

### **I. Purpose**

Lansing Community College is committed to maintaining a safe environment in which students, employees, volunteers, guests, contractors, and visitors are free to learn, work, and visit the College's campuses without fear of violence, threats of violence, intimidation and inappropriate aggression of various types. Such conduct will not be tolerated.

### **II. Scope**

This policy applies to all College employees, students, volunteers, guests, contractors, and visitors on College property to include facilities owned, leased, or under control of the College, at College sponsored events, in the conduct of College business, or in situations with a nexus to the College.

### **III. General**

- A. *"If you see something, say something."* The College encourages employees, students, contractors, and visitors to report violent, suspicious or concerning behaviors regarding any member of the College community to their immediate Supervisor, Public Safety, Human Resources, or the Behavioral Intervention Team.
- B. Employees or students who have been issued a Personal Protective Order or Restraining Order are encouraged to provide Public Safety with a copy of the order.

### **IV. Responsibility**

Responsibility for the interpretation and administration of this policy is delegated to the Executive Director of Administrative Services or his/her designee.

Adopted: 6/2/2002

Revised: 12/17/2018