

CLASSROOM AND LABORATORY VISITATION

I. Purpose

Lansing Community College will maintain a safe and effective learning and work environment for all individuals. Consequently, visitors must be appropriately authorized.

II. Scope

This policy applies to any individual in an LCC classroom or laboratory.

III. General

A classroom or laboratory visitor is any person who is not officially enrolled for a particular course. Authorized visitors may include, but are not limited to, people assigned to assist students identified by the Center for Student Access, guest speakers, and/or a prospective student wishing to attend the college.

Appropriate consideration should be given to issues of safety, resources, fairness, and/or disruption before allowing such visits.

IV. Responsibility

The responsibility for the interpretation and administration of this policy is delegated to the Provost/Senior Vice President of Academic Affairs or his/her designee.

Adopted: 3/18/2002 (original name: Classroom Visitor)

Revised: 11/17/2014 (renamed: Classroom and Laboratory Visitor)

Revised: 9/24/2018 (renamed: Classroom and Laboratory Visitation)