

CHILDREN IN THE WORKPLACE

I. Purpose

The purpose of this policy is to ensure that both an optimal learning environment for Lansing Community College (the “College”) students and a workplace environment free from disruptions in job duties are maintained at the College.

II. Scope

This policy applies to all College employees, including student employees.

III. General

Except under extenuating circumstances, children will not be permitted in the workplace at the College. Please see the procedures that addresses the conditions under which employees may seek approval, on an exception basis, for children to be brought into the workplace.

IV. Responsibility

Responsibility for the interpretation and administration of this policy and the establishment of procedures governing children in the workplace is delegated to the Executive Director of Human Resources or his/her designee.

Adopted: 3/18/2002 (*original: Children on Campus*)

Revised: 5/21/2018 (renamed: Children in the Workplace)