

Letter of Agreement by and between Lansing Community College and Michigan
Association of Higher Education (MAHE)
April 27, 2024

The parties have read and considered the attached 2024-2025 Academic Calendar, adjusting the dates for 2025 Spring Break and Spring Semester. This Letter of Agreement is a full and complete agreement; its provisions are not to be considered as precedent for any other or future situation; it does not alter any provision of the parties' current collective bargaining agreement.

The parties have voluntarily entered into this Letter of Agreement, which represents their full understanding regarding the matters addressed herein and which may not be modified except by written agreement signed by the College and MAHE.

Signatures

DocuSigned by:

Lori Willett

AB87A4F2853646B

Lori Willett, Human Resources Director

4/29/2024

Date

DocuSigned by:

Eva Menefee

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Eva Menefee, MAHE President

4/29/2024

Date

Fall Semester 2024

Description	Number of Days	Dates
Prep Days	3	Monday, August 19 – Wednesday, August 21
Classes Begin and End	80	Thursday, August 22 – Monday, December 16
Grading Day	1	Tuesday, December 17
Fall Semester Total	84	

Spring Semester 2025

Description	Number of Days	Dates
Prep Days	3	Monday, Tuesday and Friday, Jan. 6-7 and 10
Professional Activity Days	2	Wednesday and Thursday, January 8-9
Classes Begin and End	80	Monday, January 13 – Monday, May 12
Spring Break – No Classes		Monday, March 10 – Sunday, March 16
Grading Day	1	Tuesday, May 13
Professional Activity Days	2	Wednesday and Thursday, May 14 and 15
Graduation Day	1	Thursday or Friday, May 15 or 16
Spring Semester Total	89	

Summer Semester 2025

Description	Number of Days	Dates
Classes Begin and End	Variable**	Monday, May 19 – Monday, August 11, 2025
Grading Day	1	***
Summer Semester Total	Variable**	

Days bargaining unit members will not be scheduled:

Labor Day – September 2, 2024

Thanksgiving – November 28 – December 1, 2024

Martin Luther King, Jr. Day – January 20, 2025

Memorial Day Weekend – May 24-26, 2025

Juneteenth – June 19, 2025

Independence Day – July 4-6, 2025

*Graduation Day may change, subject to the availability of the facility.

**Begin and end dates will vary to facilitate classes of 6 and 8 weeks or other lengths.

***Summer grading day is two weekdays after the last day of class for classes that do not end on August 11, 2025.