

POLICY TITLE: FACILITIES MASTER PLAN POLICY

I. Purpose

Lansing Community College's campus must be regularly evaluated as to its location, adequacy and suitability to carry out the College's educational mission. Considerations will be made for the educational, social and cultural activities of students, faculty and staff. This will be accomplished through purchase, construction, extension and adaptation of College facilities.

A long range master plan to evaluate, maintain, improve and/or expand the campus shall be annually adopted by the Board of Trustees.

II. Scope

This policy applies to the College's annual and long-range planning process.

III. General

The College's facilities master plan shall include:

1. Evaluation of the campus as to location, adequacy, suitability, convenience, and aesthetics in relation to the College's mission and educational philosophies.
2. Development and annual appraisal of facility maintenance needs with projected costs.
3. A timetable of planned moves, construction and renovations with projected costs, and provisions for any programs displaced during implementation.

Annual plant expenditures should directly reflect an adherence to the master plan.

Annual evaluation of the long-range campus master plan and its progress will be made and submitted to the Board of Trustees for final approval. Factors involved with the development of the master plan will be reevaluated as to relevancy and currency. Both current use and proposed future use will be considered in this evaluation. Adjustments to the

master plan shall be made to represent long-range student, employee and community needs.

IV. Responsibility

The Vice President for Administrative Services and Finance is responsible to develop procedures to implement this policy.