Use and Finance Bi-Annual Reporting Form

Reporting Period (check one): **X** **July 1, 2022 – December 31, 2022**

University/College: **Lansing Community College**

Number of Projects to Report: 1

Estimated Impact on Tuition and Fee Rates:[1] ____

	Project Description	Project Timeline	Project Costs		Funding Sources	
1.	West Campus Roof Replacement Repair of damaged flashings and replacement of saturated/deteriorated roofing components down to decking including new polyisocyanurate insulation and fully-adhered, cured new membrane. Install field-applied roofing membrane including base, reinforcement and surfacing throughout the field and flashings. Reinstall existing lightening protection upon completion	Start Date: 9/19/2022 Completion: 4/30/2023	Property Acquisition Remodeling Additions Landscaping/Roads Equipment Other (Installation) Total:	$_____ $1,454,925 $_____ $_____ $_____ $_____ $ 1,454,925	Tuition Millage Bond Proceeds Donations Federal -HEERF Other-Plant Funds Total:	$_____ $_____ $_____ $_____ $ 1,151,681 $ 303,244 $ 1,454,925
2.		Start Date: Completion:	Property Acquisition Remodeling Additions Landscaping/Roads Equipment	$_____ $____ $_____ $_____ $_	Tuition Millage Bond Proceeds Donations Federal $_ __	$_____ $_____ $_____ $_____

[1] This amount shall be calculated by dividing the amount of tuition revenue that is annually budgeted for the institution's share of a project's cost by the most recent fiscal year equated student count for the institution.

	Project Description	Project Timeline	Project Costs		Funding Sources	
			Other (specify)	$_____	Other-Plant Fund$	
			Total:	$__	Total:	$___
3.		Start Date:	Property Acquisition	$_____	Tuition	$_____
		Completion:	Remodeling	$_ ___	Millage	$_____
			Additions	$_____	Bond Proceeds	$_____
			Landscaping/Roads	$_____	Donations	$_____
			Equipment	$____	Federal $_ __	
			Other (specify)	$_____	Other-Plant Fund$	
			Total:	$_	Total:	$___
4.		Start Date:	Property Acquisition	$_____	Tuition	$_____
		Completion:	Remodeling	$____	Millage	$_____
			Additions	$_____	Bond Proceeds	$_____
			Landscaping/Roads	$_____	Donations	$_____
			Equipment	$____	Federal $_	
			Other (specify)	$_____	Other-Plant Fund$	
			Total:	$_	Total:	$_

Instructions:

1. Projects shall be reported on this standard form and submitted to the Joint Capital Outlay Subcommittee, the fiscal agencies, and the State Budget Office ***on or before June 30 and December 31 of each year***. Submission to the above parties shall be accomplished by posting the reports on the institution's website under the "Budget and Performance Transparency Reporting" section. If an institution has no projects to report for a six-month period, enter "None" next to "Number of Projects to Report" located on the top of the form.

2. Reports shall include all contracts entered into for new construction of ***self-funded projects costing in excess of $1,000,000.00***. Projects funded by State capital outlay appropriations are not to be included in these reports. Once submitted, a project does not have to be listed in any subsequent report, unless a change in project cost has occurred. In such case, the subsequent use and finance report shall clearly state that the project cost has changed, listing the dollar amount of the change, and including reasons for the cost change.

3. New construction includes land or property acquisition, remodeling and additions, maintenance projects, roads, landscaping, equipment, telecommunications, utilities, and parking lots and structures.

4. Project Description should include a basic overview of the project including the purpose and justification for the project.

5. Reports shall detail by amount the funding sources that are supporting a project (e.g. tuition, fees, bond funds, millage, donations, etc.).

6. ***Penalties:*** Statutory language in the appropriation act for Universities and Community Colleges provides that institutions shall comply with the current use and finance requirements of the Joint Capital Outlay Subcommittee and provides for a 1.0% reduction in State appropriations for each violation.

Statutory References

Management and Budget Act, 1984 PA 431, Section 238, MCL 18.1238

State School Aid Act, 1979 PA 94, Section 208, MCL 388.1808

State School Aid Act, 1979 PA 94, Section 275a, MCL 388.1875a