting, Seats  
Replace HVAC infrastructure, house lighting, fixed seating and interior finishes. | Start Date:  
3/16/2022  
Completion:  
12/13/2022 | Property Acquisition  
Remodeling  
____  
Additions  
Landscaping/Roads  
Equipment  
Other (specify)  
Total: | $1,364,454 |
| | | Remodeling  
Additions  
Landscaping/Roads  
Equipment  
Other (specify)  
Total: | Federal-HEERF |
| | | $1,364,454 | Other-Plant Funds |
| | | Tuition  
Millage  
Additions  
Landscaping/Roads  
Equipment  
Other (specify)  
Total: | $1,337,666 |
| | | | Total: |

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1 This amount shall be calculated by dividing the amount of tuition revenue that is annually budgeted for the institution's share of a project's cost by the most recent fiscal year equated student count for the institution.
<table>
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<tr>
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<tbody>
<tr>
<td><strong>3. Gannon Building Air Handling Unit Replacement</strong></td>
<td>Start Date: 3/16/2022 Completion: 12/23/2022</td>
<td>Property Acquisition $\underline{\phantom{123456}}$ Remodeling $\underline{251,750}$</td>
<td>Tuition $\underline{\phantom{123456}}$ Millage $\underline{\phantom{123456}}$ Bond Proceeds $\underline{\phantom{123456}}$ Donations $\underline{\phantom{123456}}$ Federal-HEERF $\underline{2,112,250}$ Other-Plant Fund $\underline{251,750}$ Total: $\underline{2,508,262}$</td>
</tr>
<tr>
<td>Replace the existing air handling units in the 3rd and 4th floor mechanical rooms, replace the associated exhaust fans, upgrade controls and associated data cabling, upgrade the distribution system for these units, clean existing ductwork and grilles, install electric water cooler and sensor activated bottle filler in the gymnasium, and replace the lighting in the gymnasium</td>
<td></td>
<td>Equipment $\underline{2,112,250}$ Other (specify) $\underline{\phantom{123456}}$ Total: $\underline{2,508,262}$</td>
<td></td>
</tr>
<tr>
<td><strong>4. WC HVAC &amp; RTU Upgrade &amp; Replacement</strong></td>
<td>Start Date: 6/2022 Completion: 4/21/2023</td>
<td>Property Acquisition $\underline{\phantom{123456}}$ Remodeling $\underline{175,075}$</td>
<td>Tuition $\underline{\phantom{123456}}$ Millage $\underline{\phantom{123456}}$ Bond Proceeds $\underline{\phantom{123456}}$ Donations $\underline{\phantom{123456}}$ Federal-HEERF $\underline{1,456,200}$ Other-Plant Fund $\underline{175,075}$ Total: $\underline{1,631,275}$</td>
</tr>
<tr>
<td>Replace roof top units and heat recovery units at West Campus. Scope or work includes rooftop curb, natural gas piping, ductwork, and electrical modifications. Also includes connecting new equipment to the existing building management system.</td>
<td>Remodeling $\underline{\phantom{123456}}$ Additions $\underline{\phantom{123456}}$ Landscaping/Roads $\underline{\phantom{123456}}$ Equipment $\underline{1,456,200}$ Other (specify) $\underline{\phantom{123456}}$ Total: $\underline{1,631,275}$</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Instructions:

1. Projects shall be reported on this standard form and submitted to the Joint Capital Outlay Subcommittee, the fiscal agencies, and the State Budget Office on or before June 30 and December 31 of each year. Submission to the above parties shall be accomplished by posting the reports on the institution's website under the "Budget and Performance Transparency Reporting" section. If an institution has no projects to report for a six-month period, enter "None" next to "Number of Projects to Report" located on the top of the form.

2. Reports shall include all contracts entered into for new construction of self-funded projects costing in excess of $1,000,000.00. Projects funded by State capital outlay appropriations are not to be included in these reports. Once submitted, a project does not have to be listed in any subsequent report, unless a change in project cost has occurred. In such case, the subsequent use and finance report shall clearly state that the project cost has changed, listing the dollar amount of the change, and including reasons for the cost change.

3. New construction includes land or property acquisition, remodeling and additions, maintenance projects, roads, landscaping, equipment, telecommunications, utilities, and parking lots and structures.

4. Project Description should include a basic overview of the project including the purpose and justification for the project.

5. Reports shall detail by amount the funding sources that are supporting a project (e.g. tuition, fees, bond funds, millage, donations, etc.).

6. Penalties: Statutory language in the appropriation act for Universities and Community Colleges provides that institutions shall comply with the current use and finance requirements of the Joint Capital Outlay Subcommittee and provides for a 1.0% reduction in State appropriations for each violation.

Statutory References

Management and Budget Act, 1984 PA 431, Section 238, MCL 18.1238

State School Aid Act, 1979 PA 94, Section 208, MCL 388.1808

State School Aid Act, 1979 PA 94, Section 275a, MCL 388.1875a