

APPROVAL OF NEW COURSES AND PROGRAMS

I. Purpose

To respond to the emerging learning needs of our students and community, the College is committed to developing high-quality, cost-effective, non-duplicative courses and programs.

The College shall provide a system for course/program development, proposal, and approval, which is streamlined, clear, consistent, open, and easily accessible. In addition, the College shall provide assistance and critical information to the course and program developers throughout the process.

II. Scope

This policy applies to all courses and programs at the College or supported in partnership with other academic institutions or the community.

III. General

The college will ensure that its academic offerings are appropriate to higher education and the level of any credential awarded, and that program quality and learning outcomes are consistent regardless of the delivery mode or location in which courses are offered.

To ensure that faculty participate substantially in curriculum development and review, credit-bearing courses and programs will fall under the purview of the Curriculum Committee and the Committee for Assessing Student Learning.

IV. Responsibility

The responsibility for the interpretation and administration of this policy is delegated to the Provost/Senior Vice President of Academic Affairs or designee.

Adopted: 3/18/2002

Revised: 9/24/2018, 6/21/2021