

### I. Purpose

According to the Michigan Community College Act, “the Board of Trustees may establish and collect tuition and fees for resident and nonresident students.” The Board of Trustees shall review student tuition and fees on an annual basis, based on the financial requirements of the College to provide optimal services to students at an affordable price.

### II. Scope

This policy applies to **annual and** long-range financial planning.

### III. General

Any change in tuition and fees **that applies to all students** will be established **no later than March 31 prior to the next Fall semester and communicated** to incoming students regarding future costs.

**In-State tuition shall be two times the In-District rate. Out-of-State tuition shall be three times the In-District rate, and International tuition shall be three and one-half times the In-district rate.**

Staff review of fees will occur on an annual basis to assure the following:

- a. Total costs to students are reasonable when benchmarked against other educational institutions.
- b. Course fees are used to differentiate the varying costs of courses and sections.
- c. Any fees assessed to all students will be weighed against a more straightforward and easily communicated tuition increase.
- d. The administrative cost to assess and collect a fee is reasonable compared to revenue generated.

Fees may be assessed for special services or privileges, materials furnished, or to recover college cost of special processing (e.g., bad check fee.)

### IV. Responsibility

**Responsibility for the interpretation and administration of this policy is delegated to the Executive Vice President or his/her designee.**

Adopted: 3/18/2002  
Revised: 11/19/2018