



LANSING COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
ADM Building Boardroom

January 26, 2026

**Regular Meeting**  
Adopted Meeting Minutes

## Call to Order

The meeting was called to order at 6:00 p.m.

## Roll Call

Present: Frazier, Lovell, Mathews, Proctor, Taylor, Thomas  
Absent: Garcia

## Pledge of Allegiance

Trustee Chatum Taylor led the Pledge of Allegiance.

## Approval of Minutes

IT WAS MOVED BY Trustee Lovell and seconded by Trustee Taylor that the minutes of the December 15, 2025, Regular Board of Trustees meeting be adopted.

Roll call vote:

Ayes: Proctor, Taylor, Lovell, Thomas, Frazier, Mathews  
Nays: None  
Absent: Garcia

The motion carried.

## Special Presentations

Brandy Johnson, President of the Michigan Community College Association, provided brief updates to the Board, emphasizing the vital role of community colleges and their advocacy efforts. Some of her highlights included:

- An overview of the MCCA Mission and Vision
- The 2025-2026 Executive Committee
- The 2025-2026 Student Success Committee
- The 2025-2026 Legislative Committee
- The MCCA Legislative Priorities, including funding increases and scholarship codification.

## **Additions/Deletions to the Agenda**

There were no additions or deletions to the meeting agenda.

## **Limited Public Comment Regarding Agenda Items**

There were no Limited Public Comments Regarding Agenda Items

## **President Report**

President Robinson highlighted the January 2026 President's report to the Board.

## **Action Items – Consent Agenda**

The following items were presented under the consent agenda:

- ~~A. 2026-27 Course Fees REMOVED~~
- B. Board of Trustees Employees
  1. Expenses – December 2025
  2. Time Reporting – January 2026

Trustee Lovell requested that the 2026-27 Course Fees be removed from the consent agenda for discussion.

IT WAS MOVED BY Trustee Thomas and seconded by Trustee Frazier that the Consent Agenda, removing the 2026-27 Course Fees, be approved.

Roll call vote:

Ayes: Thomas, Mathews, Proctor, Taylor, Frazier, Lovell

Nays: None

Absent: Garcia

The motion carried.

## **Consent Agenda – 2026-27 Course Fees**

IT WAS MOVED BY Trustee Proctor and seconded by Trustee Thomas that the 2026-27 Course Fees be approved.

Trustee Lovell stated that she is still getting familiar with the overall process and would like to discuss the fee changes.

Provost Welch stated that course fees vary based on materials, instruction, and equipment costs and that some increase while others decrease.

Discussion followed.

Roll call vote:

Ayes: Lovell, Taylor, Frazier, Proctor, Thomas, Mathews

Nays: None

Absent: Garcia

The motion carried.

## **Trustee-Generated Idea**

### **Needs Analysis on Recommendations Outlined in Response to Book Stipend TGI**

Chair Mathews stated that she would give each Trustee the opportunity to ask questions regarding the three recommendations outlined.

The needs analysis revealed student engagement, with 1,900 responses to the survey on resource allocation. The survey received 932 responses, raising concerns about the sample size and the demographic breakdown. Trustees inquired whether alternative survey methods could be considered to boost student participation in future surveys.

Current food pantry hours limit accessibility, leading to a discussion of expanding both hours and services offered. There was a discussion of exploring potential grant opportunities to support the food pantry. Trustee Taylor suggested merging phases two and three of the pantry's expansion plan. This merger would enhance food options and contribute to long-term strategic planning. There was also a discussion on the laptop lending program.

Trustee Proctor stated that the original TGI was intended to provide \$700,000 for textbooks for students. However, the administration came back with recommendations on other areas of student needs that the Board may consider for funding. He stated that, from his reading, he didn't discern what the greatest need was to help make students successful at LCC. Additionally, he asked whether the funding would come from this year's or next year's budget.

IT WAS MOVED BY Trustee Mathews and seconded by Trustee Frazier that \$500,000 be allocated to support the Food Pantry Expansion and \$200,000 be allocated to the Laptop Lending Program at the LCC West Campus and the TRIO Program.

Roll call vote:

Ayes: Mathews, Taylor, Thomas, Lovell, Frazier

Nays: Proctor

Absent: Garcia

The motion carried.

## **Monthly Monitoring Report**

The following Monitoring Reports were presented:

1. Monthly Financial Statements
2. Monthly Police Department Report
3. Strategic Plan 2025 – 2027 Progress Report
4. Visitor Access Update

There were questions and discussions by the Board.

## **Linkage Planning/Implementation**

### **Chair's Report – Conflict of Interest Report**

Chair Mathews reminded the Trustees that their Conflict of Interest Disclosure Statement is due to the Executive Assistant/Liaison to the Board.

### **Chair's Report – Review of the Annual Board of Trustees Planning Calendar**

Chair Mathews asked the Board to review the yearly planning calendar.

### **Committee Reports – Audit Committee**

Trustee Proctor stated that because the US Department of Education delayed issuing guidelines for external auditors, the Single Audit Act Compliance Report could not be issued until late December. This Single Audit Act Compliance Report for the year ended June 30, 2025, was being presented to the Board.

IT WAS MOVED BY Trustee Proctor and seconded by Trustee Lovell to accept the Single Audit Act Compliance Report.

Roll call vote:

Ayes: Taylor, Thomas, Proctor, Mathews, Lovell, Frazier

Nays: None

Absent: Garcia

The motion carried.

### **Committee Reports – Policy Committee**

Trustee Proctor stated that the committee has been meeting weekly and will be submitting first reads of the Board Bylaws next month.

### **Board Members Report – Foundation Board Update**

Trustee Frazier stated that the January 31 scholarship deadline is approaching, with 874 applications submitted and 496 still in progress. He mentioned that additional volunteer reviewers are still needed. Trustee Frazier also reminded everyone that the nominations for the Distinguished Alumni will close on February 9. Lastly, he highlighted the generous donations,

totaling \$272,000, which consist of a combined stock and investment gift. This funding will provide 181 additional \$1,500 scholarships this year.

## Unfinished Business

There was no Unfinished Business.

## New Business

There was no New Business.

## Public Comment

There was no Public Comment.

## Board Comments

Trustee Taylor announced that LCC received recognition at the Dr. Martin Luther King Jr. celebration for community engagement and sponsorship efforts.

## Closed Session

There was no Closed Session.

## Adjournment

IT WAS MOVED BY Trustee Thomas and seconded by Trustee Frazier that the meeting be adjourned.

Ayes: Mathews, Thomas, Frazier, Proctor, Taylor, Lovell

Nays: None

Absent: Garcia

The motion carried.

The meeting adjourned at 8:39 p.m.

Submitted,

  
Executive Assistant/Liaison to the Board  
Benita Duncan